

Members Present: Mayor John Monson, Trustees Daniel Ferrente, Ken VanFleet and Sharon White

Others Present: Melanie Countryman, Chief David B. Smith, Colleen Penta, Jerry Laird, Bill Steighler, Laurie Crane, Marty Aman, Adam Ellis, Kim Park, Scott Gregg and Dallas Youngman

Mayor Monson called the meeting to order at 7:00pm.

Pledge of Allegiance

Police Department

- Chief Smith gave the Board members information on Automated External Defibrillator machines (AED machines). He would like to have a machine for each patrol car, the Village Office, and a few other areas in the Village. Chief Smith recently spoke with members of the Elks Lodge regarding the possibility of the organization either purchasing a unit to donate to the Village or assisting with funding a purchase. Chief Smith stated that he feels access to an AED machine is important and could potentially save lives but there are simply not enough funds in the budget to purchase a unit at this time. Mayor Monson suggested that Chief Smith should also speak with the Rotary Club and the Chamber of Commerce to see if either of these organizations would be willing to assist with purchasing AED machines. Laurie Crane, Town of Huron Supervisor, stated that Wayne County is in the process of purchasing AED machines for all of the County buildings and perhaps we could add our purchases to theirs to achieve a higher cost savings by purchasing in higher quantities.
- Chief Smith gave the Board members copies of the new monthly schedule and stated that the coverage on weekends has been increased.
- Chief Smith has a personnel matter to discuss during executive session.
- Mayor Monson stated that New York State law has recently been changed allowing a fee to be charged to anyone requesting any type of police report. The Village may now also assess a fee for police coverage at special events in the community.

Capital Storm Sewer Project Update

- Mayor Monson stated that the contractor, Randsco Pipeline, Inc. should be done with the construction phase of the project within the next week and a half. The work crews will return in the Spring to do landscaping and restoration as well as put down asphalt on the road surfaces which have been disturbed.
- Some of the water valves on New Hartford Street are being changed as the construction progresses. Mayor Monson stated that the costs associated with this will be charged to the Capital Storm Sewer project.

Snow Removal

Mayor Monson stated that the Village employees have been doing a wonderful job with snow removal and keeping the streets clear.

Water and Sewer Departments

- Mayor Monson stated the current water production levels are 85% from the Weager Spring facility and 15% from the Lake Plant facility.
- Mayor Monson and Tommy Mettler have met with five engineering firms regarding the proposed upgrades to the Waste Water Treatment facility. The deadline for submitting a response to the Request for Proposals is 4:00 pm Monday, March 8, 2010. Mayor Monson prepared a PowerPoint presentation highlighting the main objectives of the project.
- The rainstoppers recently ordered have now been received and they are being installed. The Village purchased one hundred units and there are approximately four hundred fifty manholes throughout the Village. Mayor Monson stated that the main purpose of the rainstoppers is to reduce the influent to the Waste Water Treatment facility by hindering the flow of rain and storm water into the sanitary sewer system.

Fire Department

Trustee White made the motion to approve a request from Jennifer Graham of Electromark for use of the Fire Hall on March 16, 2010 for the purpose of an American Red Cross Blood Drive. The Blood Drive will be held the same day as the Village General Election but there will be no conflicts with space requirements. Trustee Ferrente seconded the motion and all voted in favor.

Park Use Request

Trustee Ferrente made the motion to approve a request from Lyons National Bank for use of Northup Park on March 27, 2010 for the purpose of holding an Easter Egg Hunt. Trustee VanFleet seconded the motion and all voted in favor.

Justice Court

Mayor Monson stated that court this Thursday, March 4, 2010, is DA night and there are a lot of cases on the docket.

Code Enforcement

Code Enforcement Officer Otis Vezzose has been working with the new owners of the Reckitt Benckiser property smoke testing the drains to prepare for the installation of new connections to the Village Waste Water Treatment facility.

Marty Aman – Wayne County Water and Sewer Authority

Mr. Aman displayed a map of the Four Bay Sanitary Sewer Study, which was prepared June 2007, and stated that his visit to the Board meeting was prompted by the recent issuance of an RFP for upgrades to the Village Waste Water Treatment facility. Mr. Aman stated that he is working towards a regional Waste Water Treatment facility and wanted to make the newer Board members aware of his goals. Mr. Aman stated that he did not agree with the Village of Wolcott spending hundreds of thousands of dollars upgrading the Village Waste Water Treatment facility when the same money could support the infrastructure for the Forced Main to Red Creek for a regional facility. Mayor Monson stated that the Forced Main project was voted down in 2007 because the rate for treatment proposed by Wayne County and Sewer Authority was too high and the Village residents would not support higher sewer rates. Mayor Monson stated that the Village facility is fully in compliance and at a recent surprise inspection by the EPA was found to be in fine working order with no areas of concern. There are benefits to owning and operating a local facility and Mayor Monson stated that the control of the facility enables us to potentially provide incentives to bring businesses to the Village. Mayor Monson stated that the Village does not charge residents for treatment of rainwater and that if we utilize the regional facility we would have to pay for treatment of rainwater which would greatly increase our

Marty Aman – Wayne County Water and Sewer Authority (Continued)

treatment costs. Kim Park questioned how the Village could upgrade the facility at no cost. Mayor Monson stated that it is expected that the engineering for the project will be fully funded through USDA and Rural Development. Trustee VanFleet stated that the Board should listen to Mr. Aman's proposal as this would be due diligence. Mayor Monson stated that based on the rates provided by Wayne County Water and Sewer Authority in 2006, the Village would lose money. Mr. Aman stated that he would like to see everyone work together and reevaluate the proposed rates for treatment at the regional facility. Mr. Aman added that if the flows to the regional facility increased it may be possible to reduce the rate charged to the Village. Trustee VanFleet stated that the EPA and the DEC may change discharge standards in the future and that has to be a consideration. Mayor Monson stressed that the bottom line was the cost to the Village residents and he is unwilling to make any decision which would increase costs.

