

Members Present: Mayor John Monson, Trustees Daniel Ferrente, Colleen Penta, Kenneth VanFleet Jr and Sharon White

Others Present: Melanie DeBadts, Daphne Dudus, Ralph Sheldon, Larry Hogan, Clyde Smith, Robert Lockwood, Nick Rizzo, Ron Lancy and Jerry Laird.

Members of the Village Board met with members of the Village of Wolcott Planning Board at 6:00 pm to discuss the goals outlined in the Comprehensive Plan and Planning Board recommendations pertaining to the goals which the Village Board has not yet acted on. Planning Board Chairperson Daphne Dudus expressed her opinion that the first priority should be addressing zoning of residential areas and the second priority should be sidewalks. Mayor Monson stated that the Village Board will have a draft version of a Local Law to address landlord and tenant issues, including sidewalk inspections, for the next board meeting. Daphne Dudus and Ralph Sheldon left the room at 7:00 pm.

Mayor Monson called the meeting to order at 7:00 pm.

Pledge of Allegiance

### **Fire Department**

- Fire Chief Smith distributed copies of the Incident Summary Report for June and July 2010.
- Fire reports from June 1, 2010 through the present date have been completed and submitted to New York State. Data necessary to complete the reports for the calendar year 2009 as well as January 2010 though May 2010 is still missing. Fire Chief Smith would like to discuss the matter during executive session. The reports must be submitted on a timely basis in order for the Fire Department to be eligible for grant funding.
- The insurance company, ESIP, recently completed an inspection of the Fire Department and two critical situations were noted: a service contract in place for the heating system, and installation of back-up warning devices installed on all fire trucks. The Clerk stated that there is a service contract already in place with R.L. Powers Heating. Fire Chief Smith will obtain quotes for installing back-up warning devices on the fire trucks. ESIP also recommended a number of written policies including a written agreement to be signed each time the Fire Hall is requested for public use, drug testing program, driving policy and accident review policy. The Clerk will look into the process for checking driving records for anyone operating fire equipment.
- Trustee Penta made the motion to approve purchase of Jafrib hose from Har-Rob at a cost of \$843.00 plus shipping. Trustee VanFleet seconded the motion and all voted in favor.
- Trustee White made the motion to approve purchase of three sets of turn-out gear at a cost of \$390.00 for each set. The cover-alls meet ANSI standards and are made of fire retardant NOMAX fabric. Fire Chief Smith stated that over time he would like to purchase new sets for all active members. Trustee Penta asked how many active members are currently in the department. Fire Chief Smith stated that active status is determined by a member having attended at least fifteen calls during the year. Based on the previous year's roster, there are forty-seven active members. Trustee Ferrente seconded the motion and all voted in favor.

### **Fire Department (Continued)**

- The motor in the boat was repaired about a month and a half ago by Hank Searle. Fire Chief Smith stated that Mr. Searle has not yet provided a cost for his services but that the repair work was authorized as the boat is considered an integral piece of safety and rescue equipment for the Fire Department and it must be kept in service at all times.

### **Highway Department**

- Nick Rizzo obtained a quote in the amount of \$1006.11 from Grainer to repair a heating unit at the Highway Department building on Butler Street. Mayor Monson stated that there is a fully functional Co-Ray Vac heating system in the building and repairs to the alternative heating unit were not planned in the current budget. Mayor Monson would prefer to wait on this repair as it is not necessary with the Co-Ray Vac system already in place, and there being limited funds available in the budget.
- Trustee Ferrente made the motion to approve resurfacing the North Street parking lot and Auburn Street at a cost of \$20,138.00. Trustee Penta seconded the motion and all voted in favor. The cost for this project is eligible for reimbursement under the CHIPS program.
- Trustee White made the motion to approve trading in the 2009 Caterpillar 420E Loader Backhoe to Milton Cat in exchange for a 2010 model, per the terms of the trade in program. At the time of trade in the machine will have approximately 350 machine hours at a rate of \$10.00 per hour. Additional costs include flip stabilizer pads \$247.00, 3<sup>rd</sup> spool loader valve \$719.00 and transportation to Batavia \$250.00. The total cost of the new 2010 Caterpillar 420E Loader Backhoe is not to exceed \$4716.00. Trustee VanFleet asked if any other companies offered similar trade in programs. Mr. Rizzo responded not at the present time but there is a possibility John Deere will offer a similar program in the near future. Trustee Ferrente seconded the motion and all voted in favor.
- Trustee White made the motion to approve payment of the difference in cost between a regular Driver's License renewal and a Commercial Driver's License renewal for all Village employees required to have a Commercial Driver's License as a condition of employment for the Village of Wolcott. Trustee Penta seconded the motion and all voted in favor.

### **Water and Sewer Departments**

- Smoke testing of the sanitary sewer lines on New Hartford Street will be conducted August 17-18, 2010.
- The New York State Department of Health Annual inspection of the water treatment facility will be conducted August 17, 2010.
- Mayor Monson has a Department of Health concern to address during executive session.

### **Justice Court**

Mayor Monson read a quote from Paul Wagner detailing the proposed examination of the financial records for the fiscal year ended May 31, 2010 for the Justice Court records at a cost of \$2,300.00 plus mileage. Trustee Penta made the motion to approve the quote. Trustee White seconded the motion and all voted in favor.

