

Members Present: Mayor Gary Baker, Trustees Colleen Penta, Lori Tyler, Kenneth VanFleet Jr. and Sharon White

Others Present: Melanie DeBadts, Larry Hogan, Donna Graham, Leon Hutchings and Robert Wallace

Mayor Baker called the Budget Public Hearing to order at 6:00 pm.

Pledge of Allegiance

**Public Hearing – Budget for Fiscal Year Ending 5/31/2012**

- Trustee White has some questions on the proposed Teamsters Local Union #118 contract. Mayor Baker stated that the Board will discuss the proposed contact during an executive session.
- Trustee Tyler requested that \$2,000 be transferred from A3410.4 (Fire Department Contractual) to A3410.48 (Fire Department Insurance). The change is required to cover the anticipated premium for the Fire Department insurance with ESIP (Emergency Services Insurance Program) rather than VFIS (Volunteer Fire Insurance Service). Trustee Tyler introduced Robert Wallace from Eastern Shore Associates and stated that she requested that he attend the meeting. The Fire Department insurance has been through ESIP for many years with Eastern Shore Associates as the insurance agent. The Fire Chief recently obtained a quote from Ashley Insurance with insurance through VFIS at a cost below the premium invoiced from Eastern Shore Associates. Based on the reduced premium cost a decision was made to change the insurance agent and carrier for the Fire Department insurance. Even though the policy renewed March 1, 2011, Mr. Wallace has not yet received any form of notification that the ESIP policy should be cancelled and in fact the ESIP remains in full force. Mr. Wallace discussed with the Board several concerns regarding coverage provided by both ESIP and VFIS. Additionally, the Wolcott Fire Department is a Village owed department and as such the insurance policies for the Village of Wolcott are tied in to the policies for the Fire Department. Mayor Baker stated that, while he could not speak for everyone on the Board, he did not know that there was any issue involving the insurance policies for the Fire Department. Trustee Tyler stated that the Fire Department membership was not aware of any issues either. Trustee Tyler expressed concern regarding the coverage provided to members from the moment they leave their driveways to respond to a call and stated that the coverage provided by VFIS is not the same as that provided by ESIP. Eastern Shore Associates offers polices through VFIS as well as ESIP and Mr. Wallace stated that if Eastern Shore Associates felt that VFIS would be a better fit for the Wolcott Fire Department, they would have placed the policies with them, rather than ESIP. After additional discussion the Board agreed that the Village of Wolcott will retain the existing insurance policy with ESIP through Eastern Shore Associates. Mr. Wallace will prepare the necessary paperwork for the Clerk to sign and will contact Cynthia Baran with Ashley Insurance to inform her of the Board's decision.

### **Public Hearing – Budget for Fiscal Year Ending 5/31/2012 (Continued)**

- Trustee White stated that a comparison between the original tentative budget, dated March 28, 2011, and the tentative budget after revisions results in a difference in total appropriations of \$41,993, \$51,000 of which is coming from appropriated fund balance.
- Trustee VanFleet asked what the target was for appropriated fund balance in the General Fund. The Clerk responded that appropriated fund balance must be kept below \$90,000 to avoid a budgetary deficit.
- Trustee White asked how much revenue was being raised with taxes. The Clerk responded that the tax levy in the General Fund is \$528,364.
- Trustee Tyler stated that Police Chief David Smith no longer wishes to receive a cell phone reimbursement allowance.
- Trustee White asked if the proposed tax levy includes an increase in taxes. The Clerk responded that the increase in the tax levy represents an increase in taxes although the tax rates have remained the same. The taxable assessed value for the Village has increased which has resulted in an increase in the tax levy. The Clerk gave the Board members copies of a spreadsheet comparing the taxable assessed value for the current year and prior year and calculation of the tax levy.
- Donna Graham asked why A3410.4 (Fire Department Contractual) in the proposed budget increased significantly from the current and previous years. Trustee VanFleet responded that the Fire Department contracts, which provide revenue from the Towns of Butler, Wolcott and Huron for fire protection services, are expected to increase. The total Fire Department appropriations cannot be less than the total received from the other municipalities for fire protection services.
- Donna Graham asked about the appropriation for demolition of unsafe buildings in the current budget and noted that there was no appropriation made in the proposed budget. The Clerk stated that the appropriation in the current budget was due to a house fire on Conklin Avenue last summer and that the cost for the demolition will be relieved onto the 2011 Village tax roll.

