

Members Present: Mayor John Monson, Trustees Sharon White, Daniel Ferrente, and Colleen Penta  
Members Absent: Trustee Kenneth VanFleet Jr.

Others Present: Melanie DeBadts, Police Chief David Smith, Robert Raeman (Clark Patterson Lee), Eric Wies (Clark Patterson Lee), Robert Lockwood, Larry Hogan, Jerry Laird, Ron Lancy, and Bill Steighler

Members of the Village Board met with Robert Raeman and Eric Weis from Clark Patterson Lee, at 6:30 pm during an open work session to discuss a proposal for engineering services related to upgrading the Waste Water Treatment Facility.

Mayor Monson called the meeting to order at 7:00 pm.

Pledge of Allegiance

### **Waste Water Treatment Facility**

The Village of Wolcott currently has a project listed on the New York State Clean Water State Revolving Fund Intended Use Plan. The project listed is the Forced Main to Red Creek, which was voted down in 2006. JC Smith from the Environmental Facilities Corporation informed the Village that funds are still available and may be applied to an alternate project to upgrade the Waste Water Treatment Facility. Mayor Monson stated that because the Village scored high on the Intended Use Plan, there is a good chance that we will receive funding for the project. Financing options include partial loan principal forgiveness and a 0% interest loan. Mayor Monson recently received a draft Total Maximum Daily Load (TMDL) document for Port Bay proposed by the NYS Department of Environmental Conservation to address an impairment by phosphorus. The document will result in new phosphorus testing requirements at the Waste Water Treatment Facility, as the data table in the document states that the Village of Wolcott currently contributes 6.77% of the total phosphorus detected in Port Bay. The proposal submitted by Clark Patterson Lee for an engineering study at the Waste Water Treatment Facility is \$17,600. The report and application to EFC must be submitted by August 1, 2010. Municipal Solutions, Inc. will prepare paperwork necessary to obtain a hardship determination to accompany the application. The cost for these services will be \$600. Mayor Monson stated that the facility is a KGW Woodward plant, which was popular in the 1950's and 1960's and it is one of the few which has not yet been upgraded. Facilities in Palmyra and Clifton Springs have been upgraded in recent years. Eric Weis stated that the engineering study proposed will be catered towards a variety of funding sources so it can be utilized when applying for other grant programs. Mayor Monson stated that the 2010-2011 budget contains an appropriation in the Sewer Fund for engineering in the amount of \$20,000. Trustee White made the motion to approve the proposal for an engineering study and full engineering report to be prepared by Clark Patterson Lee at a cost not to exceed \$17,600. Trustee Ferrente seconded the motion and all voted in favor. Trustee White made the motion to hire Municipal Solutions, Inc. to prepare all paperwork necessary for the EFC hardship application, at a cost not to exceed \$600. Trustee Penta seconded the motion and all voted in favor. The Clerk will provide Clark Patterson Lee with a copy of the Board Minutes indicating authorizing of the engineering proposal. Mayor Monson requested an update from Clark Patterson Lee at the next Board meeting, August 10, 2010. Robert Raeman will email a draft copy of the engineering report as soon as it is complete.

## **Fire Department**

- Mayor Monson stated that the Wolcott Fire Department did a very nice job handling the house fire on Conklin Avenue June 24, 2010. Two members of the Fire Department were sent to the hospital for heat exhaustion but no one was seriously injured. Mayor Monson asked Robert Lockwood for a list of the other fire departments that assisted at the scene so that they could be thanked for their service. Robert Lockwood thanked Mayor Monson for having Dyton Humbert use his excavator to knock down and bury the burning structure. The fire was very difficult to control and became a dangerous situation so Mr. Humbert's assistance was greatly appreciated. Trustee Penta questioned the bill submitted by Dyton Humbert. The Clerk stated that a bill has already been submitted to the Wayne County Attorney and if not paid the charges will be added to the 2011-2012 tax levy for the property. Ron Lancy stated that everyone worked together very well the night of the fire and that WAVAC did a good job at the scene.
- Trustee Ferrente made the motion to approve purchase of the following equipment from Har-Rob with a total cost of \$5,488.75:
  - 4 hydrant gates at \$232.00 each
  - 4 hydrant wrenches at \$65.00 each
  - 4 storz adapters at \$145.00 each
  - 3 turnout coats at \$683.80 each
  - 3 bunker pants and \$450.45 each
  - 2 pairs of boots at \$159.00 eachTrustee Penta seconded the motion and all voted in favor.
- Robert Lockwood reported that the new computer system at the Fire Hall has been installed and is running smoothly. Fire reports are now being submitted online. Mayor Monson asked about missing past reports. Mr. Lockwood stated that they are still waiting to receive the paperwork necessary to file the reports.
- Trustee White made the motion to approve a request from the Wolcott Rotary Club for use of the Fire Hall November 2, 2010 for the purpose of the Annual Rotary Pancake Day. Trustee Penta seconded the motion and all voted in favor.