### **Code Enforcement**

Code Enforcement Officer Otis Vezzose is working with Brett Norsworthy on drafting proposed local laws to address issues pertaining to rental property within the Village.

### **Park Use Request**

Trustee Ferrente made the motion to approve a request from Judy Wagner on behalf of the Faith United Methodist Church for use of Northup Park August 29, 2010 for the purpose of distributing items to the community. Trustee Penta seconded the motion and all voted in favor.

### **General Code Update**

Trustee Penta made the motion to approve a proposal from General Code to update the Village of Wolcott Code with all Local Laws adopted since 2003. The update also includes the ability to post a link to the Village Code on the Village website. The cost to codify the additions to the code will be between \$575 and \$890 plus 2% for shipping and handling. Annual maintenance fees will increase from \$880 to \$1,195. Trustee VanFleet seconded the motion and all voted in favor.

### **Board Meeting Schedules**

Mayor Monson expressed a desire to change the meeting schedule to one meeting per month for September and October 2010. After some discussion it was determined that no change would be made to the meeting schedule at this time.

### **Village Officials Dinner**

The Village Officials Dinner held September 15, 2010 will be hosted by the Village of Macedon. Anyone wishing to attend must let the Clerk know as soon as possible.

### **NYCOM Fall Training**

NYCOM Fall Training will be held in Lake Placid, September 20-24, 2010. The Clerk will attend the conference. Mayor Monson will be working on having office hours covered during the week the Clerk will be away.

### **Larry Hogan**

Mr. Hogan expressed concern about drivers not observing the one way traffic pattern through the North Street parking lot and asked if signs could be installed to indicate the one way traffic pattern.

### **Trustee Penta**

At the recent Planning Board meeting discussion took place regarding stop signs and yield signs being painted with reflective paint. Nick Rizzo stated that the signs could not be painted but that they must be replaced per new DOT regulations. Mayor Monson added that this is another unfunded mandate by New York State as no funding has been made available to assist small municipalities with meeting this obligation. Fire Chief Smith would like the fire hydrants painted with reflective paint. Trustee VanFleet asked about attaching reflective devices to the fire hydrants. Fire Chief Smith stated that Wayne County uses a blue reflective diamond shape but such a device would possibly be destroyed or damaged by juveniles in the Village.

### **Trustee White**

- Trustee White noted that the polling place for the Town of Wolcott has been changed from the Wolcott Fire Hall to the Wolcott Elks Lodge. Fire Chief Smith stated that damage occurred during the last election held at the Wolcott Fire Hall.
- Trustee White asked if anything had been done about a schedule for the Court Clerk. The Village Clerk has not yet seen Judge Krasucki to ask him to attend a board meeting.

### **Minutes of July 13, 2010**

Mayor Monson noted that during the previous meeting several questions pertaining to the Police Department were brought up but not until after Police Chief Smith left the meeting and was therefore unable to address the questions and concerns. Mayor Monson stated that opportunity was provided for the public to ask any questions desired while Police Chief Smith was present and it was inappropriate for the questions to be held until after Police Chief Smith left the room. Trustee Penta made the motion to approve the minutes of July 13, 2010 with two spelling corrections. Trustee Ferrente seconded the motion. Mayor Monson, Trustees Ferrente, Penta and White voted in favor. Trustee VanFleet abstained as he was not present at the July 13, 2010 meeting.

### **Abstract #003**

Trustee White made the motion to approve abstract #003 in the amount of \$103,842.87 with vouchers numbered 0141 – 0214 and checks numbered 22860 – 22932. Claims from the General Fund total \$60,339.02. Claims from the Water Fund total \$26,376.52. Claims from the Sewer Fund total \$14,637.57. Claims from the Trust and Agency Fund total \$2,489.76. Trustee VanFleet seconded the motion and all voted in favor.

### **Executive Session**

Trustee White made the motion to go into executive session at 7:56 pm for the purpose of discussing a Department of Health matter, Fire Department personnel matter as well as to conduct an employee probationary period review.

Fire Chief Smith and Robert Lockwood were asked to attend part of the executive session.

Fire Chief Smith and Robert Lockwood left the meeting at 8:00 pm.

The Clerk and Brett Norsworthy were asked to attend part of the executive session at 8:15 pm.

Trustee Ferrente made the motion to come out of executive session at 8:35 pm. Trustee Penta seconded the motion and all voted in favor.

### **Engineering Report**

Mayor Monson stated that the preliminary engineering report for upgrades to the Waste Water Treatment Facility, prepared by Clark Patterson Lee, has been completed and a copy delivered to the Village Hall. The report is very comprehensive and well prepared.

### **Lynn Chatfield**

So as to satisfy a requirement imposed by the Department of Health, Trustee White made the motion to approve appointment of Lynn Chatfield as a Chief Water Operator, to be paid at the wage rate established per the union contract. Trustee VanFleet seconded the motion and all voted in favor.

Mayor Monson will be out of town the week of August 16, 2010.

Trustee VanFleet made the motion to adjourn the meeting at 8:40 pm. Trustee Ferrente seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. DeBadts  
Clerk/Treasurer