

Members Present: Mayor John Monson, Trustees Sharon White, Ken VanFleet, Daniel Ferrente, and Colleen Penta

Others Present: Melanie DeBadts, Police Chief David Smith, Fire Chief Clyde Smith, Amy Gilbo, Amber Putman, Iseabelle Gregg, Jerry Laird, Samantha Wilson, Rachel Wilson, Rachel Spade, Chelsea Smith, Shane Connely, Michael Bettis, Attorney Art Williams, Destiny Brooks and Margaret Wahl

Mayor Monson called the meeting to order at 7:00 pm.

Pledge of Allegiance

Wine and Jazz Festival

The Wine and Jazz Festival will be held August 7, 2010 from 11:00 am to 8:00 pm. Trustee Penta made the motion to approve closing Main Street from the Venus Fountain to Gallos from 8:00 am to 9:00 pm. Northup Park will also be used for the event. Trustee Ferrente seconded the motion. North Street and South Street will remain open to traffic. Police Chief Smith stated that police coverage for the event will include two Sheriff Deputies, a shift car as well as two to three Wolcott Police Officers. Fire Chief Smith requested that a meeting be set up to coordinate police coverage and Fire Police assistance with traffic control. Mayor Monson called for a vote and all voted in favor.

Police Department

- Police Chief Smith gave the Board members copies of the activity report for the month of May 2010.
- Police Chief Smith gave the Board members copies of the “Nuisance Abatement Law of the Village of Sodus” for review. There have been several recent problems with rental properties in the Village of Wolcott and at one residence in particular there have been twenty-four police department calls within a five month period.
- Officer Quint Husted has started his field training as a requirement of his police academy. Officer Husted is required to complete 160 hours of FTO and Police Chief Smith expects that all of the field training will be completed by June 21, 2010. Mayor Monson asked if Officer Husted carries a weapon. Police Chief Smith stated that Officer Husted is qualified to carry a weapon.
- Mayor Monson stated that he was aware of a recent drug bust in the Village and commended the Police Department for their good work. Police Chief Smith stated that he expects an increase in arrests for drug charges as well as DWI.

Fire Department

- Mayor Monson stated that the Wolcott Fire Department will be placed first on all future agendas.
- Trustee White made the motion to approve Resolution 2010-16, authorizing the Wolcott Fire Department to participate in the Wayne County Fire Service Mutual Aid Plan. Trustee Ferrente seconded the motion and all voted in favor.

Fire Department (Continued)

- Trustee Penta made the motion to approve a request from Mary Lou Lockwood to use the Fire Hall July 19, 2010 for the purpose of surplus food distribution. Trustee White seconded the motion and all voted in favor.
- Fire Chief Smith discussed a computer program developed by Blue Devil Data which would manage information only for fires but on Fire Department members, officers, attendance, incidents, inventory and reports. With the use of this program the required incident reports could be prepared and transmitted to New York State within minutes. Fire Chief Smith stated that the Fire Department membership voted unanimously to purchase the software. The annual maintenance fee of \$300 will be waived for the first year and the fee will not increase for a five year period. Mayor Monson stated that in the past he has received phone calls from New York State regarding the delinquent status of Fire Department reports and he stressed the importance of having the reports submitted in a timely fashion. The fiscal year 2010/2011 budget contains an appropriation for Fire Department contractual expenses of \$45,153.00. Trustee Ferrente made the motion to approve purchase of the Data Demon Software from Blue Devil Data with a cost not to exceed \$1,750.00, which includes software installation and training. Trustee VanFleet seconded the motion and all voted in favor.
- Fire Chief Smith provided the Board members copies of a revision to Title 12 NYCRR, Provision of Safety Ropes and System Components for Firefighters at Risk of Being Trapped at Elevations, filed November 11, 2009. The law requires the Fire Department to supply each interior firefighter with an emergency escape pack. Fire Chief Smith is working with other Fire Chiefs on a battalion level to address meeting the requirements of the new law. Fire Chief Smith stated that at the present time there are seventeen fit-tested, active members, and the estimated cost to provide the required equipment is \$200 per member. Trustee Penta asked about equipment and associated costs for training purposes. Fire Chief Smith stated that training need only be conducted with the proper ropes. Mayor Monson has rope which meets the required specifications that he would like to donate to the Fire Department. Fire Chief Smith will discuss the matter with Mayor Monson.

Highway Department

Mayor Monson stated that the capital storm sewer project being funded through FEMA is moving along nicely. The curbing along New Hartford Street will be boxed out this week. All work on the project must be completed by the end of the month.

Water and Sewer Departments

- The intake screens on the strainers at the Lake Plant have been plugging up recently due to rain and high winds.
- The new Water Department van ordered April 2010 has been delivered and is registered and insured. Nick Rizzo will make arrangements to have the lettering done.
- Saturday, May 29, 2010 there was a break in the 12" water main near 7102 East Port Bay Road. Several Village employees were called in to repair the leak, which took approximately ten hours to complete. Mayor Monson thanked the Wolcott Fire Department Fire Police for assisting with traffic control throughout the day.

