

Mayor Monson called the meeting to order at 7:00 PM.

Members Present: Mayor John Monson, Trustees Gary Baker, Daniel Ferrente, Ken VanFleet and Sharon White

Others Present: Melanie Countryman, Jerry Laird, Larry Hogan, Ron Lancy and David B. Smith

Pledge of Allegiance

Police Department

- Mayor Monson has obtained three quotes for a gun safe. The quote from Tractor Supply is for \$699.99. The quote from Sports Authority is for \$649.00 and the quote from Dicks Sporting Goods is \$649.00. Mayor Monson stated that his recommendation would be to purchase the gun safe from Tractor Supply because he feels that it has a higher quality construction, the unit is insulated and already set up to have a humidity control device installed. Officer in Charge David Smith expressed a desire to have a secure storage location for weapons. Trustee Baker expressed concern that the safe Mayor Monson is proposing might be too large for the intended use. Mayor Monson stated that the smaller safes were more like storage lockers and not secure enough. Trustee VanFleet asked David Smith if he anticipated storing documents in the safe and Mr. Smith responded yes. Trustee VanFleet made the motion to allocate no more than \$700.00 for the purchase of a gun safe. David Smith is to research available units and bring the matter back to the Board. Trustee Baker seconded the motion and all voted in favor.
- Officer Smith attended a meeting in Lyons on October 28, 2009 for an update on the Public Safety Radio Project. Wayne County has applied for a grant which, if awarded, will provide funding to replace the existing radio equipment for police, fire and EMS departments throughout Wayne County. More information should be forthcoming by the end of summer 2010.
- Officer Smith reported that he has been familiarizing himself with the Village and expects to begin working full-time hours next week. Mayor Monson asked Mr. Smith to attend part of the executive session later.

Highway Department

Mayor Monson is obtaining prices for a drum grinder to be used in conjunction with tree leaf and brush disposal. The NYS DEC has issued new regulations for disposing of leaves and burning them is now prohibited. Trustee VanFleet asked if there would be a potential for selling the product if a drum grinder is used. Mayor Monson responded yes, and stated that other Villages have already begun a similar practice.

FEMA Capital Storm Sewer Project Update

- On Monday, November 2, 2009, Mayor Monson, Rick Miller and Nick Rizzo met with representatives from MRB Engineering Group to discuss the status of the project including permits and the construction administrations and inspection. Marty Mroczek from MRB sent a request to Todd Ege from SEMO asking if the Village of Wolcott could purchase a trailer to be used as a portable office for the project. Mr. Ege responded that this would be an eligible expense under the project guidelines. Mayor Monson obtained a quote from Tractor Supply Co. for a single-axle, insulated enclosed trailer measuring 6' x 12' with a cost of \$2,999.00. The trailer can be used by the Water and Sewer Departments after the project is completed. Trustee Baker asked about the rated weight for the trailer. Mayor Monson stated that it is rated for 6,000 pounds. Trustee Ferrente made the motion to approve purchase of the 6' x 12' trailer at a cost not to exceed \$2,999.00. Trustee VanFleet seconded the motion. Trustee Baker asked if the trailer would work for the intended purpose of the Water and Sewer Departments. Ron Lancy said that it would. Mayor Monson stated that he had asked Rick Miller to look at the trailer as well. Mayor Monson added that the trailer would be stored at the Waste Water Treatment Facility after the project is completed. Mayor Monson called for a vote and all voted in favor.

FEMA Capital Storm Sewer Project Update (Continued)

- Mayor Monson discussed the need to purchase a digital camera with video capabilities for use with the project per FEMA guidelines. It will be necessary to document all proposed construction areas prior to the actual construction so as to ensure that the homeowner's property is restored to the proper condition. Trustee Baker made the motion to approve the purchase of a digital camera at a cost not to exceed \$500.00. The camera will be purchased from the capital storm sewer fund. The camera must have video capabilities and must be at least 10 megapixels. Trustee VanFleet seconded the motion and all voted in favor.
- The comment period for the DEC permit application expired October 29, 2009. While we have not yet received the permit, it is expected to be issued at any time. Once the permit is received we may move forward with the construction phase of the project.

