

Members Present: Mayor John Monson, Trustees Daniel Ferrente, Colleen Penta, Kenneth VanFleet Jr. and Sharon White

Others Present: Police Chief David Smith, Larry Hogan, Ray Wellington, Lori Tyler, Gary Baker, Tommy Mettler and Melanie DeBadts

Mayor Monson called the meeting to order at 7:00 pm.

Pledge of Allegiance

### **Fire Department**

- Mayor John Monson and Fire Chief Clyde Smith have signed the 2011 Fire Protection Contracts for the Town of Butler, Town of Wolcott and Town of Huron. The fee assessed to each municipality will be increased for 2012 and the new contracts will be presented to the Board in the near future for approval. Mayor Monson will be meeting with Fire Chief Smith tomorrow.
- Ray Wellington asked if anything had been mentioned about the annual physicals required for the Fire Department members. The physicals are due to be completed April 2011 and have been conducted by A. L. Lee Memorial in Fulton in years past. Mayor Monson stated that the matter has not yet been brought up to the Board and he will mention it to Fire Chief Smith.

### **Police Department**

- Police Chief David Smith reported that Officer Scott Dohse has been doing very well and should be able to patrol on his own by next week.
- Wayne County DEA is planning a County wide prescription drug drop off event, with drop off locations to be available to the public throughout Wayne County. Prescription medications may be dropped off at any of the sites and the medications will be secured and then turned over to Wayne County for proper disposal. Mayor Monson asked if Wayne County would be advertising for the event. Police Chief Smith responded that he was not sure but that he would like to have an advertisement published in The Shopper to inform local residents. Trustee VanFleet made the motion to approve the Wolcott Police Department establishing a prescription drug drop off location in the Village on April 30, 2011. Trustee Penta seconded the motion and all voted in favor.

### **Sewer Department**

- Mayor Monson discussed a letter received from Wayne County Water and Sewer Authority (WCWSA) regarding the proposed project to upgrade the Village of Wolcott Waste Water Treatment Facility. As part of the SEQRA review process, all involved agencies were asked

### **Sewer Department (Continued)**

for any objections to the Village of Wolcott being designated as lead agency. WCWSA strongly objected to this designation and in their letter addressed to the NYSDEC, requested that NYSDEC be designated lead agency and that the Village be required to undergo another study to evaluate the cost effectiveness of diverting all sludge to the regional facility in Red Creek owned by WCWSA. Mayor Monson stated that the Village Board has considered utilizing the regional facility in the past but the Board was told that the rates which would be assessed to the Village by WCWSA would require the Village residents' sewer rates to double. Lori Tyler asked the Board who said the Village would have to double the rates. Trustee VanFleet responded that Marty Aman, Executive Director of WCWSA, attended a Village Board meeting a few months ago and at that time he estimated that based upon the rates WCWSA would charge the Village, the Village would likely have to double the rates charged to residents. Mayor Monson stated that the sewer rates currently charged to residents do not take into account rain water and other ground water that is treated at the plant. If the Village were to send everything to WCWSA, the Village would be charged a fee based upon a metered quantity of sludge that would include rain water and other ground water, which would increase our costs. All comments on the designation of lead agency for SEQRA must be returned by March 14, 2011.

- Mayor Monson gave the Board copies of a letter the NYS DEC sent to Clark Patterson Lee in response to comments on the Draft Total Maximum Daily Load (TMDL) regulation for phosphorus loading into Port Bay. The regulation would apply only to the Village of Wolcott, and according to data presented in the draft document, the Village currently contributes only 5% of the total phosphorus in Port Bay. Chief Operator Tommy Mettler stated that samples pulled in recent months show phosphorus already diluted to 0.4 milligrams/liter before it enters Port Bay. The proposed regulation would require a level no higher than 0.1 milligrams/liter.

### **Water Department**

- The Village of Wolcott is required to employ two water operators with a IIA license from the Department of Health to operate and maintain the public water supply. Mayor Monson stated that at the present time both operators are out on medical leave. The City of Oswego and the City of Auburn have both offered to assist the Village with certified operators. Mayor Monson has a list of five candidates for an operator position and will discuss the matter with the Board during executive session. The Town of Ontario has presented the Board with an intermunicipal agreement whereby they will provide the required certified operators to oversee the Village of Wolcott public water supply and distribution system. The cost to the Village will be the actual hourly rate of both operators including all applicable benefits as would be paid by the Town of Ontario. Trustee VanFleet asked if the Village attorney had reviewed the agreement. Mayor Monson responded yes, and added that Art Williams drew up the original agreement, upon which the Village agreement is based, between the Town of Ontario and the Town of Williamson. Attorney Art Williams has approved of the intermunicipal agreement between the Town of Ontario and the Village of Wolcott. Lori Tyler asked how long the Village has been without a certified operator. Mayor Monson and Tommy Mettler both responded that the Village has never been without a certified operator.

### **Resolution 2011-3 (Intermunicipal Agreement with the Town of Ontario)**

Trustee VanFleet made the motion to approve resolution 2011-3, authorizing the Village of Wolcott to enter into an intermunicipal agreement with the Town of Ontario whereby the Town will provide two certified operators to oversee the Village of Wolcott public water supply and distribution system. The agreement is necessary to satisfy Department of Health regulations. Trustee Penta seconded the motion and all voted in favor.

### **Water Department (Continued)**

- Mayor Monson stated that he was spoken with the Wayne County Civil Service Department and there are very few available job candidates with the necessary Department of Health certification.
- Mayor Monson presented a proposed memorandum of agreement between the Village of Wolcott and Teamsters Local Union #118 pertaining to Rick Miller. The memorandum will be discussed during executive session.

### **Code Enforcement**

The Village has received the Building Code Enforcement Evaluation Report prepared by Insurance Services, Inc. (ISO). The Village of Wolcott has been classified with a rating of 4 for one and two family residential properties as well as commercial and industrial property. The Village was previously classified with a rating of 5, and the new rating is a significant improvement. Class 1 represents exemplary commitment to building –code enforcement. The report contained no suggestions for improvements and all comparisons with the County and State levels indicate that the Village is doing very well. Mayor Monson stated that the report is available in the Village Office for anyone wishing to view it.

### **Tommy Mettler**

Tony from Newark Electric is working on the SCADA system at the Weager Springs facility. They would like to know what the Village plans to do for a computer to operate the SCADA system. Mayor Monson stated that someone from Newark Electric was supposed to look at the laptop computer in the Village Office to determine if it would be capable of operating the program. Mr. Mettler will ask Tony to contact Mayor Monson. Mr. Mettler stated that the Department of Health is putting a lot of pressure on Newark Electric to get the SCADA system installed and operating.

### **Park Use Request**

A request was presented to the Board from Brittany Sampson and Dexter Philbee for use of Northrup Park July 23, 2011 for a wedding ceremony. The application indicates that the ceremony will take place between 9:00 am and 4:30 pm. Mayor Monson expressed concern that the applicants be made aware that no alcohol is allowed in the park and questioned the amount of time requested. The matter will be tabled until the next Board meeting to be held March 22, 2011 and the Clerk will contact the applicants to request more details. The Clerk will invite the applicants to attend the next Board meeting.

### **Wayne County Village Officials Association Meeting 3/16/10**

The Wayne County Village Officials Association will be meeting March 16, 2011 in the Village of Clyde. Peg Churchill from Wayne County IDA will be the guest speaker. Anyone wishing to attend must let the Clerk know by 12:00 pm Wednesday, March 9, 2011.

### **Planning Board**

The Clerk has received a signed letter of resignation from Planning Board member Brian Dean, effective March 3, 2011. Mr. Dean's resignation was due to an employment conflict with the regularly scheduled meetings. Mayor Monson stated that he will not be appointing anyone at this time. Trustee White suggested that the Planning Board meetings be moved to another evening during the week.

### **Minutes of February 15, 2011**

Trustee Ferrente noted one correction on page five. The motion to hire Scott Dohse was made by Trustee VanFleet. A motion to approve the minutes of February 15, 2011 as corrected was made by Trustee VanFleet. Trustee Ferrente seconded the motion and all voted in favor.

### **Abstract #013**

Trustee White made the motion to approve abstract #013 in the amount of \$145,595.20 with vouchers numbered 0715 – 0778 and checks numbered 23437 – 23501. Claims from the General Fund total \$75,471.57. Claims from the Water Fund total \$52,865.10. Claims from the Sewer Fund total \$14,576.66. Claims from the Trust and Agency Fund total \$2,681.87. Trustee Penta seconded the motion and all voted in favor.

### **Trustee White**

- Trustee White gave the Board members copies of training opportunities offered by the Monroe County Department of Planning and Development. Each session provides 2.5 hours of training.
- Trustee White will be attending the Tug Hill Commission Annual Local Government Conference at the end of the month.

### **Executive Session**

Trustee Penta made the motion to go into executive session at 7:37 pm for the purpose of discussing personnel matters involving employment opportunities for IIA licensed water operators as well as contractual matters. Trustee Ferrente seconded the motion and all voted in favor.

Mayor Monson invited Gary Baker to attend the executive session.

Trustee Penta made the motion to come out of executive session at 8:19 pm. Trustee VanFleet seconded the motion and all voted in favor.

### **Budget Fiscal Year Ending May 31, 2012**

Mayor Monson will be working on the new budget this week. The tentative budget must be filed with the Clerk by March 20, 2011. Mayor Monson expects to increase property taxes by 2% due to decreasing revenue and increasing costs and mandates.

**Lynn Chatfield**

Trustee VanFleet made the motion to pay Lynn Chatfield \$100 per day on a contract basis for providing his IIA certification and oversight for the public water supply and distribution system. Trustee White seconded the motion. Trustee VanFleet expressed concern regarding insurance and liability issues. As Mr. Chatfield is no longer an employee of the Village he would not be covered by the Village insurance policies. After some discussion Trustee VanFleet withdrew his motion. Mayor Monson will speak to Attorney Art Williams and the matter will be placed on the agenda for the March 22, 2011 meeting.

Trustee VanFleet made the motion to adjourn the meeting at 8:32 pm. Trustee Penta seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. DeBadts  
Clerk/Treasurer