Eagle Road

Mayor Monson discussed the water leak near on the corner of East Port Bay and Eagle Road. The leak is on a private line which services four residences on Eagle Road; however, the water leak is causing damage to property adjacent to Eagle Road. Attorney Art Williams will contact the NYS Department of Health regarding options for shutting off the water service to the private line, and requirements for

Eagle Road (Continued)

providing notice of such. Mayor Monson stated that the line that is leaking was originally installed in 1951 and is constructed of galvanized steel. Mr. Williams asked about the cost to move the line. Mayor Monson stated that the cost to the first homeowner on the line would be between \$800 and \$1,500, but that the residents could split the tap fee four ways if desired. Mr. Williams advised the Board to calculate the water loss on the line and bill each homeowner for an equal share. Mr. Williams then asked if there have been prior similar situations. Mayor Monson responded that at one time there was a problem with Cardinal Road but that Wayne County Water and Sewer Authority took it over. When a leak occurred on Melody Drive the residents repaired it. The Clerk will provide Mr. Williams with contact information for each of the four residents on Eagle Road serviced by the private line discussed, as well as the homeowner whose property is effected by the water leak.

Justice Court

Mayor Monson stated that the JCAP grant awarded to the Village Court is still being pursued for the purchasing of equipment and supplies.

Code Enforcement

Mayor Monson stated that Code Enforcement Officer Otis Vezzose has been busy dealing with several code violation issues in the Village as well as meetings with the NYS Inspector.

Upcoming Events

- The Annual Lions Club Car Show will be held this Saturday, June 12, 2010.
- The Strawberry Festival will be held next weekend, June 18th and 19th, 2010.

Resolution 2010-17 (Wolcott Falls Park)

Trustee Penta made the motion to approve Resolution 2010-17, authorizing the submission of a grant application through the NYS Office of Parks, Recreation and Historic Preservation State Fiscal Year 2010-2011 Park Development and Planning Program with a project cost not to exceed \$125,000. This is a matching funds grant, with the Village of Wolcott responsible for 25% of the project costs. The local match may be contributed in the form of in-kind services, donations, volunteer labor, etc. The grant application is due by July 12, 2010 and it is expected that funds will be used to make improvements to the Wolcott Falls Park. Trustee Ferrente seconded the motion and all voted in favor.

Audit - Fiscal Year Ended May 31, 2010

Upon the recommendation of the Clerk, Mayor John Monson asked for a motion to accept the proposal for audit services for the fiscal year ended May 31, 2010 submitted by Lee Walter with a program specific audit cost not exceed \$4,000.00. Trustee White made the motion to accept the proposal for audit services for the fiscal year ended May 31, 2010 as submitted by Lee Walter. Trustee Penta seconded the motion and all voted in favor.

Mayor Monson stated that the financial records of the Village of Wolcott are audited every year for integrity and compliance with all applicable laws and regulations. Audit reports are a matter of public record. Mayor Monson stated that anyone wishing to view audit reports is more than welcome to request to do so.

Minutes of May 18, 2010

Trustee VanFleet noted one correction on page one of the minutes of May 18, 2010. Under the sub-heading Police Department, "Glock .22 pistol" is to be changed to "Glock 22 pistol". Trustee Penta made the motion to approve the minutes of May 18, 2010 as corrected. Trustee VanFleet seconded the motion and all voted in favor.

Minutes of May 27, 2010

Trustee White made the motion to approve the minutes of May 27, 2010. Trustee Penta seconded the motion and Mayor Monson, Trustee Penta and Trustee White voted in favor. Trustee Ferrente and Trustee VanFleet abstained as they were both absent from the May 27, 2010 meeting. The motion was carried.

Abstract #001

Trustee White made the motion to approve abstract #001 in the amount of \$209,971.41, with vouchers numbered 0001 – 0056 and checks numbered 22720 – 22775. Claims from the General Fund total \$26,012.10. Claims from the Water Fund total \$54,219.09. Claims from the Sewer Fund total \$22,432.31. Claims from the Federal Flood Mitigation Project Fund total \$105,534.44. Claims from the Justice Court Assistance Grant Fund total \$1,773.47. Trustee Penta seconded the motion and all voted in favor.

Trustee White

Trustee White had nothing to discuss at this time.

Trustee VanFleet

Trustee VanFleet had nothing to discuss at this time.

Trustee Penta

Trustee Penta asked about having the website updated. Mayor Monson and Trustee Penta will contact the website designers about having updates posted.

Mayor Monson

Mayor Monson will be out of town this week.

Trustee Ferrente

Trustee Ferrente attended a meeting with the Wayne County Industrial Development Agency and representatives from the Towns of Butler, Wolcott, Huron and Rose, the Villages of Wolcott and Red Creek, and the North Rose-Wolcott Central School District to discuss options for use of the Florentine Hendrick School building. Trustee Ferrente reported that there was very little positive response to the proposal to use the building for consolidated municipal offices.

Executive Session

Trustee White made the motion to go into executive session at 7:50 pm for the purpose of discussing a personnel and a contractual matter. Trustee Penta seconded the motion and all voted in favor.

Mayor Monson invited Attorney Art Williams and Police Chief David Smith to attend the executive session.

Trustee Penta made the motion to come out of executive session at 8:32 pm. Trustee VanFleet seconded the motion.

Police Department Standard Operating Procedures

Police Chief Smith recently spoke with Brett Caruthers from NYMIR regarding Standard Operating Procedures for the Police Department. Mr. Caruthers recommended obtaining the Standard Operating Procedures in use by the Wayne County Sheriffs Department because they have already been reviewed and approved by NYMIR. Chief Smith has spoken with the Wayne County Sheriffs Department and copies of the procedures will be emailed tomorrow. Chief Smith will review the procedures with Trustee VanFleet.

Trustee VanFleet made the motion to adjourn the meeting at 8:38 pm. Trustee White seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. DeBadts
Clerk/Treasurer