

Mayor Monson called the meeting to order at 7:00 PM.

Members Present: Mayor John Monson, Trustees Gary Baker, Jessica Banks and Sharon White

Members Absent: Trustee Ken VanFleet

Others Present: Melanie Countryman, Debra Martin, Diane Rock, Ron Lancy, Ray Wellington, Rick Miller, Jeremy Houghtaling, Jerry Laird, George Buckalew

Pledge of Allegiance

### **Trustee Appointment**

J. D. Freer resigned his appointment as Trustee for the Village of Wolcott effective June 19, 2009. His resignation was due to the fact that his new job required him to live outside of the Village of Wolcott. Mayor Monson appointed Ken VanFleet as Trustee for the Village of Wolcott on June 19, 2009. Trustee Banks stated that while she has every confidence in Mr. VanFleet's qualifications and ability to serve as Trustee, she did not find out about the appointment until ten days later, at a meeting which was unrelated to the Village of Wolcott. Mayor Monson stated that he felt she should be more involved in the Village.

### **Debra Martin - Assistant Attorney General in Charge, Rochester Regional Office**

- Debra Martin introduced herself to the Board and members of the public present. She discussed various services which the Office of the Attorney General offers to the public such as internet safety for kids, protection from identity theft, a "Smart Senior" program as well as the website. [www.knowyourcontractor.com](http://www.knowyourcontractor.com).
- Mayor Monson discussed the proposed change in required signatures for a Village dissolution petition. He stated that the law reducing the number of signatures to 10% of the registered voters was not in the best interests of the residents because there is a lot to consider before a dissolution process is begun. Ms. Martin stated that it was the desire of the Attorney General to simplify the law and make the dissolution process easy for the taxpayers, if they want it. She will get more information on the new law and send it to the Mayor.

### **Doug Crews Leave of Absence**

Mayor Monson read of a letter from Doug Crews requesting a leave of absence from his position with the Village of Wolcott Police Department. Mr. Crews is currently serving in the military.

### **Highway Department**

- The Board discussed the forms required for requesting assistance with sidewalk replacement. Trustee Banks made the motion to approve a change in wording which replaces the number of blocks to be replaced with the linear footage to be replaced. Trustee Baker seconded the motion and all voted in favor.
- Trustee Baker made the motion to approve the purchase of a truck bed from Eagle Welding & Machine LLC at a cost not to exceed \$2,950.00. Trustee Banks seconded the motion and all voted in favor.
- Trustee Banks made the motion to approve the striping quote from Champion Asphalt Maintenance at a cost not to exceed \$3,504.92. Trustee White seconded the motion and stated that the directional arrows in the municipal parking lot need to be more visible. Mayor Monson called for a vote and all voted in favor.

## **Highway Department (Continued)**

- Trustee White made the motion to approve rental of a pavement grinder from Hertz Rental Equipment for a period of one week and at a cost not to exceed \$1,300.00. The cost includes delivery and pickup of the equipment as well as training on its use. Trustee Baker seconded the motion and all voted in favor.
- Trustee White made the motion to approve up to \$10,000.00 for oil and stone work on West Port Bay Road and Countryman Road. The projects are eligible for reimbursement through the Capital Highway Improvement Program through the NYSDOT. Trustee Banks seconded the motion and all voted in favor.
- Trustee Baker made the motion to approve repairs to the front of the Highway Department building on Butler Street at a cost not to exceed \$2,400.00. Repairs will be completed by Wolcott Building Supply Inc. and will include new steel siding and wainscoting as well as reframing a door. Trustee White seconded the motion and all voted in favor.

