

Mayor Monson called the meeting to order at 7:00 PM.

Members Present: Trustees Baker, Freer, Krasucki and White

Others Present: Larry Hogan, Lori Tyler, Pamela Taylor, Tom Mettler, Kevin Costello, Jennifer Buckalew-LaDue

Pledge of Allegiance

### **Police Department**

- A representative from DCJS was here the week of February 17, 2008 to try to install the SJS program on the computers in the Police Department. The program could not be installed because the computers did not meet the technical specifications required. The suggestion was made to hire an IT professional to come to the Village to work on the computers so that they can be updated as necessary. Trustee Baker suggested contacting the individual from whom the computers were purchased. Chief Costello would like the IT person from Wayne County to look at the computers. Chief Costello will look into who maintains the computers for Wayne County and the Sherriff's Department.
- Lyons Police Department Sergeant Jeff Shields assisted Chief Costello with purging the evidence locker. Mayor Monson read a letter to Sergeant Shields thanking him for assisting the Village of Wolcott Police Department. A copy of the letter will also be sent to Village of Lyons Mayor Corrine Kleisle.
- The old police car was recently at Fernandez Auto Mall for repairs. While the work was being completed it was discovered that the shocks need to be replaced. Fernandez estimated the repair to cost approximately \$220.00. Trustee Baker felt this amount was too high and suggested contacting Reed's Garage or Jed's Automatics for a quote. Mayor Monson stated that since the old car is requiring repairs more frequently, it is important to search for any grant funding opportunities that might assist the Village with obtaining a new police car. Chief Costello also stated that the old police car needs a new tire.
- Chief Costello returned the old Data-Lux computers to Wayne County E911 today.
- Chief Costello met with Bill and Jane Dingman, the new owners of Ryan's Pub, to introduce himself.

### **Police Department (Continued)**

- Chief Costello would like to have the old two-sided wooden desk from the department declared surplus. Trustee Baker stated that if any new part-time officers are hired they will need desk space. Chief Costello responded that any new officers could share desk space. Mayor Monson will look at the desk and the matter will be placed on the agenda for the March 11, 2008 meeting.

### **Highway Department**

- The Highway Department employees are out plowing snow this evening.
- There is currently a salt shortage in upstate New York and the Village supply is running very low but it is anticipated that a load of salt will be delivered tomorrow, February 27, 2008. Per the OGS NYS contract the Village is paying approximately \$1,000 per load of 35 tons of salt. Trustee Baker would like the department to try an alternative. He stated that a crushed stone, 2B, which is coarser than sand, can be purchased for much less cost and might be a viable alternative for providing traction, especially if the Village is unable to get any more salt delivered. Mayor Monson stated that he had spoken with Highway Superintendent Nick Rizzo and that it would be looked into.

### **Pam Taylor**

- Pam Taylor presented to the Board, on behalf of Mary V. Boye, a check for \$1,000.00 to be used towards the log cabin project at the Wolcott Falls Park. Mayor Monson thanked Pam Taylor for appearing on behalf of Mary Boye and expressed gratitude for Mrs. Boye's generosity. The Clerk will send a letter to Mrs. Boye thanking her for her donation.
- Mary Boye had asked Pam Taylor to inquire about a Founder's Day, and stated that if one were scheduled she would be happy to attend. Mayor Monson responded that he would know by the weekend when it would be scheduled and would be in touch with her with details.

### **Water/Sewer Departments**

- Trustee Krasucki made the motion to approve a request from Keith Newland, residing at 6067 Lake Avenue, Wolcott, to transition from two water services to one service for the residence at 6067 Lake Avenue, Wolcott, effective February 19, 2008. Trustee Baker seconded the motion and all voted in favor.
- Trustee White made the motion to approve a request from Keith Newland, residing at 6067 Lake Avenue, Wolcott, to transition from two sewer services to one service for the residence at 6067 Lake Avenue, Wolcott, effective February 19, 2008. Trustee Krasucki seconded the motion and all voted in favor.

