

Members Present: Mayor John Monson, Trustees Sharon White, Ken VanFleet, Daniel Ferrente, and Colleen Penta

Others Present: Melanie DeBadts, Chief David Smith, Ron Lancy, Jerry Laird and Bill Steighler

Mayor Monson called the meeting to order at 7:00 pm.

Pledge of Allegiance

### **Police Department**

- Chief Smith gave the Board members copies of the monthly activity report for April 2010.
- The Crop Walk on Saturday, May 1, 2010, went very well. Fire Police assisted with traffic control. Trustee VanFleet stated that Chief Smith and Officer Bishop both did a wonderful job and that in years past there has been some concern over safety along parts of the route but with two patrol cars in use and the assistance of Fire Police, everything went well and the event was a success.
- Chief Smith gave the Board members copies of information on police patrol vehicles. Mayor Monson inquired about the new regulations for strobe lights on patrol vehicles. Chief Smith stated that the vehicles we have now are compliant with the new regulations but that the entire light system is antiquated and inefficient. The new light systems use LED technology which greatly reduces the electrical draw on the battery. Mayor Monson requested that Trustee VanFleet review the information provided and have a recommendation to present to the Board at the next regular meeting, May 18, 2010. Mayor Monson added that two factors to consider in making a decision are gas mileage and the ability to service the vehicle within the Village.
- Chief Smith reported that the Department is continuing to address the street-level drug problem in the Village. Mayor Monson stated that the Village of Wolcott Police Department was very involved in the recent WayneNet drug bust in the Village and he was disappointed that the media coverage did not reflect this. Trustee VanFleet stated that the Village of Wolcott is a much different place than it was a year ago. Trustee Ferrente agreed and stated that the presence and overall perception of the Wolcott Police Department has greatly improved.
- After reviewing the April 2010 activity report, Trustee Penta questioned there being no arrests for DWI during the month. Mayor Monson responded that there was one arrest but that it was relinquished to the New York State Police.
- Trustee VanFleet has a personnel matter relating to the Police Department to discuss during executive session.
- Chief Smith was recently made aware that since no Uniform Crime Report data was submitted in years past, therefore the Village of Wolcott Police Department is not currently eligible for grant funding. Chief Smith is looking into whether or not submission of prior years data would enable the Police Department to apply for funding in the current year.

## **Highway Department**

- Mayor Monson reported on the capital storm sewer project. Randsco Pipeline, Inc. is working on landscaping and will have some fences to fix in construction areas. The paving will begin early next week. There have been several complaints from residents regarding the bumpy roads. The contractor took core samples of New Hartford Street today and the road will be milled and repaved but the curbing will be replaced first. The new catchbasins have a cover over them to protect the drain pipes until the landscaping is completed. Mayor Monson stated that this is the reason for the ponding water after the recent rainfall.
- Highway Department employees have been busy with picking up brush and chipping it into mulch.
- The equipment, which was declared surplus at the last Board meeting, has been delivered to the Municipal Auction in the Town of Palmyra. The auction will be held May 8, 2010.

## **Water and Sewer Departments**

- Mayor Monson will be meeting with Hyland Hartsough from the NYS Department of Health tomorrow at 2:30 pm to discuss the Village of Wolcott water supply.
- Mayor Monson stated that Ponoma Packaging will be able to connect to the Village sanitary sewer system. Engineers from Clark Patterson have been working with Ponoma Packaging and the DEC to get all of the issues and areas of concern resolved and a letter will be sent back to the DEC. Ponoma Packaging will provide 32 new jobs in the Village in addition to transferring some employees from Empire.

## **Fire Department**

- The new storage building is up, insulated and the floor is completed. The interior of the building will be fully finished.
- Trustee White made the motion to approve the 2010-2011 roster of Wolcott Fire Department Officers. Trustee Ferrente seconded the motion and all voted in favor.
- Mayor Monson received the request form signed by Chief Wellington for the car wash being held at the Fire Hall May 8, 2010. The event was approved at the Village Board meeting held April 20, 2010.
- The newly elected Fire Chief, Clyde Smith, has been researching a computer program which will facilitate the submission of fire reports to Wayne County and New York State. There has been a problem in the past with the fire reports not being submitted in a timely fashion, which makes the Fire Department ineligible for grant funding. Trustee VanFleet asked if the computer at the Fire Hall was capable of running such a program. Mayor Monson responded that there is a new computer at the Fire Hall which was purchased specifically for the text message alert system, and that the program Chief Clyde Smith is researching is tied into the alert system.

## **Justice Court**

Mayor Monson stated the office supplies and equipment awarded under the JCAP grant are now being purchased.

## **Code Enforcement**

Mayor Monson has been working with Code Enforcement Officer Otis Vezzose on addressing neglected and abandoned properties in the Village. The sewer problem at the property on Auburn Street has been corrected and the charges have been levied against the property. Trustee VanFleet asked about the Snyder property on Draper Street. Mr. Vezzose recently sent a letter to Mr. Snyder by certified mail and the letter was received. Village employees and a contractor have already cleaned up some of the property and the charges will be levied against the property. Mayor Monson stated that there is another property on Jefferson Street that needs to be addressed and he and Mr. Vezzose will be speaking with the NYS Building Inspector on how to proceed.

