

Mayor Monson called the meeting to order at 7:00 PM.

Members Present: Mayor John Monson, Trustees Gary Baker, Jessica Banks and Sharon White
Members Excused: Trustee J. D. Freer

Others Present: Larry Hogan, Jerry Laird, Lori Tyler, Ron Lancy, Kevin Costello, John Boyan

Pledge of Allegiance

Highway Department

- Mayor Monson reported that Highway Department employees have been busy with snow removal.

Water and Sewer Departments

- Monday, December 1, 2008, Cynthia Stephan of Stephan Consulting was called in to locate a water leak which was causing a significant amount of water loss in the Village. Ms. Stephan found the source of the leak to be a broken 6" pipe on Washington Street. The pipe was quickly repaired and Mayor Monson stated that everyone involved had done a very good job and that he was particularly impressed with Ms. Stephan's ability to locate the leak after the Water Department had exhausted all available resources to do so.
- Mr. McCormick's water bill issue will tabled for the present, as he is not in attendance at the meeting to talk with the Board.
- Gary Brooks believes he may have a faulty meter. Mayor Monson stated that the meter could be pulled and tested but that if the meter was not found to be faulty, Mr. Brooks would be responsible for paying the charge for the test. If the meter is found to be faulty the Village will incur the cost and also examine the charges on Mr. Brook's account to determine if an adjustment is required. Mayor Monson also stated that if Mr. Brooks wanted to speak with him regarding the matter, he was free to do so and that he would be happy to discuss it with him.

Fire Department

The legal notice requesting sealed bids for the renovations at the Fire Hall has been published in the Wayne County Star. Additionally, Lyons National Bank has provided interest rates for borrowing options as a source of funding for the project.

Historical Society

Mayor Monson reported that the Historical Society will be holding an Open House at the Carriage House Museum on Saturday, December 13, 2008. The tree lighting ceremony will take place that evening in the Northup Park. As part of the weekend festivities Jeff Sawyer will give a concert in the park on Sunday, December 14, 2008 from 3:00pm – 5:00pm.

FEMA Grant Update

Mayor Monson received a phone call from Senator Schumer's office informing him that FEMA had sent their approval for the project to SEMO via email. SEMO will issue their official approval to begin the project once they receive the hard copy of the approval from FEMA.

Village Employee Christmas Party

The Village of Wolcott Employee Christmas Party will be held Friday, December 19, 2008 at 12:00pm at the Village Hall.

Nate Garrett

Nate Garrett has been working with the Village of Wolcott Highway Department under the Wayne County Title V Program. The program is at no cost to the Village and provides Mr. Garrett with work experience.

Minutes of November 11, 2008

Trustee Baker made the motion to approve the minutes of November 11, 2008 as read. Trustee Banks seconded the motion and all voted in favor.

Abstract #009

Mayor Monson stated that the total dollar amount for the abstract is much higher than usual due to the fact that it includes the last annual debt service payment for the Waste Water Treatment Facility as well as the annual retirement contribution. Trustee White made the motion to approve abstract #009 in the amount of \$185,558.34 with vouchers numbered 0468 – 0553 and checks numbered 21150 – 21235. Claims from the General Fund total \$93,100.02. Claims from the Water Fund total \$31,247.08. Claims from the Sewer Fund total \$57,596.90. Claims from the Trust and Agency Fund total \$3,614.34. Trustee Baker seconded the motion and all voted in favor.

Trustee Baker

Trustee Baker has nothing to discuss at this time.

