

Mayor Monson called the meeting to order at 7:00 PM.

Members Present: Mayor John Monson, Trustees Gary Baker, Daniel Ferrente, Ken VanFleet and Sharon White

Others Present: Melanie Countryman, Ron Lancy, Carol Graves, Dottie Patt, Kathie Henry, Joyce Pittenger, Joan Grambo, June Hamilton, Sharon Beneway, Nick Rizzo, Thomas Ryan, Jerry Laird, Steven Jackson and David Smith

Pledge of Allegiance

Police Department

- Mayor Monson stated that Officer Geraci will be requesting a leave of absence for approximately four months. Officer Geraci will submit a written request to the Board.
- The new computer has been set up in the Police Department and the SJS program has been installed. The Village of Lyons and the Village of Sodus will be contacted for assistance with training on the program.

FEMA Capital Storm Sewer Project Update

- The preconstruction meeting was held September 24, 2009 at the Village Office. In attendance were representatives from the Village of Wolcott, MRB Group, Rochester Gas and Electric, and the contractor, Randsco Pipeline, Inc. Items discussed included the status of permits, required bonds and insurance certificates as well as the construction schedule. The contractor is expected to begin construction the last week of October.
- The legal notice pertaining to the New York State Department of Environmental Conservation Notice of Complete Application will be published in the October 14, 2009 issue of the Wayne County Star.
- There has been no word yet on the status of the permit from the Army Corps of Engineers.
- Nick Rizzo has received three quotes to have the storm sewer line on Butler Street cleaned as part of the scope of the capital storm sewer project. The quote from Skanex Pipe Services, Inc. was for a daily rate of \$2,500 and an estimated two to four days to complete the project. The quote from Jamko Industrial Services, Inc. was for \$365 per hour and no charge for mobilization. The quote from KP Beginski Dewatering, Inc. was for \$321 per hour with an additional mobilization charge of \$100 each way. Trustee White made the motion to hire Jamko Industrial Services, Inc. per the submitted proposal. Trustee VanFleet seconded the motion and all voted in favor.

Highway Department

- On October 1, 2009 Mayor Monson met with Tom Broccolo from Rochester Gas and Electric Corp. to discuss the areas of the Village not currently serviced by natural gas. Affected areas include a portion of Lake Avenue, Conklin Avenue, Countryman Road, Delf Drive and a portion of Auburn Street. Mayor Monson stated that fourteen homes do not currently have access to natural gas. Mr. Broccolo will be sending information about how the homeowners can request natural gas service.
- Mayor Monson stated that he had received a request that the Village reopen the area between Leavenworth Avenue and Hickory Square Mobile Home Park. The section of road is privately owned and has never been brought up to proper standards for a road; therefore, the Village has never been able to accept ownership of it if it had been donated. Mayor Monson stated that since the section is now a privately owned closed road the Village could make it a gravel road and remove the barrier. The Board will look into the matter and Mayor Monson added that there was also a question of whether or not the owners of the property would donate it to the Village.
- Mayor Monson would like to review the information pertaining to the Lions Club building which is attached to the highway barn on Butler Street.

Highway Department (Continued)

- Mr. Rizzo reported that the salt spreaders are just about ready and that they will be mixing the road salt with black sand this year.
- The Board reviewed the cost estimates for repairs to the retaining wall at the corner of East Port Bay and Oswego Streets. Mayor Monson stated that even though the project was not specifically budgeted, it really needs to be done as there is a safety hazard present. The cost is estimated to be between \$7,985 and \$8,485 and includes cement blocks from Robinson Concrete, Inc., excavation work performed by Dyton Humbert, #2 stone and fine crusher run from Hanson Aggregates, Inc., as well as trucking. Mr. Rizzo stated that the cost estimate does not include the pre-cast stair casing from Burnett Concrete Products, Inc. Mayor Monson added that an engineer from Wayne County Highway Department came out to look at the area and made suggestions for how to handle repairs but that their solution would have been much more costly. Trustee Baker made the motion to approve the repairs to the East Port Bay Road retaining wall at a cost not to exceed \$9,000. Trustee Ferrente seconded the motion. Trustee White suggested increasing the approval to \$9,500 due to an expectation that the cost of materials may have increased in recent months. Both Trustee Baker and Trustee Ferrente were agreeable to amending the motion to approve repairs at a cost not to exceed \$9,500. Mayor Monson called for a vote and all voted in favor.
- A letter was received from Joyce Pittenger from the Wolcott Civic Free Library thanking the Village of Wolcott Highway Department for their assistance with cleaning up debris after the vehicle accident on the library porch in September.

