

Mayor Monson called the meeting to order at 7:00 PM.

Members Present: Mayor John Monson, Trustees Gary Baker, Daniel Ferrente, Ken VanFleet and Sharon White

Others Present: Melanie Countryman, Larry Hogan, Allison Powell, Colleen Penta, Jerry Laird, Ron Lancy, Ray Wellington, Clyde Smith, David Smith, Jacob Bliss

Pledge of Allegiance

Police Department

Officer David Smith reported that the Uniform Traffic Tickets have been caught up and the necessary reports have been filed on the SJS system. The weapons have been stored in the gun safe and Officer Smith has been busy meeting with community members.

Highway Department

Mayor Monson reported that construction has begun on the capital storm sewer project. Crews are currently working at the end of Williams Street. Mayor Monson stated that he prepared an excavation policy for the Board to review. Mayor Monson and a representative from MRB Engineering Group will be meeting with the contractor, Randsco Pipeline, Inc. tomorrow morning to discuss the removal of dirt from the excavation site. There will be approximately 7,000 yards of fill to be hauled from the site and Mayor Monson spoke with Kevin Rooney, Wayne County Highway Department, to ask for their assistance with trucking. Mayor Monson also stated that the Town of Butler and the Town of Wolcott may help as well.

Water and Sewer Departments

- Trustee Baker made the motion to approve renewing the annual service contract for Badger Meter at a cost of \$989.00. Trustee White seconded the motion and all voted in favor.
- Mayor Monson has been working with an engineer from Rochester on plans for sewer service at the Reckitt and Benckiser building on West Main Street.

Fire Department

- Trustee Ferrente made the motion to purchase two air packs, four additional oxygen bottles and two masks from Tyler Fire Equipment at a total cost of \$11,575.00. Trustee VanFleet seconded the motion. Trustee White asked for clarification on the number of oxygen bottles needed. Chief Ray Wellington stated that the new air packs will each come with a bottle and the Fire Department is purchasing four additional bottles for a total of six bottles. Mayor Monson called for a vote and all voted in favor.
- Trustee Baker made the motion to approve the annual inspection for the Quint ladder and the ground ladders to be performed by American Test Center at a cost not to exceed \$1,500.00. Trustee White seconded the motion and all voted in favor.
- It is anticipated that Wayne County will be switching the EMS radio frequencies in February 2010. Chief Ray Wellington stated that he expects the Wolcott Fire Department to be allocated \$40,000 - \$45,000 from Wayne County. The cost per radio unit may be significantly higher than originally estimated because Wayne County is now allowing a high-band system. The radios currently in use had an average cost of \$700.00 per unit and Chief Wellington estimates that the new units could cost as much as \$2,500.00. This greatly reduces the number of units that may be purchased with the funds from the County.
- Furman Communications has quoted a price of \$489.00 per unit for pagers. Chief Wellington requested that the Village purchase three pagers for the Fire Department. Mayor Monson stated that the Board would have to review the available budget and the matter will be placed on the agenda for the next regular meeting to be held January 5, 2010.

Fire Department (Continued)

- Chief Wellington stated that the light bulbs in the engine bay and kitchen area cost approximately \$10.00 each and have to be replaced quite frequently. The lighting system could be redone for an approximate cost of \$3,000.00. Mayor Monson stated that Rochester Gas and Electric should have a program to fund this type of program because the purpose would be to increase electrical efficiency. The matter will be placed on the agenda for the next Board meeting.
- Clyde Smith discussed a new program for delivering text message notifications to Fire Department members for emergency calls. The notification will include the nature of the emergency as well the location with cross-streets. The system is intended to be used in conjunction with the pager system, rather than to replace it. Mr. Smith stated that the system would also assist the Fire Department with preparing and filing the fire reports. The software for the system can be purchased from Fire Department Computerized Management Solutions at a cost of \$979.00 plus \$219.00 for an annual ADI software upgrade technical support agreement. The system will require a new computer and Mr. Smith obtained a quote from Custom Computer Services Inc. for a computer to be built which meets the requirements to run the program at a cost of \$959.00. This price does not include the router at a cost of \$94.00 and set up of the network and installation of all programs at a cost of \$210.00. Mayor Monson asked what the Fire Department membership thought of the system. Mr. Smith responded that it was approved at their most recent meeting. Trustee White stated that the Village Board had previously requested copies of the Fire Department meeting minutes and Chief Wellington responded that they do not currently have a secretary to take the minutes at their meetings. Trustee VanFleet made the motion to approve the purchase of the software program from Fire Department Computerized Management Solutions as well as the purchase of the new computer and router from Custom Computer Services Inc. Trustee Baker seconded the motion and all voted in favor.

Energy Audit

Officer David Smith has offered to assist all Village Departments with an energy analysis and consultation for increasing efficiency and decreasing energy costs.

Port Security Grant Program

Melanie Countryman and Rick Miller will be attending a meeting in Lyons on Thursday, December 3, 2009 to obtain information on the Port Security Grant Program. Trustee VanFleet will also be attending the meeting as a representative of his employer.

Wolcott Falls Park

Mayor Monson purchased new frames for the pictures in the kiosk at the Wolcott Falls Park. Some of the pictures owned by the Historical Society should be replaced as they have faded over time.

