

Mayor Monson called the meeting to order at 7:00 PM.

Members Present: Mayor John Monson, Trustees Gary Baker, Jessica Banks, J.D. Freer and Sharon White

Others Present: Jerry Laird, Vic Walters, Larry Hogan, Ray Wellington, Lori Tyler, Ron Lancy and John Boyan

Pledge of Allegiance

Police Department

- John Boyan has an issue to discuss during executive session.
- Mayor Monson will be gathering pole numbers of the street lights that are not working on Main Street so they can be reported to RG&E for repair.

Highway Department

- The cab of the John Deere tractor has rusted out. Mayor Monson stated that a used replacement cab was able to be purchased from Lakeland Equipment. The cab came from the Town of Lyons and was in very good condition. Trustee Freer made the motion to approve the purchase of a replacement cab for the tractor at a cost of \$1,250.00. Trustee Baker seconded the motion and all voted in favor.
- Nick Rizzo has obtained four quotes for a new pressure washer for the Highway Department. Trustee Baker made the motion to approve the quote from Admar for a Shark Hot Water Pressure Washer at a cost of \$2,456.00. Trustee Banks seconded the motion and all voted in favor.
- The equipment is ready for leaf pick up as well as snow removal.

Water/Sewer Departments

- Trustee Banks made the motion to approve the annual service contract renewal from HACH at a cost of \$1,818.00 for the water plant and the springs plant. Trustee Freer seconded the motion and all voted in favor.
- Trustee Banks made the motion to approve the annual service contract renewal from Badger Meter at a cost of \$3676.50 that covers service of both software and hardware. Trustee Baker seconded the motion and all voted in favor.
- Trustee Banks read a request from Michael Crum, residing at 11897 Smith Street, to abandon the water service for property he owns located at 11903 Smith Street, effective October 21, 2008. Mayor Monson asked if a house on the property was being torn down. Lori Tyler stated that it was a vacant lot adjacent to Mr. Crum's residence. Trustee Banks made the motion to approve the request to abandon the water service effective October 21, 2008. Trustee White seconded the motion and all voted in favor.

Water/Sewer Departments (Continued)

- Trustee White read a request from Michael Crum, residing at 11897 Smith Street, to abandon the sewer service for property he owns located at 11903 Smith Street, effective October 21, 2008. Trustee White made the motion to approve the request to abandon the sewer service effective October 21, 2008. Trustee Freer seconded the motion and all voted in favor.
- Mayor Monson asked for an update on delinquent water and sewer accounts. Lori Tyler stated that Rick Miller had shut off notices for eight properties – two outside the Village and six inside the Village.

Fire Department

- Ray Wellington reported that the vests and carbon air bottles discussed at the October 14, 2008 Board Meeting had been ordered. Additionally the ladder inspection has been scheduled.
- The Fire Department applied for, and received, a grant for \$18,000 for equipment from Senator Mike Nozzolio's office. The Senator was at the Fire Hall on Saturday, October 25, 2008 to present the grant and surprised everyone by adding \$12,000.00. The Fire Department received a total of \$30,000.00 for equipment purchases. Mayor Monson stated that an article about the event should be in the newspaper next week.
- Mayor Monson has a contractual matter to discuss during executive session.

Historical Society

The 5th Annual Festival of Trees will be held Saturday, December 13, 2008 in Northup Park. Mayor Monson read a letter from Judi Buckalew describing the event and a request for the Historical Society to use the park. The Historical Society also requests that the Village supply and set up a tree in the bandstand, make sure the electrical outlets are all functioning properly, and dispose of the trees at the conclusion of the event. Trustee Freer made a motion to approve the requests made by the Historical Society pertaining to the Festival of Trees. Trustee Baker seconded the motion and all voted in favor.

FEMA Grant

Mayor Monson has been in contact with Joe Ham from Senator Schumer's Rochester office, as well as a FEMA representative in Washington, D.C., and he was assured that we should be hearing something soon.

Vic Walters

Mr. Walters stated that two years ago he paid a \$200.00 water service deposit for property he owns outside the Village. He recently requested to have his deposit returned as the required waiting period had elapsed. There was no record found of his deposit having been paid in the Village Office. Mr. Walters was advised that he would need to provide a receipt or canceled check to verify payment of the deposit before it could be returned to him. Mr. Walters spoke with Art Williams, attorney for the Village of Wolcott, and was told the same thing. Mr. Walters then produced a receipt and was at that time refunded his deposit of \$200.00. Mr. Walters was very unhappy that records were not kept properly and that he had to find a receipt before getting

Vic Walters (Continued)

his money back. Mayor Monson stated that General Municipal Law requires a receipt and that we cannot just take someone's word that any money was paid in the past. It is unfortunate that his deposit was not recorded properly; however the matter had already been addressed and did not change the fact that Mr. Walters needed to retain his receipt. Mayor Monson stated that it is the policy to charge a deposit to all water customers outside the Village. Mr. Walters stated that his neighbor didn't have to pay a deposit. Lori Tyler will look into it.

Village Official's Dinner

The next Village Official's Dinner will be held November 19, 2008. It is being hosted by the Village of Lyons at Studebaker's in Lyons and the guest speaker will be George Bastedo from Wayne County Emergency Management.

Resolution 2008-23 (Records Grant)

Trustee White made the motion to approve Resolution 2008-23, making budgetary journal entries to account for a grant in the amount of \$4,695.00 for records management received from NYS Archives Local Government Records Management Improvement Fund. Trustee Freer seconded the motion and all voted in favor.