Wolcott Falls Park

The Village of Wolcott received a letter from the New York State Office of Parks, Recreation and Historic Preservation regarding the Wolcott Falls Park. The Village acquired ownership of the park approximately five years ago and prior to that, the park was owned by Wayne County. In 1977 Wayne County received a NYS OPRHP grant for a Wolcott Falls Park project. In receiving ownership of the park, the Village is now required by the previously entered into contract resulting from the grant to follow the same NY State and Federal Land and Water Conservation laws and regulations of said contract. As a result of an inspection on September 8, 2009, the Wolcott Falls Park was found to be in poor condition and several specific violations were noted. Mayor Monson has spoken with Chandra Theetge from the Regional Grants Office, who conducted the inspection. He has also toured the park with employees from the Highway, Water and Sewer Departments and compiled a list of items to be addressed. While much of the work to be done is minor, there are some items to be addressed that will be difficult due to current budgetary constraints. Mayor Monson added that if any member of the community would like to donate some time to assist with the work to be done at the park, it would be greatly appreciated.

Crane's Tree Service

The Board reviewed a quote from Crane's Tree Service for the removal/trimming of several trees throughout the Village which have been deemed to be unsafe. Nick Rizzo stated that he had received a complaint about a tree located at the corner of Lake Street and Auburn Street which is obstructing visibility at the intersection. Mayor Monson asked if any of the trees on the list were in the construction area for the capital storm sewer project. Mr. Rizzo responded yes, that three of the trees would already be removed as part of the capital project. Mayor Monson requested that a new quote be submitted from Crane's Tree Service to show the cost for the tree removal attributable to the capital storm sewer project as separate from the other trees. The matter will be placed on the agenda for the next Board meeting scheduled for October 20, 2009.

Water and Sewer Departments

- Trustee Baker made the motion to approve the annual service contract from HACH for calibration of the equipment at the Weager Spring facility at a total cost of \$3,096.00 and with a contract term from December 19, 2009 through December 18, 2010. Trustee White seconded the motion and all voted in favor.

Water and Sewer Departments (Continued)

- On October 19, 2009 a representative from the U.S. Coast Guard will be touring the Lake Plant facility with a representative from Wayne County Emergency Management, Mayor Monson, Trustee VanFleet and Rick Miller. The purpose of this review will be to assist with a grant application for the Fiscal Year 2010 Port Security Grant Program. This is a competitive grant opportunity for security related infrastructure improvements.
- The bulk water haulers utilizing the hydrant at the Fire Hall have caused damage to the hydrant to the extent that it had to be shut off so repairs could be made. Mayor Monson stated that the water haulers will now be required to use a hydrant wrench. A letter will be drafted notifying the bulk water haulers of this requirement and the letter will be presented to the Board for approval prior to being sent out certified mail with a return receipt requested.

Fire Department

Trustee Baker made the motion to approve a request from the Chamber of Commerce to use the Fire Hall on October 24, 2009 for the purpose of the Annual Harvest Dinner. Trustee Ferrente seconded the motion and all voted in favor.

Justice Court

The Clerk read a letter from the State of New York Unified Court System Office of Justice Court Support regarding the application for funding assistance under the 2009 Justice Court Assistance Program. The application was found to be complete and grant awards will be announced early December 2009.

Wolcott Civic Free Library

Joyce Pittenger, Treasurer of the Wolcott Civic Free Library, thanked the Village Board for the financial support received over the years. The Library Board requested an explanation as to why the funding was being cut for future years. Mrs. Pittenger explained that the Library was chartered by the Village of Wolcott in the 1920's and is still chartered to serve only the Village even though they do serve other populations. Mrs. Pittenger gave the Village Board members each a folder with information pertaining to the operating budget for the Library as well as the services provided. Mayor Monson stated that he has been approached by Village residents expressing concern over being taxed multiple times for the same services. A Village of Wolcott resident currently supports the operating budget of the Wolcott Civic Free Library three times – with the Village taxes, Town taxes as well as the School District taxes. Mayor Monson also stated that the annual contribution from the Village was increased in 2006 from \$5,000 to \$6,500 only as a temporary aid and was meant to assist with increased snow plowing charges for the rear parking lot. Mayor Monson added that the Village of Wolcott Board acknowledges the importance of the library in the community; nevertheless, every Village Department has seen a decrease in budgeted funding and has had to aggressively seek ways to decrease spending. Mayor Monson stated that the funding allotted to the Wolcott Civic Free Library will likely remain at \$5,000 for the next fiscal year but the final approval of the budget is up to the Board of Trustees. Carol Graves asked if the Village Board would consider assisting the library by plowing snow from the rear parking lot as this would reduce their operating costs. The Clerk will contact the attorney to find out if the Village can legally perform that service and the matter will be placed on the agenda for the next Board meeting.