## **Water/Sewer Departments (Continued)**

- On February 21, 2008 there was a water-main break at the end of East Port Bay Road. Mayor Monson wished to thank Village employees Tommy Metter, Rick Miller and Jerry Laird for working so hard to get the leak fixed quickly. He also thanked Larry Hogan for picking up the backhoe from the site and transporting it back into the Village.
- Mayor Monson stated that the pump currently used to pump water out of a hole while a water line is being repaired is inadequate. Tommy Mettler has obtained a quote from Altra Rental and Supply, Inc. for a new pump, \$340.00, and generator to operate the pump, \$495.00. The total cost of \$835.00 includes the hoses necessary to put the pump into service. Trustee White made the motion to approve the purchase of the pump and generator at a total cost of \$835.00. Trustee Krasucki seconded the motion and all voted in favor.
- Otis Vezzose and Tommy Mettler have begun speaking with Village merchants regarding their grease traps. All affected merchants were given a thirty day notice to ensure their grease traps are in proper working order. The ordinance is going to be enforced. The sign-off sheets were left with the merchants so that Mr. Mettler and Mr. Vezzose can inspect as appropriate and the merchant will be required to prove that their grease trap has been cleaned as required.

## **Fire Department**

- On February 21, 2008, a family gathering was held at the Fire Hall. At the time it was not understood that all functions held at the Fire Hall required Board approval, even if fundraising was not being conducted. The request was presented to Mayor Monson on February 19, 2008. Due to the short time involved Mayor Monson was able to speak with two trustees on the phone to obtain approval for the function request. Trustee Krasucki approved as did Trustee Freer. Thus, with three votes the function request was approved.
- On March 2, 2008 a baby shower will be held at the Fire Hall. The Fire Department membership has already approved the use of the facility. Trustees Krasucki and White would like a form which a responsible party can sign in case of damages to the facility. Mayor Monson suggested that a line be added to the current function request form reading "Responsible Party". Mayor Monson would like to contact Attorney Art Williams for the proper wording to accomplish such a release of liability. Trustee Baker suggested that a deposit be paid at the time of the request. Lori Tyler, Fire Department Treasurer, responded that anyone wishing to use the Fire Hall for a function must pay a \$50.00 deposit to the Fire Department. Trustee Baker made the motion to approve the March 2, 2008 function request. Trustee Freer seconded the motion and all voted in favor.
- Trustee Krasucki stated that the Fire Department should be reminded about the necessity of obtaining Board approval for any function. Mayor Monson responded that he had already spoken with Fire Department Chief Ray Wellington about the matter.

### **Skate Park Public Meeting**

- On March 6, 2008 at 7:00 pm there will be a public meeting held at the Village Hall to discuss a proposed location for the skate park. Don Cole has offered to donate part of a parcel located on Northup Avenue for the purpose of a Village Skate Park. The owners of all property bordering the proposed site were notified by mail of the public meeting. A notice informing all residents of the public meeting was published in the Wayne County Star.
- Trustee Krasucki asked how the proposed site was zoned. Mayor Monson replied that the property is zoned heavy industrial.
- Mayor Monson stated that successful skate parks in other municipalities are fenced, locked and have a paid full-time supervisor. There is grant money available from the County to pay wages for a supervisor. The Village of Wolcott can request neighboring towns and villages to assign their portion to the Village of Wolcott if they so choose. Mayor Monson will be speaking with other Mayors and Town Supervisors about it.

### **MRB Drainage Study**

- The storm sewers on Lake Avenue need to be repaired or replaced. The MRB engineering firm submitted a quote to prepare a formal drainage study of the area affected by inadequate storm sewer drainage.
- Trustee Krasucki asked if the Village can be held liable for any damage to property due to a lack of proper engineering for past projects. Mayor Monson responded yes.
- Larry Hogan stated that the manhole in front of his house always has a lot of rain water going into it. He expressed concern that this water was ending up at the WWTP. Tommy Metter stated that the manhole might already have a rain-stopper inside it, but he would look into it.
- Trustee Baker made the motion to approve the MRB Drainage Study quote at a cost of \$4,900.00. Trustee Krasucki seconded the motion and all voted in favor.

### **Lions Club**

Mayor Monson will discuss the Lions Club matter during executive session.