## **Water and Sewer Departments**

- Trustee Banks made the motion to approve a request from Michael Calkins of Safe Harbor Ministries, located at 6002 Williams Street, to permanently abandon the water service at 12089 East Main Street effective June 8, 2009. Trustee Baker seconded the motion and all voted in favor. Rick Miller stated that this is the second request for abandonment of this service. A request was approved by the Board a few years ago but the property owner subsequently changed their mind.
- Trustee White made the motion to approve a request from Michael Calkins of Safe Harbor Ministries, located at 6002 Williams Street, to permanently abandon the sewer service at 12089 East Main Street effective June 8, 2009. Trustee Banks seconded the motion and all voted in favor.
- The current budget includes an appropriation for cleaning the intake line at an estimated cost of \$60,000.00. Rick Miller discussed an alternative method for cleaning the line with a total estimated cost of \$10,000.00. Trustee Baker asked if Mr. Miller's plan was cleared through the Department of Health. Mr. Miller responded yes, and added that he had already spoken with the DEC about it as well. Trustee White asked when he planned to begin the work. Mr. Miller plans to start around the first week of August. Trustee White made the motion to hire LaValley Marine and Bretin Marine for the intake line maintenance as planned, with a total cost not to exceed \$10,000.00. Trustee Banks seconded the motion and all voted in favor.
- Trustee Banks made the motion to approve the purchase of filters for the Weager Springs Plant from Aftek at a cost not to exceed \$6,692.00. The filters were last replaced eighteen months ago. Trustee Baker seconded the motion and all voted in favor.
- Rick Miller presented a quote in the amount of \$5,174.00 from Wolcott Building Supply Inc. for doors at the Lake Plant. The price quoted includes labor, new hinges and lock sets. Mayor Monson expressed concern about having a steel door in the chlorine room since the gas produced is an oxidizer. Mayor Monson also stated that he would have preferred more than one quote for the project. Mr. Miller stated that he attempted to get more than one quote but the companies he contacted did not want to quote it. Mayor Monson would like a quote for a wooden door in the chlorine room instead of steel. Ray Wellington will give Mr. Miller the contact information for another company that may be able to prepare a quote.

## **Fire Department**

- Ray Wellington will discuss member responses to calls at their next meeting.
- In March 2009 the Village Board issued a policy regarding the CDL requirement for operation of Fire Department vehicles. The law has since been amended and Mr. Wellington asked the Village Board to issue a statement to the Fire Department regarding the change. Mayor Monson stated that the Village of Wolcott will issue a statement to the affect that the Board will support the law as written and adopted by New York State.

### **Fire Department (Continued)**

- Trustee Baker made the motion to approve a proposal from Furman Communications, Inc. for a system upgrade which is necessary for the siren at the Village Hall to function properly with the stronger signal at the Fire Hall. The proposal is for \$1,390.00. Trustee White seconded the motion and all voted in favor.
- Mr. Wellington reported that M1-4 is at Reed's Garage, Inc. in Savannah for work on the power steering.
- The Fire School in-house training has been completed. Mr. Wellington stated that there were seven new members but only six have actually completed all of the training. The Clerk will have the names of the new members for the next Village Board meeting.
- Time Warner currently provides free cable TV to the Fire Hall but not internet service. Time Warner has prepared a proposal for Time Warner Business Class internet service with a three year contract at \$44.95 per month. Mr. Wellington will supply Time Warner with the Village's tax-exempt information. There will be no charge for installation and the computer will be locked in a secure area. Trustee Banks stated that NYCOM recommends that everyone with access to the computer sign a user agreement. Trustee Baker made the motion to allow internet service at the Fire Hall with a three year contract with Time Warner for \$44.95 per month. A computer use policy must be in place and a user agreement signed by everyone with access to the computer. Trustee White seconded the motion and all voted in favor.
- The Fire Department Open House will be held August 8, 2009. After the next regular meeting of the Fire Department membership Mr. Wellington will drop off information at the Village Hall pertaining to events for the Open House. Trustee White was recently given a tour of the newly renovated Fire Hall by Fire Department Chief Ray Wellington.

### **Fiscal Record Review (Justice Court)**

Mayor Monson read a quote from Paul Wagner detailing the proposed examination of the financial records for the fiscal year ended May 31, 2009 for the Justice Court records at a cost of \$2,300.00 plus mileage. Trustee White made the motion to approve the quote. Trustee Banks seconded the motion and all voted in favor.

### **George Buckalew**

Mr. Buckalew asked about the status of the storm sewer project on Lake Avenue. Mayor Monson and Nick Rizzo are meeting tomorrow, July 8, 2009, and are in the process of obtaining final pricing on the curb boxes and piping needed for the project. Marty Mroczek from MRB Engineering has already submitted a proposal for the West End Storm Sewer project through the NYS Environmental Facilities Intended Use Plan. Mayor Monson also stated that we are in the process of getting easements signed by the affected property owners so that we can proceed with the project.