## **Bill Steighler**

Mr. Steighler asked which Trustee was Commissioner of Parks. Mayor Monson responded that Trustee Penta was recently appointed as Commissioner of Parks. Mr. Steighler informed Trustee Penta that a banner on a utility pole along side of Northup Park needs to be addressed. The bottom rod has broken off and it has been like that all winter. Mayor Monson will speak to Nick Rizzo about the banner at Northup Park as well as a banner on Main Street. Mayor Monson requested that Trustee Penta contact the local civic organizations about donating banners to replace the ones that are worn and tattered.

## **Venus Fountain**

Mayor Monson stated that Hank Krasucki is going to repaint the Venus fountain. Mayor Monson will speak to Tommy Mettler about getting the fountain cleaned prior to it being painted.

## **Highway Department**

Erick Gerstner will be doing some work with the Highway Department as part of his training through BOCES. Jerry Laird stated that Mr. Gerstner should be starting sometime next week. The Village will incur no costs associated with Mr. Gerstner's training.

## **Memorial Day Parade**

The Memorial Day Parade will be held May 31, 2010. Trustee Penta made the motion to approve use of Northup Park for the Memorial Day Ceremony, as part of the parade. Trustee Ferrente seconded the motion and all voted in favor. Village police coverage will be available for the parade.

## **Village Officials Dinner May 19, 2010**

The Village Officials Dinner to be held May 19, 2010 will be hosted by the Village of Wolcott and will be held at the Wolcott Elks Lodge. Mayor Monson requested that all Trustees attend if possible.

## **National Day of Prayer May 6, 2010**

The National Day of Prayer will be held May 6, 2010 at noon in Northup Park. Mayor Monson will give the opening address and Chief Smith will provide police coverage.

### **Resolution 2010-10 (Computer Acceptable Use Policy)**

Trustee White made the motion to approve Resolution 2010-10, adopting the Computer Acceptable Use Policy for Employees. Trustee Penta seconded the motion and all voted in favor. The Clerk will make copies to distribute and Mayor Monson will review the policy with all employees.

### **NYMIR Return of Capital**

The Village of Wolcott has received the seconded installment of the return of capital from NYMIR in the amount of \$2,027.25.

### **Minutes of April 20, 2010**

Trustee Ferrente made the motion to approve the minutes of April 20, 2010 as read. Trustee VanFleet seconded the motion and all voted in favor.

### **Abstract #019**

Mayor Monson stated that abstract #019 includes a debt service payment on Weager Springs in the amount of \$10,240.64. Trustee Penta made the motion to approve abstract #019 in the amount of \$43,343.66 with vouchers numbered 0960 – 0991 and checks numbered 22654 – 22684. Claims from the General Fund total \$15,514.82. Claims from the Water Fund total \$14,530.44. Claims from the Sewer Fund total \$7,535.27. Claims from the Federal Flood Mitigation Project Fund total \$4,215.67. Claims from the Trust and Agency Fund total \$1,547.46. Trustee White seconded the motion and all voted in favor. The Clerk will remind the employees that all receipts need to be clearly labeled with the reason for the purchase.

### **Trustee White**

- The Clerk recently sent the Board members a copy of a Model Ethics Policy provided by the Office of the NYS Comptroller. General Municipal Law requires the adoption of an Ethics Policy. Trustee White informed the Clerk that a policy may have been adopted while Daphne Dudus was Mayor. The Clerk will research the matter.
- Trustee White stated that Brian Dean recently offered to serve as a Public Health Officer for the Village of Wolcott. The Village does not need to have a Public Health Officer because Wayne County has a Public Health Department. If the Village of Wolcott were to have a Public Health Officer, he or she would need to be compensated at the rate of \$0.15 per year, per person, based on the most recent Federal Census.
- The next Planning Board meeting will be held Monday, May 10, 2010.

### **Trustee VanFleet**

Trustee VanFleet has a personnel matter to discuss during executive session.

### **Mayor Monson**

Mayor Monson has a contractual matter to discuss during executive session.

### **Trustee Penta**

Trustee Penta has nothing to discuss at this time.

**Trustee Ferrente**

Trustee Ferrente has nothing to discuss at this time.

**Executive Session**

Trustee VanFleet made the motion to go into executive session at 7:48 pm for the purpose of discussing a Police Department personnel matter and a contractual matter. Trustee White seconded the motion and all voted in favor.

Mayor Monson invited Chief Smith to attend part of the executive session.

Trustee Ferrente made the motion to come out of executive session at 8:35 pm. Trustee Penta seconded the motion and all voted in favor.

Trustee White made the motion to adjourn the meeting at 8:36 pm. Trustee VanFleet seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. DeBadts  
Clerk/Treasurer