### **MP2 Access Renewal Bill**

The MP2 program is utilized to produce and track work orders for the Village. The annual renewal bill is for \$1,090.71. Trustee Freer made the motion to approve payment of the annual renewal bill for MP2 at a cost of \$1,090.71. Trustee Baker seconded the motion and all voted in favor. Mayor Monson stated that the first two years after the program was installed the renewal cost was paid for out of grant funds.

### **Eastern Shore Insurance**

The annual insurance renewal for the Village of Wolcott is \$37,070.99 and for the Fire Department, \$14,784.35. The renewal premium has decreased from what was anticipated due to lower NYMIR rates across the state. Trustee Baker made the motion to approve payment of the 2008 insurance renewal for the Village of Wolcott and the Wolcott Fire Department at a total cost of \$51,855.34. Trustee Freer seconded the motion and all voted in favor.

### **Employee Meeting**

On Monday, March 3, 2008 at 9:30 am there will be a mandatory employee meeting at the Village Hall.

### **NYS TEP Grant**

The Transportation Enhancement Program provides Federal funding to project applicants for the implementation of special transportation improvements which add value to the surface transportation system by enhancing the total environment of the system. The Village of Clyde was awarded a \$628,000 grant which was used primarily in their downtown area. Mayor Monson is currently looking at ideas for project possibilities in the Village of Wolcott. Trustee Baker made the motion to approve Sharon Lilla, Wayne County Planning Department, to write the grant at a cost of \$1,000.00. Trustee Krasucki seconded the motion and all voted in favor. Larry Hogan stated that Congressman Walsh was instrumental in Clyde being awarded the grant.

### **Time for the Public**

- Tommy Mettler stated that both he and Rick Miller are pleased with the work being done by Lori Tyler. They feel that problems that should have been addressed in the past are getting taken care of now and things are starting to go smoothly. Jennifer LaDue agreed with the comments made.
- Mayor Monson stated that Jennifer LaDue has been doing a very nice job in the court.

### **Minutes of February 12, 2008**

Trustee Freer made the motion to approve the minutes of February 12, 2008 as read. Trustee White seconded the motion and all voted in favor.

### **Abstract #013**

Trustee White made the motion to approve abstract #013, voucher numbers 0738 - 0770, with check numbers 20379 – 20411 in the amount of \$88,049.34. Claims from the General Fund total \$72,851.32. Claims from the Water Fund total \$5,854.83. Claims from the Sewer Fund total \$8,502.14. Claims from the Trust and Agency Fund total \$841.05. Trustee Freer seconded the motion and all voted in favor.

### **Trustee Baker**

Trustee Baker has nothing to discuss at this time.

### **Trustee Freer**

The Dr. Chan's Garden Committee will be having a meeting on February 28, 2008 at 7:00pm at the Village Hall.

### **Trustee White**

Trustee White has matters to discuss in executive session.

### **Trustee Krasucki**

The clothing center on Main Street will now be operated by Catholic Charities of Wayne County.

### **Executive Session**

Trustee Freer made the motion to enter executive session at 8:09 pm to discuss personnel and contractual matters. Trustee White seconded the motion and all voted in favor.

Trustee Freer made the motion to come out of executive session at 9:14 pm. Trustee Baker seconded the motion and all voted in favor.

### **Lori Tyler**

Trustee White made the motion to hire Lori Tyler as full-time Deputy Clerk/Water and Sewer Clerk at a rate of \$9.00 per hour effective February 27, 2008. Lori will be on six months probation and must attend the second board meeting of every month for the purpose of probationary period review. After six months she will receive all benefits as stated in the union contract. She will be eligible for a single health insurance policy with 10% weekly contribution or an insurance buyout as outlined in the union contract. She will be eligible to receive holiday pay immediately. Any overtime must be approved by the board. Comp time may be earned and accumulated per the union contract at a rate of 1.5 hours per hour worked. Trustee Baker seconded the motion and all voted in favor.

Trustee Freer made the motion to adjourn the meeting at 9:18pm. Trustee Krasucki seconded the motion and all voted in favor.

Respectfully submitted,

Melanie A. Countryman  
Clerk/Treasurer