Trustee White made the motion to close the Public Hearing at 6:47 pm. Trustee Tyler seconded the motion and all voted in favor.

Mayor Baker called the regular meeting to order at 7:00 pm. In addition to those present already noted, Tommy Mettler, Cory Tyler and Jane Milem joined the meeting.

### **Waste Water Treatment Facility**

- A special meeting will be held Monday, April 25, 2011 at 7:00 pm at the Village Hall. Representatives from Wayne County Water and Sewer Authority will be asked to attend the meeting for the purpose of discussing waste water treatment alternatives.
- The Village will be applying for grant funding through the Community Development Block Grant Program for funding assistance for waste water treatment. The program requires that two public hearings be held prior to submission of the application. The first public hearing will be held Monday, May 2, 2011 at 6:00 pm. The second public hearing will be held Tuesday, May 10, 2011 at 6:00 pm. Both public hearings will be held at the Village Hall.

### **Jane Milem**

Jane Milem works with the Girl Scouts of North Rose Wolcott Service Unit and her group would like to take part in the development of Dr. Chan's Garden. The group would like to put up bluebird houses and plant daisy seeds and flower bulbs. Donna Graham suggested that the group clean out the brush around the park sign and plant flowers there as well. Insurance liability was discussed. The Clerk will contact the insurance agent for the Village to inquire about coverage. Tommy Mettler stated that he can use his bulldozer to fill in the holes in the park if the Village will buy his fuel. Trustee VanFleet asked for estimate of the time and fuel required. Mr. Mettler responded that the job would require approximately 20 – 25 gallons of fuel. Mayor Baker stated that the park may be too wet to get a bulldozer in there right now. Mr. Mettler stated that he would do the work on his own time. Jane Milem asked who would be her contact person for the project. Trustee Penta, who serves as the Parks Commissioner, will be the contact person. Trustee VanFleet made the motion to approve the request from the Girls Scouts of North Rose Wolcott Service Unit contingent upon a satisfactory resolution to the question of insurance liability. Trustee Penta seconded the motion and all voted in favor.

### **Minutes of the Organization Meeting 4/5/11**

Trustee Tyler made the motion to approve the minutes of the Organizational meeting held April 5, 2011 as read. Trustee VanFleet seconded the motion and all voted in favor.

### **Minutes of 4/5/11**

Trustee VanFleet made the motion to approve the minutes of the regular meeting held April 5, 2011 as read. Trustee White seconded the motion and all voted in favor.

### **Minutes of 4/7/11**

Trustee White made the motion to approve the minutes of the special meeting held April 7, 2011 as read. Trustee Penta seconded the motion and Trustees Penta, Tyler and White voted in favor. Trustee VanFleet abstained as he was not present at the April 7, 2011 meeting. The motion was carried.

### **Minutes of Budget Workshop 4/12/11**

Trustee Tyler made the motion to approve the minutes of the Budget Workshop held April 12, 2011 as read. Trustee Penta seconded the motion and all voted in favor.

### **Abstract #016**

Trustee White made the motion to approve abstract #016 in the amount of \$58,213.29 with vouchers numbered 0864 – 0890 and checks numbered 23587 – 23614. Claims from the General Fund total \$30,840.16. Claims from the Water Fund total \$18,145.83. Claims from the Sewer Fund total \$7,576.08. Claims from the 2010 JCAP Grant Fund total \$99.00. Claims from the Trust and Agency Fund total \$1,552.22. Trustee Penta seconded the motion and all voted in favor.

### **Waste Water Treatment Facility (Continued)**

- Trustee VanFleet made the motion to approve a quote from Newark Electric to replace the starter in a gear box at the Waste Water Treatment Facility with a total cost not to exceed \$1,000.00. The starter has a unit cost of \$300.00 and the job will require approximately four (4) hours of labor. Trustee Penta seconded the motion and all voted in favor.

