

VILLAGE OF WOLCOTT
VILLAGE HALL CONFERENCE ROOM
BOARD OF TRUSTEES

September 12, 2023

7:00 pm

Members Present: Mayor Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Others Present: Fran Acker, and Ron Lancy

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

6063 Auburn St.

Dobbin Agency is current resident and is moving to the old Florentine building. The owners are turning the building back to a house for their children and would like to have water and sewer/zoning back to residential instead of commercial. Trustee Smith made the motion to approve change back to residential. Trustee Lewis 2nd the motion. All present voted in favor.

Travis Bucknam –Work Steady Program

Travis Bucknam has worked with the Highway Department through the Steady Work Program and has expressed interest in staying on during school breaks and weekends. Mayor Henner will reach out to the Water Department to inquire any need during the weekends.

Clark-Patterson Lee Invoice#93306

Trustee Smith made the motion to approve pre-payment of Clark Patterson Lee invoice #93306 in the amount of \$4,500.00 for WTP Study Update-Professional Services for the period ending July 28, 2023. Trustee Marshall 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker is designated the MBO-Minority Business Officer-point of contact for the Water Project.

Code Enforcement

Code Enforcement Officer Tom Sawtelle recommended changes to the new Food Vendor License Application:

“Village Location of Food Vendor”, “Dates Requested”, also there is no Wayne County Health Department, Recommended change to “New York State” Health Department.

Trustee Smith made the motion to make the recommended changes to the Food Vendor Application. Trustee Lewis 2nd the motion. All present voted in favor.

Court Audit

Trustee Smith made the motion to approve and accept the July 2023 Court Audit. Trustee Harper 2nd the motion. All present voted in favor.

Village Clerk-Treasurer-Fran Acker

Trustee Smith made the motion to accept and approve June 2023 Treasurer's report and Financials. Trustee Harper 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker presented the tax collection report through 9/12/2023. Total Collections=\$623,850.73, this includes Penalties in the amount of \$3,261.92. Total Outstanding =\$58,827.44.

Meeting Minutes

Trustee Smith made the motion to accept and approve the minutes from the August 8, 2023 Department Heat meeting. Trustee Marshall 2nd the motion. All present voted in favor

Abstract #004

Trustee Smith made the motion to approve Abstract #004 in the amount of \$88,463.00 with vouchers numbered 148-198 and checks numbered 32293-32343. Total claims from the General Fund are \$47,285.00. Total claims from the Water Fund are \$15,651.35. Total claims from the Sewer Fund are \$25,526.65. Trustee Harper seconded the motion. All present voted in favor.

Facilities Use Request

Trustee Smith made the motion to approve the use of Bob's parking lot for Trunk or Treat on October 28, 2023 from 4:00pm-7:30pm by Shirley ZaVala & Amber Spino, open to the public contingent on the Village Office receiving a map. The Village Board suggested holding the event in the back, closer to the Carriage House for safety reasons. Clerk Acker will contact the event holders with this recommendation and request a map for clarification. All present voted in favor with the contingent of a map and to hold the event in the back parking lot.

Mayor Henner

Mayor Henner mentioned there was damaged boards on the outlook platform at Falls Park needing repair.

There are several lawns around the Village that are out of code and needs to be mowed.

Nick Rizzo sent Mayor Henner and Trustee Marshall 3 quotes for a pressure washer. Haun quote was \$4,600.00, Alex Quku-\$4,675.00, Kepner Equipment = \$6,895.00. Trustee Smith made the motion to approve purchase of pressure washer from Haun in the amount of \$4,600.00. Trustee Marshall 2nd the motion. All present voted in favor.

Mayor Henner made a call to Marty at WCWSA with Garth Moody absent due to medical reasons. Marty confirmed they would be able to help the Village out with staffing if needed.

There was also conversation again regarding the egg farm tapping into the Village of Wolcott's Force Main. Mayor Henner will reach out to Eric Weiss, Engineer with Clark Patterson Lee, to

understand the Pros and Cons of having another facility tapping into the Force Main. Marty at WCWSA will do a presentation to present to Eric Weiss at Clark Patterson Lee.

Trustee Harper

The deadline was missed for the most recent grant for playground equipment. Trustee Harper is working on a PowerPoint for the next grant.

Mayor Henner stated that when the leaves start to fall at Dr. Chen's Garden, the dog park will start to be squared out.

Trustee Marshall

Tom Kerr mentioned to Trustee Marshall that Tommy Mettler has damaged his fence with the snow plow and needs repair.

Trustee Harper made the motion to approve Cummins Sales and Service quote in the amount of \$1,072.18 for block & crossbar assembly to repair generator at the Sewer Plant. Trustee Smith 2nd the motion. All present voted in favor.

Trustee Smith

Nothing at this time.

Trustee Lewis

Trustee Lewis stated that Jack Whittaker with the Fire Department approached him and would like to have an EV First Responders Training done.

Executive Session

Trustee Smith made the motion to move the meeting into executive session at 7:34pm for a personnel and contractual matter. Trustee Lewis 2nd the motion. Clerk-Treasurer Acker was asked to stay. All present voted in favor. Trustee Smith made the motion to move back to regular session at 8:03pm. Trustee Harper 2nd the motion. All present voted in favor.

Adjournment

Trustee Smith made the motion to adjourn the meeting at 8:04 pm. Trustee Lewis 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on September 26, 2023 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer

