

Members Present: Mayor John Monson, Trustees Daniel Ferrente, Colleen Penta and Kenneth VanFleet Jr.

Members Absent: Trustee Sharon White

Others Present: Melanie DeBadts, Police Chief David Smith, Fire Chief Clyde Smith, Jack Whitaker, Kathleen Quereau, Bob Stell, Phoebe Meijer, Otto Meijer, Jeremy Stevens and Mark Batzold

Mayor Monson called the meeting to order at 7:00 pm.

Pledge of Allegiance

### **Fire Department**

- Fire Chief Clyde Smith gave the Board members copies of the activity report for November 2010. There were twenty-six (26) calls during November 2010. As of December 1, 2010 the Department had responded to 242 calls, which is the highest number in recorded history. In 2009 the number of calls responded to by December 1<sup>st</sup> was 178 and in 2008 the number of calls was 186.
- Fire Chief Smith discussed the Resource Recovery Program, offered by Certified Ambulance Group. The Fire Department will submit all information on billable activity to Certified Ambulance Group. The Fire Department Board recently decided that anyone residing within the Wolcott Fire Department fire protection district would not be charged for any services received. Fire Chief Smith estimates fifty (50) calls received this year would have been billable calls. The Fire Department will set up a separate bank account for all activity relating to Certified Ambulance Group. All funds will go directly to the Fire Department and any fees due to Certified Ambulance Group will be deducted from those proceeds. The Fire Department Board and membership have already unanimously approved the proposal provided by Certified Ambulance Group. Trustee Ferrente made the motion to approve the proposal from Certified Ambulance Group for a Resource Recovery Program per the terms of the written proposal. Trustee Penta seconded the motion and all voted in favor.
- The Fire Department Appreciation Dinner will be held January 15, 2010 at the Wolcott Fire Hall. Mayor Monson, Gary Lockwood and Roger Henry are coordinating the event. Mayor Monson stated that the local civic organizations will be asked to contribute donations and/or volunteers for the dinner. Mayor Monson asked for anyone interested in helping in any way to contact himself or Gary Lockwood.

### **Police Department**

- Police Chief Smith gave the Board members copies of the activity report for November 2010.
- Trustee VanFleet made the motion to approve the following Standard Operating Procedures, with noted amended changes to include an issue date, revision date and page numbers:
  - Emergency Operation and Pursuit
  - Disciplinary Procedures
  - Member/Employee Legal Restrictions
  - Rules of Conduct

Trustee Ferrente seconded the motion and all voted in favor.

### **Police Department (Continued)**

- Police Chief Smith presented Mayor Monson with a plaque received from the National Committee for Employer Support of the Guard and Reserve. The award recognizes the Mayor's Office of the Village of Wolcott as a patriotic employer for contributing to national security and protecting liberty and freedom by supporting employee participation in America's National Guard and Reserve Force. The nomination for the award was made by Doug Crews, a member of the Village of Wolcott Police Department currently serving in the military. Mayor Monson expressed gratitude and appreciation for the nomination made by Officer Crews and for the award received.
- Fire Chief Smith stated that he recently assisted with traffic control for a funeral procession and that the Fire Department and Fire Police are always willing to help the community in any way necessary.

### **Water and Sewer Departments**

- The backflow prevention device at St. Anton's has not yet been inspected. Mayor Monson stated that the New York State Department of Health requires each device to be inspected annually. Mayor Monson spoke to the property owner today and met with the property owner's son. He informed them that the backflow prevention device must be inspected immediately and if they do not comply the Department of Health has authorized the water service to be terminated until such time that the property is in compliance.
- Mayor Monson met with engineers from Clark Patterson Lee to discuss plans for upgrades to the Waste Water Treatment Facility.
- No news has been received from the NYSDEC regarding phosphorus loading in Port Bay.
- An application was submitted for grant funding under the 2010 Green Innovation Grant Program through the NYS Environmental Facilities Corporation. The application proposes green improvements to the Wastewater Treatment Facility with a project cost of \$700,000. The Village has already received notification of funding availability up to \$3.5 million with a 0% interest loan. If awarded, the 2010 Green Innovation Grant Program will help offset the total project costs for upgrades and Mayor Monson is hopeful that the Village may yet qualify for principal forgiveness for the remainder of the funding.
- Mayor Monson has a contractual matter for the Water Department to discuss during executive session.
- Mayor Monson stated that the air header at the Wastewater Treatment Facility stopped working today and LaValley Brothers was called in to complete the repair.
- Weager Springs has been running most of the time and has been supplying the majority of the Village water supply.

### **Highway Department**

- The MP2 program is being used for the equipment and asset inventory. Existing data on equipment and assets is being entered into the program now.
- The Highway Department employees have been busy with snow removal.

### **Justice Court**

Court Clerk Jennifer Buckalew informed the Board that the side door, which is used as the primary entrance during court hours, requires some sort of overhang built above the door. Ice will build up on the pavement from dripping water above the door and this creates a very slippery surface to walk on which is a safety concern. Mayor Monson stated that the Village will take care of the matter.

### **Historical Society**

- Bob Stell from the Historical Society stated that the Carriage House Museum has proved to be a very stable building and has been very well taken care of. Mr. Stell expressed concern about the property adjacent to the Carriage House Museum and the seemingly abandoned vehicle located on that property as well as a row of straw bales. Mayor Monson responded that the owner of the property adjacent to the Carriage House Museum is not in violation of any law but that he will speak to the individual regarding Mr. Stell's concerns.
- The Christmas trees in the park have been lit and there are seventeen (17) trees total. There was no ceremony this year due to poor attendance in years past.
- The Wolcott Historical Society meets monthly with other Historical Societies.
- A donation was recently received from the Curtis family containing a ledger from the original power supply company in Wolcott. A permanent display will be set up in the very near future. Mr. Stell stated that Jon Countryman has already done a significant amount of research on the company, which will be very beneficial to the display.
- There are two hundred twenty-five (225) commemorative bricks in front of the Carriage House Museum. Mr. Stell stated that this is indicative of strong community support for the Carriage House Museum, which is nice to see.

### **Kathleen Quereau**

Ms. Quereau, residing on High Street, requested that a streetlight be placed at the end of High Street. There are currently three (3) street lights on High Street but the end of the street is not lit at night and Ms. Quereau stated that there are several pedestrians in the area and the lack of lighting creates a safety concern. Fire Chief Clyde Smith stated that he agrees the end of High Street is not sufficiently lighted. Mayor Monson will speak to Police Chief Smith about the matter and ask him to note the locations of street lights in the Village. Mayor Monson suggested having a street light moved from an area where it would not be needed to the location on High Street. Trustee VanFleet stated that there are in fact other areas in the Village that are not sufficiently lighted. Mayor Monson responded that he would look into the matter.

### **Phoebe Meijer**

Mrs. Meijer, residing on Leavenworth Avenue, presented the Board with a petition signed by thirty-one (31) Village residents who have requested that the siren not be blown between the hours of 9:00 pm and 7:00 am. Mrs. Meijer also gave the Board a written summary of her concerns and opinions regarding discontinuing use of the siren. Fire Chief Smith stated that it may be possible to have the length of time during which the siren sounds at night shortened but to eliminate it altogether would greatly impact the ISO rating for the Wolcott Fire Department. Mayor Monson stated that while there is no legal requirement to have the siren in the Village, the siren does affect property owners' insurance rates. Mayor Monson will look into possible solutions and the matter will be placed on the agenda for the January 18, 2011 meeting. Bob Stell asked who determines the decibel rate at which the siren sounds. Fire Chief Smith responded that it is a national standard. Jack Whitaker would like the matter brought up to the Fire Department membership for feedback.

### **Park Use Request**

Trustee VanFleet made the motion to approve a request from Jeremy Stevens to have a country music concert in Northup Park May 21, 2011, provided that Mr. Stevens obtains a sponsor to provide liability

insurance and the concert will end by 8:00 pm. Trustee Penta seconded the motion and all voted in favor. Mayor Monson suggested that Mr. Stevens contact the Lions Club regarding sponsorship.

### **Credit Card Use Policy**

Mayor Monson introduced the proposed credit card use policy which is modeled after the policy in use by the North Rose-Wolcott School District. The Village is required by law to adopt a credit card policy. Trustee Penta made the motion to approve the Credit Card Use Policy. Trustee Ferrente seconded the motion and all voted in favor.

### **Resolution 2010-27**

Trustee Penta made the motion to approve Resolution 2010-27, a statement that a property tax cap must include mandate relief. Trustee Ferrente seconded the motion and all voted in favor.

### **Budget Resolution 2010-28**

Trustee VanFleet made the motion to approve Budget Resolution 2010-28 authorizing budgetary modifications to the General Fund in the amount of \$15,321.00. Trustee Penta seconded the motion and all voted in favor.

### **Budget Resolution 2010-29**

Trustee Ferrente made the motion to approve Budget Resolution 2010-29 authorizing budgetary modifications to the Water Fund in the amount of \$12,400.00. Trustee Penta seconded the motion and all voted in favor.

### **Budget Resolution 2010-30**

Trustee Penta made the motion to approve Budget Resolution 2010-30 authorizing budgetary modifications to the Sewer Fund in the amount of \$5,900.00. Trustee Ferrente seconded the motion and all voted in favor.

### **Minutes of November 9, 2010**

Trustee VanFleet made the motion approve the minutes of November 9, 2010 as read, which included the minutes of the Public Hearing on proposed Local Law 2010-1 and the minutes of the Public Hearing on proposed Local Law 2010-2 in addition to the regular meeting. Trustee Ferrente seconded the motion and all voted in favor.

### **Abstract #008**

Trustee Penta made the motion to approve abstract #008 in the amount of \$107,539.24 with vouchers numbered 0466 – 0559 and checks numbered 23188 – 23281. Claims from the General Fund total \$60,490.21. Claims from the Water Fund total \$27,907.25. Claims from the Sewer Fund total \$15,824.45. Claims from the Trust and Agency Fund total \$3,317.33. Trustee Ferrente seconded the motion and all voted in favor.

### **Executive Session**

Trustee Ferrente made the motion to go into executive session at 8:03 pm for the purpose of discussing a personnel matter relating to the Police Department as well as a contractual matter relating to the Water Department. Trustee Penta seconded the motion and all voted in favor.

### **Executive Session (Continued)**

Trustee Penta made the motion to come out of executive session at 8:27 pm. Trustee Ferrente seconded the motion and all voted in favor.

**Monitoring Wells**

Trustee VanFleet made the motion to approve a proposal submitted by Clark Patterson Lee to install monitoring wells at a total cost of \$3,785.00. Trustee Ferrente seconded the motion and all voted in favor.

Trustee VanFleet made the motion to adjourn the meeting at 8:30 pm. Trustee Penta seconded the motion and all voted in favor.

Respectfully Submitted,

Melanie A. DeBadts  
Clerk/Treasurer