### **Update of FEMA Storm Sewer Project**

Mayor Monson reported that the Notice to Bidders should be in the newspaper next week. MRB Engineering has prepared a timeline for the bidding process. There will be a pre-bid meeting at the Village Hall on Thursday, August 13, 2009 at 1:00pm. It is expected that the bids will be opened at the Village Hall on Wednesday, August 19, 2009 at 2:00pm, and the contract awarded at a special Board meeting either Monday, August 24, 2009 or Tuesday, August 25, 2009.

### **Diane Rock (Wolcott Associates)**

Mayor Monson read a letter which Diane Rock (owner of Wolcott Associates on Alport Street) wrote to the Village Board expressing concern about the recent increase in sewer rates. Ms. Rock was in attendance at the meeting and added that she felt she was not given proper notice that the rates were going up. Mayor Monson stated that the increase in sewer rates was a matter which had been discussed at great length prior to the increase actually taking place. There had been notices published in the newspaper and a public hearing held.

Additionally, letters were sent to every customer along with their March 2009 water and sewer bill. Ms. Rock stated that her annual budget is subsidized by the USDA and NYS Department of Housing and Community Renewal and as such she cannot justify what she considers to be a 100% increase in her sewer charges. Mayor Monson will look into the usage history on her account and discuss the matter with her again at a future date.

### **Fiscal Record Review**

Mayor Monson read a quote from Paul Wagner detailing the proposed examination of the financial records of the Village Clerk/Treasurer for the fiscal year ended May 31, 2009 at a cost of \$3,600.00 plus mileage. Trustee White made the motion to approve the quote. Trustee Baker seconded the motion and all voted in favor.

### **Minutes of June 2, 2009**

Trustee Banks made the motion to approve the minutes of the regular meeting held June 2, 2009 as read. Trustee White seconded the motion and all voted in favor.

### **Abstract #002**

Trustee Banks made the motion to approve abstract #002 in the amount of \$142,840.34 with vouchers numbered 0025 – 0119 and checks numbered 21708 – 21805. Claims from the General Fund total \$91,670.61. Claims from the Water Fund total \$25,826.31. Claims from the Sewer Fund total \$17,489.48 and claims from the Trust and Agency Fund total \$7,853.94. Trustee White seconded the motion and all voted in favor.

### **Trustee Baker**

Trustee Baker has an item to discuss during executive session.

### **Trustee White**

On July 1, 2009 Trustee White and Mayor Monson attended a meeting with Congressman Dan Maffei and officials from other Villages in Wayne County. The meeting was held in the Village of Palmyra. Trustee White reported that Congressman Maffei listened to the concerns and comments from the Village officials present. Congressman Maffei said that he is working hard on finding a funding source to assist the Village of Wolcott with the much needed repairs to the Mill Street Bridge.

### **Trustee Banks**

Trustee Banks has nothing to discuss at this time.

### **Mayor Monson**

- Mayor Monson and Trustee White will attend a meeting with Sharon Lilla from the Wayne County Planning Department on July 15, 2009 to discuss general grant funding opportunities currently available.
- Both computers in the Clerk's office have been replaced.
- Mayor Monson has asked Trustee White to look into funding opportunities for cleaning the 14 acre Mill Pond.

### **Executive Session**

Trustee Baker made the motion to go into executive session at 8:31pm for the purpose of discussing personnel issues. Trustee Banks seconded the motion and all voted in favor.

Trustee Banks made the motion to come out of executive session at 9:27pm. Trustee Baker seconded the motion and all voted in favor.

### **Police Department**

Trustee Baker made the motion to promote Brian Reitz to Sergeant and put him in charge of the paperwork in the Police Department. Trustee White seconded the motion for discussion. Trustee Banks stated that the paperwork needs to get done and there is just no one else able to do it. Mayor Monson stated that he would prefer a vote on the matter wait until the full Board could be present. He also felt that there might be civil service issues to consider and it might be possible to pay a clerk to do the paperwork. Mayor Monson also stated that Mr. Reitz was untruthful with the Board in the past and therefore he should not be promoted. After more discussion Trustee Baker made the statement that he wished to resign from the Board effective 9:40pm. Trustee Banks than stated that she wished to resign from the Board effective 9:43pm.

Trustee White made the motion to adjourn the meeting at 9:46pm. Mayor Monson seconded the motion and both voted in favor.

Respectfully submitted,

Melanie A. Countryman  
Clerk/Treasurer