Trustee White

- Trustee White reported on the Planning Board meeting held Monday, December 8, 2008. Now that Daphne Dudus has been appointed Chairperson, and Dan Ferrente has been appointed as a regular Planning Board member, the Board is lacking an alternate member. Mayor Monson attended the meeting and discussed an action plan consisting of addressing such issues as sidewalks, littering and vacant lots. It was decided that the following goals will be acted on: 1) Clean up the Village, 2) Set a code for the buildings in the downtown business district and 3) Revise the Village code.
- Trustee White attended a Waste Water conference for local government officials and representatives held in Dunkirk, NY on December 2nd and 3rd. Topics of interest included 1) Budget: taxes should be raised gradually over time rather than a huge increase at once,

Trustee White (Continued)

2) Capital Asset Plans: a plan needs to be developed with a list of assets, maintenance schedules and condition of assets, 3) Plan for Capital Projects: large expenses should be spread out over time because it can be very difficult to come up a large amount of money at once to pay for necessary improvements/replacement of assets, and 4) Set up a Reserve Fund: a capital reserve fund would enable money to be set aside every year to pay for upcoming improvements/asset replacement. Trustee White feels very strongly about the need for a reserve fund and stated that she may not vote to approve a new fiscal budget that does not include such a provision.

- Other matters discussed at the workshop included new Waste Water operating handbooks, money for training and SPEDES permits. Trustee White also won a scarf at the conference.
- Mayor Monson stated that the annual \$30,000 debt service payment for the Waste Water Treatment Facility is now paid in full and suggested that the amount remain in the annual budget but be used instead to fund the reserve account. Mayor Monson also asked Trustee White to research any available grant money for the Sewer Department as there are things that need to be done at the plant now.

Trustee Banks

Trustee Banks has nothing to discuss at this time.

Resolution 2008-29 (Donation of Police Car)

Trustee Baker made the motion to approve Resolution 2008-29, accepting the donation of a police car from John Boyan, according to the terms of Mr. Boyan's proposal which is attached to the resolution. Trustee Banks seconded the motion and all voted in favor. The Clerk will order a log book to be used to account for mileage on the car.

Police Department

- The computer system in the Police Department is being worked on. It is anticipated that the SJS system will be up and running by the end of next week. All of the work is being done in-house at no cost to the Village other than some software.
- Chief Boyan reported that the department has been responding to complaints of speeding on New Hartford Street in the school zones. Last month three DWIs were written and there have already been two for this month.
- Chief Boyan has a matter to discuss during executive session.
- Chief Boyan presented his monthly report to the Board.

Trustee White

Trustee White stated that at the most recent Village Official's dinner, the speaker George Bastedo, Director of Wayne County Emergency Management, said that weather is the most common cause of emergency situations. He recommended that everyone have a three day supply of clothing, staples, water, first aid and emergency items to survive until help can arrive.

Police Department

Mayor Monson stated that an AED machine is needed in the police car. Chief Boyan stated that there is a grant available for which the Village can now apply.

New Hartford Street Speed Limit

Trustee White stated that if the school district closes the Florentine Hendrick building, the issue of changing the speed limit on New Hartford Street would not matter anymore.

Justice Court Revenue

Mayor Monson asked if there was a local law which the Board could pass to allow the Village to receive increased revenue from tickets written for violations of New York State laws and ordinances. Chief Boyan stated that officers have already been instructed to write tickets for violations of the Village Code rather than the state if at all possible.

Executive Session

Trustee Baker made the motion to go into executive session at 7:30 pm for the purpose of discussing personnel and contractual matters. Trustee Banks seconded the motion and all voted in favor.

Kevin Costello and John Boyan were both asked to attend part of the executive session.

Trustee Baker made the motion to come out of executive session at 8:29 pm. Trustee White seconded the motion and all voted in favor.

Douglas K. Crews

Trustee Baker made the motion to hire Douglas K. Crews, Sr. as a part time Police Officer at the rate of \$15.00 per hour and no benefits, effective December 9, 2008. Trustee White seconded the motion and all voted in favor.

Paul K. Gullo

Trustee Baker made the motion to hire Paul K. Gullo as a part time Police Officer at the rate of \$15.00 per hour and no benefits, effective December 9, 2008. Trustee Banks seconded the motion and all voted in favor.

Trustee Banks made the motion to adjourn the meeting at 8:31 pm. Trustee Baker seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. Countryman
Clerk/Treasurer