Severe Weather Summit

On October 20, 2009 Mayor Monson and Nick Rizzo attended a "Severe Weather Summit" in Lyons. The event was sponsored by the Wayne County Emergency Management Office and topics discussed included past disasters and lessons learned, issuing Winter Weather Travel Advisories, working with the New York State Department of Transportation and the State Emergency Management Office as well as planning for storm debris and removal plans. The Village of Wolcott was used as a positive example for having declared a local State of Emergency in the past for severe winter weather conditions.

Sidewalks

Mayor Monson stated that he was recently informed that per ADA requirements, new sidewalks have to be a minimum of three (3) feet wide and have passing areas (60"x60") every 200 feet. Sidewalks five (5) feet wide and wider do not have to have passing areas. Trustee White asked when the new law was passed. Mayor Monson stated that he was not sure but that he would get more information. Mayor Monson asked Trustee White if the Planning Board could look into how to change the Village of Wolcott Sidewalk Regulations to meet the ADA regulation. Mayor Monson will obtain a copy of the regulation so that Trustee White may present it to the Planning Board.

Retaining Wall

Mayor Monson reported that the new retaining wall at the corner of East Port Bay Road and Oswego Street is finished.

Sewer and Water Departments

- On July 21, 2009 the United States Environmental Protection Agency conducted a NPDES Compliance Sampling Inspection at the Village of Wolcott Wastewater Treatment Plant. The inspection was conducted to determine if the facility's discharge was in compliance with the requirements and limitations of the facility's discharge permit. It was found that the Village is in compliance. Mayor Monson expects to issue a press release regarding the inspection and findings.
- Lynn Chatfield has had to delay his retirement date due to a buy-out package which has not yet been signed into law by Governor Patterson. It is expected that everything should be ready by Thanksgiving.
- Trustee White read a request from Robert Searle, residing at 5905 Draper Street, to abandon the sewer service at 5875 Draper Street effective November 1, 2009. Trustee White made the motion to approve the request. Trustee Baker seconded the motion and all voted in favor.
- Trustee White read a request from Robert Searle, residing at 5905 Draper Street, to abandon the water service at 5875 Draper Street effective November 1, 2009. Trustee White made the motion to approve the request. Trustee Ferrente seconded the motion and all voted in favor.
- Mayor Monson stated that a letter was being drafted for the residents on Eagle Road informing them that, per the Village of Wolcott attorney, the Village has no legal responsibility or authority for the water line on Eagle Road. The Department of Health has informed us that the residents on Eagle Road can have only one meter pit. The line currently servicing the residences was installed in 1952. Mayor Monson stated that it should never have been installed the way it was because it was not in accordance with the Village of Wolcott Code. The letter being drafted to the residents will be presented to the Village Board prior to mailing.

Fire Hall Use Request

Trustee Baker made the motion to approve a request from Lynn Anne Batzold to use the Fire Hall on November 15, 2009 for the purpose of holding a baptism reception. Trustee Ferrente seconded the motion and all voted in favor.

Code Enforcement

Mayor Monson reported that Dick Thomson, Regional Code Specialist with the New York State Building Codes Division, has been working with Otis Vezzose on a few code violation issues in the Village of Wolcott.

Public Comments

- Jerry Laird stated that he heard that Senator Chuck Schumer had announced a new grant program for water and sewer infrastructure. Mayor Monson responded that the funding he was talking about was actually a loan program through Rural Waters and than the Village of Wolcott could apply, but that any monies received would have to be repaid.
- Ron Lancy asked if, in the event of failure of both the Weager Springs and the Lake Plant, we would be able to draw water through the new valve installed at Furnace Road and East Port Bay Road by Wayne County Water and Sewer Authority in the Town of Wolcott. Mayor Monson responded yes, that in the event of such an emergency, we would be able to draw water from that valve.

