

The regular monthly meeting of the Red Creek Village Board was held on **March 9, 2016** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Bettis
Trustee Schiller
Trustee Huntington
Trustee Barnes

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Bob Day- Code Enforcement Officer
Steve Lapp - Highway/Water Superintendent
June Smith - Health Officer
Hank Allen

CALL MEETING TO ORDER:

Meeting was called to order at 6:26 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

PUBLIC HEARING:

At 6:30 pm, Mayor Palermo opened the public hearing regarding the proposed Local Law #1 of 2016: A local law to override the tax levy limit established in General Municipal Law Section 3-c. There were no questions from the public and on a motion by Trustee Bettis, seconded by Trustee Huntington, the local law was adopted as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Barnes, aye. Mayor Palermo closed the public hearing at 6:32 pm.

MINUTES:

A motion was made by Trustee Bettis, seconded by Trustee Schiller to accept the minutes of February 10, 2016 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Barnes, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 010. There was a discussion regarding the fire department over spending their contractual account. A motion was made by Trustee Bettis, seconded by Trustee Barnes to put an immediate freeze on spending without board approval effective today, March 9, 2016. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye.

A motion was made by Trustee Bettis, seconded by Trustee Barnes to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

The clerk presented the board with Resolution # 04 of 2016 to move monies to short accounts in the General Fund. A motion was made by Trustee Barnes, seconded by Trustee Schiller to move monies as per New York State Law 5-520. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

The clerk presented the board with Resolution # 05 of 2016 to move monies to short accounts in the Water Fund. A motion was made by Trustee Huntington, seconded by Trustee Barnes to move monies as per New York State Law 5-520. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

PUBLIC FORUM:

Hank Allen would like a copy of the Zoning and Planning laws for the village. Mayor Palermo stated that the village is working on populating a planning board and invited Mr. Allen to join. Mayor Palermo also noted that the village would be charging for the copies and Mr. Allen said he would be willing to pay. There was also a question about hooking up to sewer and also about double billing on water bills for houses with a 2nd apartment. There is a neighbor of Mr. Allen who may have an second apartment and the code officer will be checking into this.

MAIN STREET GRANT:

Letters have gone out to business owners on January 15, 2016 requesting them respond by March 4, 2016 if they are still interested in being part of the Main Street grant. There were only two responses and that is not enough to apply for the grant again. The records will be available in the clerks office for future use if needed.

SEWER GRANT:

Mayor Palermo stated that there will be an informational meeting for the South Street Sewer Project, Phase III on March 16, 2016 at 6:30. The public is invited to attend.

OLD BUSINESS:

Mayor Palermo would like to table the open local laws until after the budget. Then the village would start with the private septic law. The board is asked to look over the law before hand.

MAYOR REPORT:

There was a miscommunication with the fire department as to the location of the meeting. Future meetings will have a letter to verify the location, time and who is to be present at the meeting.

There was discussion regarding the village historian. It was requested that a letter be sent to her, asking that she be present at the next village board meeting.

The following correspondence was submitted:

- Late Fee (Water Bill) removal request
- South Street Resident - sidewalk plowing issue
- Canada Street - plowing issue
- EJP - meter quote
- Homeland Security - Highway Supervisor Training
- State Comptroller - Training Dates
- Proposal for Lawn Mowing - 2016
- American Water Works - Training Available
- DEC - Nuisance Wildlife Permit
- Red Creek Library Budget
- Informational letter to South Street homeowners (sewer meeting)

CLERK REPORT:

Budget workshops are set for the following dates:

March 23, 2016 at 6:00 pm

The clerk also asked the board members if anyone was going to be able to attend the village officials meeting to be held on March 30, 2016. Mayor Palermo, Trustees Huntington, Barnes, Bettis, Schiller, Bob Day, and June Smith will be attending. The clerk will send in the reservation.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER: There was miscommunication regarding the meeting with the fire department.

WATER COMMISSIONER: Colacino will start working at the end of the month. There was discussion regarding drainage on South Street.

SEWER COMMISSIONER: Informational meeting on the next phase of the sewer system will be held next week.

HIGHWAY/SIDEWALKS COMMISSIONER: Monies allotted for 2015-2016 fiscal year are still available. June will contact BMB Hard scape about sidewalks. There are other companies that can be contacted as well including Jeremy Vandelind, Gregg Brothers, ect. Steve will contact Dan Rago about the area across from the Pit Stop.

TREES AND PARKS COMMISSIONER: The bridge is fixed. Trustee Bettis has Jeremy Vander Lind coming out to look at Veterans Park. The electric at the covered bridge has not been put in right and may need to be repaired.

SAFETY AND HEALTH COMMISSIONERS: Bob Day will be doing PESH training for the clerk and the DPW. He has taken photos of the dam and creek area during flooding. June spoke about a new book for Wayne County services and asked for a rack to put brochures in. There was also discussion about possible spraying for Zika virus.

AGING/YOUTH AND RECREATION COMMISSIONERS: A letter will be going out to the Town of Wolcott regarding reinstating their funding for the Wayuga Recreation Program. there was also discussion about t-shirt prices.

STREET LIGHTS: There are various street lights out. Trustee Bettis will call on them.