Sharon Beneway

- Sharon Beneway resides at 12039 Washington Street with her mother, June Hamilton. She stated that she has been experiencing a drainage problem in her back yard which has been occurring since the area was dug up last fall for the storm sewer line repair under Washington Street. Nick Rizzo will go look at the area and see what can be done.
- Sharon Beneway stated that the Highway Department employees did a great job cleaning up the bank between her property and the parking lot for Bob's Big M. She asked if Butler Correctional Facility was still able to send work crews to assist with this type of work. The Clerk will contact the Crew Sergeant to inquire about the availability of work crews.

Port of Lyons

The Village of Lyons is currently conducting a feasibility study for a port along the Erie Canal. The design and intent would be similar to the Port of Oswego. Trustee White made the motion to approve a letter of support for the port in the Village of Lyons. Trustee Ferrente seconded the motion and all voted in favor.

NYCOM Fall Training

Trustee White and the Clerk attended the NYCOM Fall Training in Albany, NY September 21 – 25. She felt that the training offered was of great value to the Village and she invited the Board members to look at some of the reading material and information she brought back.

Construction Observation for Capital Storm Sewer Project

Mayor Monson received three proposals for the construction observation portion of the capital storm sewer project. The proposal received from C & S Companies is for \$740 per day plus mileage with an estimate of forty working days to complete the project. The proposal from MRB Group is for a total of \$34,880. The proposal from Watchdog Building Partners LLC is for \$450 per day with a minimum half-day rate of \$225. Mayor Monson stated that the fourth option is to have a Village employee perform the construction observation for the duration of the project. Trustee White made the motion to classify Nick Rizzo as overseer for the storm sewer project and to publish an ad in The Shopper for a temporary part-time laborer to assist with various other projects as deemed necessary. A candidate with a CDL license would be preferred. Trustee Ferrente seconded the motion and all voted in favor.

NYCOM Local Government Consolidation Forum

On October 22, 2009 NYCOM will be holding a Special Forum in Central New York on the Local Government Consolidation and Dissolution law. Mayor Monson and Trustee White will be attending and Mayor Monson asked that if anyone else wished to attend that they would let the Clerk know.

Minutes of September 15, 2009

Trustee Baker made the motion to approve the minutes of September 15, 2009 as read. Trustee Ferrente seconded the motion and Mayor Monson, Trustees Baker, Ferrente and White voted in favor. Trustee VanFleet abstained from voting as he was not present at the meeting held September 15, 2009. The motion was carried.

Abstract #006

Trustee VanFleet made the motion to approve abstract #006 in the amount of \$79,036.75, with checks numbered 22008 – 22080 and vouchers numbered 0321 – 0393. Claims from the General Fund total \$47,680.26. Claims from the Water Fund total \$16,312.50. Claims from the Sewer Fund total \$12,411.49. Claims from the Trust and Agency Fund total \$2,632.50. Trustee White seconded the motion and all voted in favor.

FEMA Capital Storm Sewer Project Update (Continued from page 1)

Mayor Monson read through reimbursement request #6 under the capital storm sewer project. During the month of September 2009 \$26,418.13 was spent on the project and \$19,813.60 is reimbursable from FEMA.

Home Service USA

Trustee White stated that she received a letter from Home Service USA offering a form of insurance policy for repairs to the water lines at her home.

Sidewalks

Mayor Monson stated that he had requested quotes from masons for the installation of sidewalks under the sidewalk replacement reimbursement program. The quote received from Don Teeter is for \$20.00 per linear foot. The quote received from Keith Bielemeier is for \$16.00 per linear foot. A quote was requested from Dan Tatum but never received. Mayor Monson stated that the preferred contractor will be Keith Bielemeier and that the reimbursement rate will be set at \$8.00 per linear foot. The reimbursement rate will be reviewed annually on May 31st to determine if an adjustment is necessary.

Executive Session

Trustee Baker made the motion to go into executive session at 8:50pm for the purpose of discussing personnel and contractual matters. Trustee VanFleet seconded the motion and all voted in favor.

David Smith was asked to attend part of the executive session.

Trustee Baker made the motion to come out of executive session at 9:58pm. Trustee Ferrente seconded the motion and all voted in favor.

Trustee VanFleet made the motion to adjourn the meeting at 9:59pm. Trustee Baker seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. Countryman
Clerk/Treasurer