Wine Festival

Mayor Monson stated that the Second Annual Wine Festival has been scheduled for August 7, 2010. The Chamber of Commerce has already been working on getting vendors signed up to participate in the event.

Resolution 2009-22

Trustee White made the motion to approve Resolution 2009-22, designating the offices and terms to be filled at the Village of Wolcott General Election to be held Tuesday, March 16, 2010. Trustee Baker seconded the motion and all voted in favor.

Resolution 2009-23

Trustee White made the motion to approve Resolution 2009-23 requesting the collection of delinquent Village taxes in the amount of \$43,227.54 for the year 2009-2010 by the County of Wayne, New York pursuant to Wayne County Local Law No. 4-1978 and Section 1442 of the Real Property Tax Law. Trustee VanFleet seconded the motion and all voted in favor.

Investment Policy

In 2005, Section 10 of the New York State General Municipal Law was amended to authorize an additional option for local governments to secure deposits and temporary investment of public funds. As a result of this change, the Office of the State Comptroller released a model security and custodial agreement to be used in connection with the new pooling method. Attorney Art Williams reviewed the model policy in October 2008 and found no problems or concerns with its adoption. Trustee White made the motion to adopt the new security and custodial agreement as Village of Wolcott policy, effective November 3, 2009. Trustee VanFleet seconded the motion and all voted in favor.

Resolution 2009-24

Mayor Monson read the report of the fiscal record examination by Paul Wagner for the year ended May 31, 2009. Mr. Wagner noted the deficit in the Sewer Fund and that while sewer rates were raised, more aggressive methods of addressing the deficit may be required. The record of fixed assets needs to be updated and the Clerk will schedule days to work on an inventory for all departments. Trustee VanFleet made the motion to approve Resolution 2009-24. Trustee Baker seconded the motion and all voted in favor.

Minutes of October 20, 2009

Trustee Baker made the motion to approve the minutes of October 20, 2009 as read. Trustee Ferrente seconded the motion and all voted in favor.

Minutes of October 27, 2009 (Special Meeting)

Trustee VanFleet made the motion to approve the minutes of the special meeting held October 27, 2009 as read. Trustee Ferrente seconded the motion and all voted in favor.

Abstract #008

Mayor Monson stated that abstract #008 includes several debt service payments and is therefore higher than would otherwise be the case. Trustee White made the motion to approve abstract #008 in the amount of \$164,568.32, with checks numbered 22116 – 22165 and vouchers numbered 0428 – 0477. Claims from the General Fund total \$108,817.61. Claims from the Water Fund total \$28,672.40. Claims from the Sewer Fund total \$12,792.81. Claims from the Trust and Agency Fund total \$978.05. Claims from the Debt Service Fund total \$13,307.45. Trustee Baker seconded the motion and all voted in favor.

Trustee Baker

Trustee Baker has nothing to discuss at this time.

Trustee Ferrente

Trustee Ferrente has nothing to discuss at this time.

Trustee White

Trustee White has nothing to discuss at this time.

Trustee VanFleet

Trustee VanFleet has nothing to discuss at this time.

Executive Session

Trustee White made the motion to go into execution session at 8:21pm for the purpose of discussing personnel and contractual matters. Trustee VanFleet seconded the motion and all voted in favor.

Mayor Monson asked Officer Smith to attend part of the executive session.

Trustee VanFleet made the motion to come out of execution session at 9:23pm. Trustee Baker seconded the motion and all voted in favor.

Tom Ryan

Trustee VanFleet made the motion to hire Tom Ryan as a part-time Police Officer at the rate of \$15.00 per hour. Trustee Ferrente seconded the motion and Mayor Monson called for a roll call vote.

Mayor Monson voted in favor.

Trustee Baker voted in favor.

Trustee Ferrente voted in favor.

Trustee VanFleet voted in favor.

Trustee White voted in favor.

The motion was carried.

Police Department Weapons

Mayor Monson stated that all Police Department weapons have been accounted for.

Trustee White made the motion to adjourn the meeting at 9:38pm. Trustee Baker seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. Countryman
Clerk/Treasurer