DPW:

The following list was presented:

BOARD MEETING

March 9, 2016

PROJECTS COMPLETED:

Took plow off 550, took to Shepard Ford for repairs	Done 03/07/2016
Ordered new chlorine pump	Done 03/07/2016
Called Steve Crook, Lane Pump For camera well	Done 03/07/2016
Called Wiltsie Construction about waxing well	Done 03/08/2016
Met with Vallano Bros about pipe prices	Done 03/08/2016
Cleaned back hoe (old)	Done 03/08/2016
Install new light fixture at Village Hall	Done 03/09/2016
Re -cable foot bridge on South Street	Done 03/09/2016
Filled pot holes on Exchange Street	Done 03/09/2016
Install water meter at Krause on Wolcott St	Done 03/09/2016
Sweep Furnace/Hawley Rd intersection	Done 03/09/2016
Spoke with Cody Smith, Pittsburg Tank about waxing	Done 03/09/2016

PROJECTS TO BE COMPLETED (weather permitting):

Next week:

Hook outside reader wires

- ❖ Dora Badgley
- ❖ Jessica Pople
- ❖ Chuck Palermo
- ❖ Scott Younglove
- ❖ Richard Townsend
- ❖ Casey Hickey
- ❖ Leisha Davenport

Buildings:

Seal concrete floor in Cuyler well
Paint Cuyler well inside and out, replace ceiling in back part of Cuyler pump
Scrape and wash village hall and stain
Pressure wash roof on village hall, remove moss
Work on inventory list

Dam:

Get prices on rip rap for dam
Get estimates on metal plate for dam
Repair walk by falls dam, fill in hole and cracks

Grounds:

Pull beaver dam out again in good weather

Roads, sidewalks, catch basins:

Work on mapping, call Dan Rago on village map

Water, hydrants:

Repair concrete on valve pit (water tower)
Work on inventory list - water parts

ONGOING PROJECTS:

Check chlorine	Daily	
Read master meters	Daily	
Clean Shop	Weekly	
Water samples	Monthly	03/03/2016
Water Reports	Monthly	03/03/2016
Read residential meters	Quarterly	
Replace chlorine pump lines	Quarterly	02/09/2016

Town of Sterling has an extra vehicle they are going to be selling. It is a Ford F250 with a plow. Steve will be picking up the dump truck from Shepard Ford tomorrow, had to have o-rings in the injectors changed. Steve will contact Sheryl at the Health Department regarding other people that may wax water towers. There was a discussion regarding the correspondence from residents in the village. The clerk will do a letter responding to the resident on South Street regarding the location of the bushes to the sidewalk leaving no room to plow. It was suggested to have her wrap the bushes to avoid damage.

The DPW is looking for alternative locations to dump snow to avoid the buildup of snow on Canada Street.

VILLAGE HISTORIAN:

Not present at the meeting.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

Violations - 2

Permits issued - 3

Fire Inspections -2

Violations re-inspections - 2

Fire Re-Inspections -2

Appearance Tickets - 2

Certificates of Compliance - 0

- ❖ Met with contractor on drawings for storage area in rear of Comstock structure, worked out details, Comstock's has permit, they are working on structure, foam applied to walls
- ❖ Following up on all violations and permits issued for 2015-2016
- ❖ Working on classification of homes in Village
- ❖ Will be attending the NYS Codes Conference in Syracuse at the end of March
- ❖ Inspected State and Main house tenants per their request, found violations, landlord to fix
- ❖ Started fire inspections of all businesses and public assemblies
- ❖ Received new CAD program, working with Steve and other utilities to get data to enter into our program
- ❖ Sent violation letter to Chad Avalone, no response as of yet.
- ❖ 6815 Main Street, concrete coming off outside wall, inside wall peeling off material, more cracks in structure, property needs Boards action.
- ❖ Trying to contact rep for Codes Program to transfer new computer
- ❖ Talked with Joel of Cold Storage about labeling the structures at Comstock's

SAFETY OFFICER REPORT:

Will need to refresh DPW and Clerk employees on PESH requirements. Took photos of the creek and dam during the large amount of rain and thawing.

PUBLIC HEALTH OFFICER:

The following report was presented to the board:

CMP = COMPLETE

IP = IN PROCESS

UR = UNRESOLVED

Health Complaint (s) status:

#005 - per CEO 10/9/15, new owner plans to demolish and remediate before snowfall - **UR**

#006 - per CEO 10/9/15, down not remediated, hazard tape up, certified letter sent - **UR**

#007 - Main Street - owner trying to evict renters, plans to repair w/in 30 days- **UR**

State & Main being remediated.

Other Health Issues:

May have new Health Dept guidelines for mosquito spraying this spring d/t Zika Virus

Other Village Projects:

Office electrical work - **CMP**

Employee Handbook draft complete 10/9/15-**IP**

Safety: garage mezzanine max load sign - **IP**

emergency assistance questionnaire to Clerk for mailing out with water bills -**IP**

Comprehensive Plan reviewed by June, Sue & Greg, notes for Board revision/approval-**IP**

Rate every Village property w/neighborhood analysis grading using Access program -**IP**

RC Fire Department: remaining tasks (minutes, finance) to be handled by both boards - **IP**

Correlate water usage discrepancies (60 mil gal pumped/15 mil gal billed) - **UR**

Grant (s) Progress:

NY Main Street Grant: letter to Cullinan/Funeral , Diana Sellman, Jay Robinson, Brian McDonald, Kate Keenan, Claudette Sova, Bob Skinner, only response from 2: Skinner & Robinson

Sidewalks - letter to legislators mailed 02/29 -**IP**

County Highway Kevin Rooney: bridge/dam plans; LM x 2 for his input on next steps

NEW BUSINESS:

Nothing to report

REVITALIZATION COMMITTEE:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report at this time.

ADJOURNMENT:

A motion was made by Trustee Barnes, seconded by Trustee Huntington to adjourn the meeting. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

Meeting adjourned at 8:25 pm.