### **Waste Water Treatment Facility (Continued)**

- There is currently only one working compressor at the facility and no back up unit. Tommy Mettler obtained a quote from Gartner Equipment for a Yeomans Model 545 Compressor at a cost of \$5,894.00 including freight. Trustee Penta asked if other quotes were requested. Trustee VanFleet stated that Gartner Equipment is the regional distributor for the type of compressor required and they have blue prints for all of the equipment already in use at the facility. Corey Tyler stated that D&W Diesel can do an air audit and they offer an entire line of compressors. It is possible that they may be able to look at the Village system and propose an alternative unit. Trustee VanFleet made the motion to approve purchase of a compressor unit for the Waste Water Treatment Facility at a total cost not to exceed \$6,000.00. Mr. Mettler will provide D&W Diesel with all information required to determine if they can provide a suitable unit. If D&W Diesel is unsuccessful the compressor will be ordered from Gartner Equipment. Trustee White seconded the motion and all voted in favor.

### **Trustee White**

Trustee White has a matter to discuss during executive session.

### **Mayor Baker**

Mayor Baker met with Rodney Peets from the Town of Ontario Water Department this afternoon to discuss the status of the Village water treatment and distribution system. According to Mr. Peets, the Village is not in great shape but not in terrible shape either.

### **Executive Session**

Trustee VanFleet made the motion to go into executive session at 7:43 pm for the purpose of discussing personnel matters. Trustee Tyler seconded the motion and all voted in favor.

Trustee VanFleet made the motion to come out of executive session at 9:52 pm. Trustee Tyler seconded the motion and all voted in favor.

### **Edward Wazinski**

Trustee VanFleet made the motion to hire Edward Wazinski as a full-time Water/Wastewater Operator at the current union contract rate of \$13.63 per hour. Trustee Tyler seconded the motion and all voted in favor.

### **Andrew Sharpe**

Trustee Tyler made the motion to hire Andrew Sharpe as a full-time Chief Water Operator at the current union contract rate of \$14.42 per hour. The appointment is provisional pending Civil Service examination and reinstatement of Mr. Sharpe's IIA water license. Trustee Penta seconded the motion and all voted in favor.

### **Matthew Crane**

Trustee White made the motion to approve a request from Matthew Crane to become part-time after May 2, 2011. Approval is contingent upon Mr. Crane continuing to work satisfactory hours on a regular basis. All full-time benefits will cease effective May 2, 2011. Trustee Penta seconded the motion and all voted in favor.

**Tommy Mettler**

Trustee Penta made the motion to approve paying Tommy Mettler for forty (40) vacation hours due to his request for vacation during May 2011 having been denied due to operational reasons. Trustee White seconded the motion and all voted in favor.

**Jacob Keymel**

Trustee Tyler made the motion to approve termination of the employment of Jacob Keymel. The Board acknowledges that Mr. Keymel’s provisional appointment will expire April 21, 2011 and he must be removed from employment as he is not reachable on the certified eligible list for the position from Wayne County Civil Service. Trustee White seconded the motion and all voted in favor. Trustee Tyler will contact Mike Maynard from Teamsters Local Union #118 to inquire about how to proceed.

**Budget Fiscal Year Ending May 31, 2012**

Trustee White made the motion to approve the Budget for the fiscal year ending May 31, 2012.

TOTAL APPROPRIATIONS:		REVENUES:	
General Fund:	\$ 920,818	General Fund:	\$ 336,349
Water Fund:	\$ 354,643	Water Fund:	\$ 350,550
Sewer Fund:	\$ 275,612	Sewer Fund:	\$ 275,612

APPROPRIATED FUND BALANCE:

General Fund	\$ 56,105
Water Fund	\$ 4,093
Sewer Fund	\$ -0-

Amount to be raised by taxes: \$528,364  
 Total Assessed Valuation: \$64,021,654  
 Total Exemptions: (\$14,745,753)  
 Total Taxable Valuation: \$49,275,901  
 Tax Rate 2011-12 (Town of Wolcott): \$10.722563 (Town of Butler): \$10.722571

Trustee Tyler seconded the motion. Mayor Baker called for a roll call vote.  
 Mayor Baker voted in favor.  
 Trustee White voted in favor.  
 Trustee VanFleet voted in favor.  
 Trustee Tyler voted in favor.  
 Trustee Penta voted in favor.  
 The motion was carried.

Trustee Tyler made the motion to adjourn the meeting at 10:04 pm. Trustee Penta seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. DeBadts  
Clerk/Treasurer