## **Police Department**

- Police Chief Smith gave the Board members copies of the monthly activity report for June 2010. The number of arrests and V&T incidents has doubled.
- Quint Husted should be ready to patrol on his own by the end of the month. He is currently training with Officer Ed Okonsky, who was previously working under cover in the Village but is now working in uniform. Mayor Monson noted that while Officer Okonsky was working under cover, he was involved in several of the recent drug arrests in the Village.
- Police Chief Smith stated that he is unable to move forward with the Tracs grant until after the NYS budget is passed.
- The new police car has been ordered and the expected delivery date is September 2010. The dealer, Warnock in Pennsylvania, will install all necessary equipment to prepare the car for police service.
- Mayor Monson reminded Police Chief Smith to keep an eye on the kids at the Wolcott Falls Park. Police Chief Smith stated that he has assigned extra patrols to the area.

### **FEMA Capital Storm Sewer Project**

The last payment request from Randsco Pipeline, Inc. is on the abstract for this evening. All work on the project has been completed. The millings from New Hartford Street were used to make repairs to the North Street parking lot. Mayor Monson stated that the next step for North Street will be to oil and stone the road surface. The Clerk is holding 2% of the contract amount for Randsco Pipeline, Inc. until a final walkthrough of the project area is completed. Trustee Penta stated that there are a few sections of sidewalk which were removed for construction and that have not yet been replaced or repaired. Trustee Penta noted that during the heavy rain this past Friday there seemed to be some problems with drains in the Village. Mayor Monson stated that the sanitary sewer system overflowed in some areas and the problem was not with the storm drains. The blockages were caused by solidified grease in the sanitary sewer lines. The Highway Department employees used a high pressure washer to clear the lines.

### **Lake Avenue Storm Sewer**

A quote was received in the amount of \$6,466.80 from Burnett Concrete Products for pipe and materials needed to complete the first phase of the storm sewer project on Lake Avenue. Some excavation work will be contracted out and Dyton Humbert has provided an estimate for work of \$2,000.00. Mayor Monson stated that the project qualifies for reimbursement under the CHIPS program. Work will take place from the railroad tracks to the intersection of Lake Avenue and Wright Street, where curbing and a catch basin will be installed. Larry Hogan asked if anything was being done on the other side of the railroad tracks. Mayor Monson stated not at this time but as time and funds allow the storm sewer system in that area would be worked on as well. Trustee Ferrente made the motion to approve the first phase of the Lake Avenue storm sewer project with a total cost not to exceed \$10,000. Trustee Penta seconded the motion and all vote in favor. Trustee White asked how much the Village is allotted for CHIPS funding. Mayor Monson stated the total is just over \$35,000.

### **Water and Sewer Departments**

The intake line is being worked on. There is a section of the pipe which has broken off. The divers will be going back Thursday, July 15, 2010 to continue repairs and install an 18" replacement section which will be fitted to the existing pipe with adapters. The divers will be cleaning the end of the intake line before they do the repair work. Mayor Monson stated that the high heat has been contributing to the increase in algae and seaweed growth which has made it more difficult to pump water.

### **Bill Steighler**

- Mr. Steighler stated that the new storm sewer system has been working well but he has a couple of high spots in his yard where the water can't get to the new drains. Mayor Monson will speak to Nick Rizzo about the matter.
- Mr. Steighler asked who makes out the Police Department schedule. Mayor Monson responded Police Chief Smith prepares the monthly schedule. Mr. Steighler questioned the need for a police officer to work Sunday mornings. Mr. Steighler stated that he has witnessed the Village police car traveling outside of the Village on several occasions. Mr. Steighler believes that the Village insurance policy will cover the police vehicle while outside of the Village limits only if it was called to assist another law enforcement agency. Mayor Monson stated that there are meetings in other Villages which require the police car to travel beyond the Village limits but he will look into the matter. Mr. Steighler added that this past winter he witnessed the police cars sitting idle for extending periods of time with the engines running and wonders about the cost of fuel for the cars. Mayor Monson stated that perhaps the computer equipment in the cars require the engines to be kept running but that he would discuss the matter with Police Chief Smith. Trustee Penta stated that the Village has new police officers now, who were not working here this past winter so perhaps this concern would not be repeated.