Resolution 2008-24 (Water Fund)

Trustee Freer made the motion to approve Budget Resolution 2008-24, making budgetary adjustments to the Water Fund in the amount of \$3,000.00. Trustee White seconded the motion and all voted in favor.

Resolution 2008-25 (Sewer Fund)

Trustee White made the motion to approve Budget Resolution 2008-25, making budgetary adjustments to the Sewer Fund in the amount of \$260.00. Trustee Freer seconded the motion and all voted in favor.

Resolution 2008-26 (General Fund)

Trustee Freer made the motion to approve Budget Resolution 2008-26, making budgetary adjustments to the General Fund in the amount of \$3,000.00. Trustee Baker seconded the motion and all voted in favor. The Clerk explained that there are currently two other appropriations in the General Fund which are overdrawn but they are for streets and storm sewers and bills are still coming in for the repairs on Washington Street.

Minutes of October 14, 2008

Trustee Baker made the motion to approve the minutes of October 14, 2008 as read. Trustee Freer seconded the motion and all voted in favor.

Investment Policy

The Board will review the current Investment Policy and make note of any proposed changes. An updated policy will be placed on a future agenda for Board approval.

Resolution 2008-27 (Audit Review)

Mayor Monson read Resolution 2008-27, approving the report of the fiscal record examination by Paul Wagner for the year ended May 31, 2008. Trustee Freer made the motion to approve Resolution 2008-27. Trustee Banks seconded the motion and all voted in favor.

Planning Board

Mayor Monson read a letter from Elisabeth Coman informing the Board of her resignation as Chairperson for the Village of Wolcott Planning Board effective immediately. The letter was received October 27, 2008. Mayor Monson thanked Ms. Coman for her service to the Village.

In-Take Line

Mayor Monson spoke with Senator Mike Nozzolio about possible funding assistance to clean the in-take line. The cost of the project was quoted to be \$51,000.00. Senator Nozzolio seemed very positive about assistance and requested that the Village contact his office after the elections.

Mayor Monson

- Mayor Monson reminded the Trustees that vouchers on the abstracts need to be signed.
- Mayor Monson read a letter from Joyce Pittenger, Treasurer of the Wolcott Civic Free Library, thanking the Village of Wolcott Mayor and Board of Trustees for their annual contribution to their budget. Trustee Banks expressed concern about Village residents paying more per person for the library than taxpayers outside the Village. Mayor Monson asked Trustee Banks to set up a meeting with the library board and representatives from the other municipalities contributing to the library budget. Trustee Banks will bring more information to the next Board meeting.

Trustee Baker

Trustee Baker has nothing to discuss at this time.

Trustee Freer

Trustee Freer has nothing to discuss at this time.

Trustee White

- The next Local Government Workshop is being held November 14, 2008 in Mount Morris. Anyone interested in attending needs to let the Clerk know by November 4, 2008 so that registrations can be sent in to the Genesee Fingerlakes Regional Planning Council. There are some Planning Board members needing to obtain the required training hours for the year. Trustee White will contact them.

Trustee White (Continued)

- A tax forum will be held November 10, 2008. Mayor Monson will be attending.
- The Board should send a letter of thanks to Elisabeth Coman.

Trustee Banks

Trustee Banks has nothing to discuss at this time.

Ray Wellington

Mr. Wellington asked if the storm sewer line on Washington Street had been hooked back up. Mayor Monson stated that it had, and that he was already aware of a problem with flooding in the basement of the house on the corner of Washington Street and Jefferson Street. Mr. Wellington stated that the Fire Department had already been called to the residence several times to pump out the basement. Mayor Monson stated that perhaps there had been an old drain there that was no longer connected, but that it was the homeowner's responsibility to obtain a sump pump. The Highway Department has a sump pump at the property temporarily.

Larry Hogan

Mr. Hogan asked if a decision had been made yet about a replacement for Ms. Coman on the Planning Board. Mayor Monson will be talking to some individuals before deciding on whom to appoint and also stated that the co-chairperson will run the next meeting.

Abstract #007

Trustee White made the motion to approve abstract #007 in the amount of \$45,390.80 with vouchers numbered 0386 – 0422 and checks numbered 21068 – 21104. Claims from the General Fund total \$22,351.02. Claims from the Water Fund total \$13,858.29. Claims from the Sewer Fund total \$7,783.09. Claims from the Trust and Agency Fund total \$1,398.40. Trustee Freer seconded the motion and all voted in favor.

Executive Session

Trustee Freer made the motion to go into executive session at 7:45pm for the purpose of discussing a contractual matter for the Fire Department and a personnel matter for the Police Department. Trustee Baker seconded the motion and all voted in favor.

Mayor Monson invited Ray Wellington to attend part of the executive session. He also invited John Boyan to attend part of the executive session.

Trustee Freer made the motion to come out of executive session at 9:26pm. Trustee Banks seconded the motion and all voted in favor.

Minutes of Executive Session October 14, 2008

Trustee White made the motion to approve the minutes of the executive session held October 14, 2008. Trustee Freer seconded the motion and all voted in favor.

Ralph Sheldon

Trustee White made the motion to approve Mayor Monson's appointment of Ralph Sheldon as regular Planning Board member. Trustee Baker seconded the motion and all voted in favor.

Michael Leach

Trustee Baker made the motion to hire Michael Leach as part-time Police Officer for the Village of Wolcott Police Department at the hourly rate of \$15.00. Trustee Freer seconded the motion and Mayor Monson called for a vote. Mayor Monson and Trustees Baker, Freer and White voted aye. Trustee Banks voted nay. The motion was carried.

Trustee Baker made the motion to adjourn the meeting at 9:28 pm. Trustee Freer seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. Countryman
Clerk/Treasurer