Time for the Public

- Mayor Monson read a letter received from Mr. John R. Nicolette of North Rose. Mr. Nicolette expressed displeasure with the Christmas decorations in the Village and requested that the Village Board do something to make the Village appear more festive. Mayor Monson explained that he would like to see more decorations and lights on the streets at Christmastime, but that there simply is no money available in the budget with which to purchase such items. The Historical Society is holding the Annual Festival of Trees in Northup Park and it would certainly be nice to see more done on Main Street. Mayor Monson stated that he would not raise taxes to fund the purchase of decorations but perhaps the Chamber of Commerce would be willing to assist the Village in this matter.
- Jerry Laird suggested having a yellow line painted where the curbing ends by Dobbin Insurance Agency. Mayor Monson stated that it was a good idea and he will speak to Nick Rizzo about it.
- Chief Wellington asked about the status of the Village of Wolcott website. The Clerk has not heard anything from Eric Monson in quite some time. Mayor Monson suggested contacting the Chamber of Commerce.

Procurement Policy

An updated procurement policy was distributed to the Board members for review. The policy will be sent to Attorney Art Williams for his comments. The policy will be placed on the agenda for the next regular Board meeting for approval.

Time Warner Cable Franchise Agreement

The current franchise agreement between the Village of Wolcott and Time Warner Cable will expire in 2010. A letter was received from Time Warner stating that they desire to renew the franchise agreement and will be contacting the Village in the near future to set up a meeting for discussing the renewal. Mayor Monson stated that he would like to see an increase in the franchise fee paid to the Village. Larry Hogan stated that such an increase would likely be passed on to Time Warner Cable customers. Mayor Monson will speak with Attorney Art Williams about the matter.

Minutes of November 3, 2009

Trustee White made the motion to approve the minutes of November 3, 2009 as read. Trustee Baker seconded the motion. Trustee Ferrente asked for clarification on the guidelines for new sidewalks to be in compliance with ADA standards. The Clerk will get information on the ADA standards for Trustee White to bring before the Planning Board. Mayor Monson called for a vote and all voted in favor.

Minutes of November 17, 2000 (Special Meeting)

Trustee Ferrente made the motion to approve the minutes of the special meeting held November 17, 2009 as read. Trustee White seconded the motion and all voted in favor.

Abstract #009

Mayor Monson stated that \$122,790.14 included in the total amount of the abstract is a transfer from the Capital Federal Flood Mitigation Project Fund to the General Fund to repay expenses for the capital storm sewer project which had previously been paid out of the General Fund. This was necessary until the BAN financing was completed. Trustee White made the motion to approve abstract #009 in the amount of \$263,295.11 with vouchers numbered 0478 – 0540 and checks numbered 22166 – 22228. Vouchers in the Capital Federal Flood Mitigation Project Fund are numbered 0001 – 0006 and checks are numbered 1001 – 1006. Claims from the General Fund total \$77,437.97. Claims from the Water Fund total \$24,634.96. Claims from the Sewer Fund total \$28,021.78. Claims from the Capital Federal Flood Mitigation Project Fund total \$128,351.57. Claims from the Trust and Agency Fund total \$4,848.83. Trustee VanFleet seconded the motion. Trustee Baker questioned a bill from Dyton Humbert. Mayor Monson stated that he did some excavation work recently for the repair of a broken sewer line on North Street. The repair project ended up to be more difficult than originally thought as the sewer line was completely blocked. Mayor Monson called for a vote and all voted in favor.

Trustee White

Trustee White has nothing to discuss at this time.

Trustee VanFleet

Trustee VanFleet has nothing to discuss at this time.

Mayor Monson

Mayor Monson has an item for the Police Department and an item for the Fire Department to discuss in executive session.

Trustee Ferrente

Trustee Ferrente has nothing to discuss at this time.

Trustee Baker

Trustee Baker has nothing to discuss at this time.

Snow Plow Permit

Mayor Monson would like to remind everyone that a valid Snow Plow Permit is required if you are doing any snow removal for hire within the Village. Permits are available at the Village Office and the fee is \$5.00.

Executive Session

Trustee VanFleet made the motion to go into executive session at 7:50pm for the purpose of discussing a personnel matter pertaining to the Police Department as well as a contractual matter pertaining to the Fire Department. Trustee Ferrente seconded the motion and all voted in favor. Ray Wellington and David Smith were both asked to attend part of the executive session.

Trustee Baker made the motion to come out of executive session at 9:04pm. Trustee Ferrente seconded the motion and all voted in favor.

Shane Graham

Trustee VanFleet made the motion to hire Shane Graham as a part-time Police Officer for the Village of Wolcott Police Department, contingent upon confirmation of his NYS Certification as a Police Officer being delivered to the Village Office. The rate of pay is to be \$15.00 per hour. Trustee Ferrente seconded the motion and all voted in favor.

Police Department Certification

Trustee White made the motion to establish a requirement for proof of NYS Certification for all Police Officers employed by the Village of Wolcott. Trustee Baker seconded the motion and all voted in favor.

Trustee Baker made the motion to adjourn the meeting at 9:16pm. Trustee VanFleet seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. Countryman
Clerk/Treasurer