### **Larry Hogan**

Mr. Hogan questioned the need for police officers working in the mornings now that school is out for the summer. Trustee Ferrente stated that there is summer school. Mayor Monson stated that Trustee VanFleet will be back in town tomorrow and he will discuss with him all of the Police Department issues that have been brought up.

### **Jerry Laird**

Mr. Laird asked if the Village could purchase catwalks for use when cleaning strainers at the Lake Plant. Mayor Monson responded yes.

### **Fiscal Record Review**

Mayor Monson read a quote from Paul Wagner detailing the proposed examination of the financial records of the Village Clerk/Treasurer for the fiscal year ended May 31, 2010 at a cost of \$3,700.00 plus mileage. The fiscal record review will exclude the capital storm sewer fund, which is being audited by Lee Walter, CPA. Trustee White made the motion to approve the quote. Trustee Ferrente seconded the motion and all voted in favor.

### **Minutes of June 8, 2010**

Trustee White made the motion to approve the minutes of June 8, 2010 as read. Trustee Penta seconded the motion and all voted in favor.

### **Minutes of June 22, 2010 (Special Meeting)**

Trustee Ferrente made the motion to approve the minutes of the special meeting held June 22, 2010 as read. Trustee White seconded the motion and all voted in favor.

### **Abstract #002**

Trustee Penta made the motion to approve abstract #002 in the amount of \$434,067.93 with vouchers numbered 0057 – 0140 and checks numbered 22776 – 22859. Claims from the General Fund total \$64,175.25. Claims from the Water Fund total \$18,419.98. Claims from the Sewer Fund total \$15,181.17. Claims from the Federal Flood Mitigation Project Fund total \$328,461.26. Claims from the Justice Court Assistance Grant Fund total \$146.60. Claims from the Trust and Agency Fund total \$7,683.67. Trustee White seconded the motion and all voted in favor.

### **Brett Norsworthy**

Trustee Penta made the motion to approve the appointment of Brett Norsworthy as Deputy Clerk/Treasurer at a rate of \$10.00 per hour for twenty hours per week and with a six month probationary period. In addition, Mr. Norsworthy will perform data entry tasks in the Police Department and assist other departments as needed. Trustee Ferrente seconded the motion and all voted in favor.

### **Mayor Monson**

Mayor Monson has a contractual matter relating to the Department of Health as well as a personnel matter for executive session.

### **Trustee Penta**

- Trustee Penta thanked the Clerk for writing the grant application for the Wolcott Falls Park. Mayor Monson stated that the Clerk did a good job and the total project cost is just under \$125,000. Ron Lancy asked if new bathrooms were part of the proposed project. Mayor Monson responded yes.

### **Trustee Penta (Continued)**

- Trustee Penta asked about the status of updating the Comprehensive Plan. Mayor Monson responded that nothing has been done so far. Trustee White gave the board members copies of goals which the Planning Board had requested to be addressed more than a year ago. There are new members on the Board now who have not been made aware of the request for action on the goals. Mayor Monson stated that a workshop will be held prior to the next Village Board meeting, August 10, 2010 at 6:00 pm for the purpose of discussing the goals from the Comprehensive Plan and that any Planning Board members would be welcome to attend and participate in the discussion.

### **Trustee White**

- Trustee White made the motion to amend the appointment of Rusty Schryer as Planning Board member to correct the expiration date of his term. The term expires March 31, 2015. Trustee Penta seconded the motion and all voted in favor.
- A fifth member of the Zoning Board of Appeals must be appointed. Mayor Monson will speak to someone about the matter.
- Trustee White requested that the Justice Court Clerk have some form of established office hours so that the public would know when the Clerk would be available. The Village Clerk will request that Village Justice Krasucki attend the next Board meeting to discuss the matter.

### **Executive Session**

Trustee Ferrente made the motion to go into executive session at 8:34 pm for the purpose of discussing a Department of Health contractual matter as well as a personnel matter. Trustee White seconded the motion and all voted in favor.

Mayor Monson requested the Clerk attend the executive session.

Trustee Penta made the motion to come out of executive session at 8:50 pm. Trustee White seconded the motion and all voted in favor.

### **Resolution 2010-19**

Trustee White made the motion to approve Resolution 2010-19, providing for residency in the County of Wayne for the appointed offices of Village Clerk/Treasurer, Deputy Village Clerk/Treasurer and Registrar of Vital Statistics. Trustee Penta seconded the motion and all voted in favor.

### **Elisabeth Coman**

Trustee White wished to extend condolences to the family of Elisabeth Coman, who recently passed away. Mrs. Coman served as Trustee on the Village Board for several years as well as member and Chairperson of the Planning Board.

Trustee White made the motion to adjourn the meeting at 8:55 pm. Trustee Ferrente seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. DeBadts  
Clerk/Treasurer