FY 2010/2011 Budget

Mayor Monson stated that the first draft of the budget for the fiscal year ending May 31, 2011 will be ready for the next Board meeting, March 23, 2010.

Mayor Monson

- Mayor Monson stated that Villages are now permitted to deposit funds into credit unions, thus creating the potential for higher interest earnings.
- Mayor Monson attended the NYCOM Winter Legislative Meeting in Albany last month.

Village Elections

Mayor Monson reminded the public that the General Village Election will be held March 16, 2010 at the Fire Hall. The polls will be open from 12:00 pm to 9:00 pm.

Village Officials Dinner

The Village of Clyde will be hosting the next Village Officials Dinner on March 17, 2010. Anyone planning to attend must notify the Clerk as soon as possible.

Minutes of February 16, 2010

Trustee White made the motion to approve the minutes of February 16, 2010, as read. Trustee VanFleet seconded the motion and Mayor Monson, Trustees VanFleet and White voted in favor. Trustee Ferrente abstained. The motion was carried.

Resolution 2010-1 (Procurement Policy)

Trustee VanFleet made the motion to approve Resolution 2010-1, adopting a revised Procurement Policy. Trustee White seconded the motion. Trustee White questioned the use of the word "inferior" in relation to second hand goods. Trustee White also asked for clarification on the definition of section 5 as follows:

"5. Awards to Other than the Lowest Responsible Dollar Offerer

Whenever any contract is awarded to other than the lowest responsible dollar offerer, the reasons for how such an award furthers the purpose of General Municipal Law §104-b, as set forth herein above, shall be documented as follows:

There must be documentation and justification of the reason why the purchase is in the best interest of the governmental unit. This documentation will include an explanation of how the award will achieve savings or how the offerer was not responsible."

Resolution 2010-1 (Procurement Policy) Continued

Mayor Monson stated that if a contract is awarded to a higher bidder, the reason for doing so must be justified and documented. Trustee White made the motion to approve Resolution 2010-1 with the word “inferior” removed. Trustee Ferrente seconded the motion. After some discussion the suggestion was made to change the word “inferior” to “incomparable”. Trustee VanFleet made the motion to approve Resolution 2010-1, adopting a revised Procurement Policy with the change to section 3 to read as follows:

Surplus and second-hand purchases from another governmental entity

If alternate proposals are required, the Village of Wolcott is precluded from purchasing surplus and second-hand goods at auctions or through specific advertised sources where the best prices are usually obtained. It is also difficult to try to compare prices of used goods as a lower price may indicate an older or incomparable product.”

Trustee Ferrente seconded the motion and all voted in favor.

Resolution 2010-2 (Identity Theft Policy)

Trustee White made the motion to approve Resolution 2010-2, adopting an Identity Theft policy, with a change in wording on page 2, item number 3: change “that sets forth” to “setting forth” and two minor formatting corrections. Trustee VanFleet seconded the motion and all voted in favor.

Abstract #015

Trustee VanFleet made the motion to approve abstract #015 in the amount of \$217,490.76, with vouchers numbered 0782 – 0820 and checks numbered 22475 – 22513. Claims from the General Fund total \$45,207.99. Claims from the Water Fund total \$10,642.58. Claims from the Sewer Fund total \$10,097.28. Claims from the Trust and Agency Fund total \$1,737.78. Claims from the Federal Flood Mitigation Project total \$149,805.13. Trustee Ferrente seconded the motion and all voted in favor.

Trustee Ferrente

Trustee Ferrente had nothing to discuss at this time.

Trustee White

Trustee White has been reading the study prepared by the Wayne County Planning Department on the proposed closure of Florentine Hendrick School. In the study reference was made to a grant application to be submitted February 2010 under the Local Government Efficiency and Improvement program. Trustee White asked what the status was since the submission deadline had already passed. Mayor Monson stated that the application was something Wayne County Planning Department would have been working on and he had no information.

Trustee VanFleet

- Trustee VanFleet asked if the meeting at Wolcott Falls Park had been rescheduled yet. Mayor Monson responded no and asked if this Friday, March 5th at 5:00pm would work. Trustee VanFleet said that would be fine and the Clerk will notify Joe Banas.
- Trustee VanFleet asked about the status of the Police Department General Orders. Chief Smith is still working on them.

Executive Session

Trustee VanFleet made the motion to go into executive session at 8:28pm for the purpose of discussing a personnel matter. Trustee Ferrente seconded the motion and all voted in favor.

Chief Smith was asked to attend the executive session.

Trustee White made the motion to come out of executive session at 8:55pm. Trustee Ferrente seconded the motion and all voted in favor.

Trustee Ferrente made the motion to adjourn the meeting at 8:56pm. Trustee White seconded the motion and all voted in favor.

Respectfully Submitted,

Melanie A. Countryman
Clerk/Treasurer