

Members Present: Mayor Gary Baker, Trustees George Buckalew, Dan Smith and Bob Skinner.

Members Absent: Trustee Colleen Penta

Others Present: Brett Norsworthy, Nick Rizzo, Ron Lancy, Phoebe Meijer and Otto Meijer

Mayor Baker called the meeting to order at 7:00 pm.

Pledge of Allegiance

Fire Department

- TA-11 is back in service.
- New dress uniforms are in.

Highway Department

- The 98 Chevy is in poor shape. We have been quoted \$8,000 for a body replacement from the same place that did the last truck for us. This was tabled until the next meeting so current budget figures can be gone through.
- Draper St Drainage Project. There is still another \$4,000 in parts and materials needed to complete this project properly. Trustee Smith made a motion to purchase the needed parts and materials to finish the Draper St project. This purchase is not to exceed \$4,000. Trustee Skinner seconded the motion. All voted in favor.

Water Department

The large pump at the Lake Plant that was pulled has been determined to be un-repairable. Two sections of the pipe are all that is salvageable. The motor has been sent to Auburn Armature for reconditioning. Layne Christensen has provided a quote for replacement of the pump. Trustee Buckalew made a motion to approve the quote provided by Layne Christensen to replace the pump at the Lake Plant. This purchase is not to exceed \$15,000. Trustee Smith seconded the motion. All voted in favor.

Clerk

The Chamber of Commerce would like to utilize the Board/Court room for another meeting of their website improvement committee which Deputy Clerk Norsworthy is a part of. Mayor Baker stated that the Chamber of Commerce could utilize the Board/Court room any Friday after 12:00pm for this type of meeting as long as there are no conflicts.

Minutes of May 30, 2013

Trustee Buckalew made the motion to accept the minutes of May 30, 2013 as written. Trustee Smith seconded the motion. All voted in favor.

Minutes of June 11, 2013

Trustee Smith made the motion to accept the minutes of June 11, 2013 as written. Trustee Skinner seconded the motion. All voted in favor. Trustee Buckalew abstained.

Minutes of June 18, 2013

Trustee Smith made the motion to accept the minutes of June 18, 2013 as written. Trustee Skinner seconded the motion. All voted in favor.

Abstract #002

Trustee Smith made the motion to approve abstract #002 in the amount of \$17,837.36 with voucher numbers 1576-1595 and checks numbered 25275-25294. Claims from the General Fund total \$9,968.59. Claims from the Water Fund total \$2,996.85 Claims from the Sewer Fund total \$4,871.92. Trustee Buckalew seconded the motion. All voted in favor.

Mayor Baker

Mayor Baker read a letter received from Phoebe Meijer. Mrs. Meijer was present at this meeting. Mrs. Meijer was concerned over the placement of flower urns in the Village this year. The urns for the front of the gazebo and the Village Hall were placed elsewhere in the Village. Mrs. Meijer received resistance in getting the urns placed in their proper places. Mrs. Meijer purchased urns to be placed at the gazebo. Flowers were donated by Otis Vezzose. Mrs. Meijer would like a written agreement that these urns will remain her property but will be removed and stored with the rest of the Village owned urns over the winter. Also, these urns will be returned to the gazebo every spring. After some discussion it was decided that a legal agreement would need to be drawn up by the Village attorney.

Trustee Buckalew

- Trustee Buckalew stated that he would like to have regular updates on the sewer project. Mr. Norsworthy reported that Eric Wies had a previous engagement and could not make it to this meeting. However, he would be able to make it to the first meeting in July to present the board with an update.
- Trustee Buckalew reported that the Town of Wolcott was holding an informational meeting at the Elks club this coming Saturday. The purpose of the meeting was to discuss the proposed sewer project for the Port Bay area residents. This proposal includes tying into the Village sewer plant. Trustee Buckalew thought it would be a good idea to have representatives from the Village at the meeting to keep the Village up to date on this project.
- Trustee Buckalew would like a status on how many dead meters we currently have and how many new meters we have in inventory. Mr. Norsworthy stated he would have a report by the next meeting.
- Trustee Buckalew reported that the tank at the Lake Plant we recently sold through the sealed bid process has been removed from the property.
- Trustee Buckalew mentioned that the seaweed pump at the Lake Plant was going to be activated on Thursday for a trial run. Cory, the engineer for the sewer project will be present to make any recommendations. Trustee Buckalew will also be present.
- Trustee Buckalew inquired if the bike school training for Quint Husted had been completed. Mayor Baker reported that it had been.
- Trustee Buckalew inquired about the status of the High Street water/sewer service installation for the new house. Mr. Norsworthy reported that both services were installed and an account had been created for Mr. Edmondson. Mr. Norsworthy also stated that Mr. Edmondson will be hooking up his camper to services while he is waiting for his new home to be built.

- Trustee Buckalew inquired about the items that had been taken to the Palmyra auction. He would like to see an itemized invoice. Mr. Norsworthy would look into whether we had received an itemized invoice with the check
- Trustee Buckalew inquired about the date of the community garage sale. No one present had any information on this event. Mr. Norsworthy stated that the office would likely receive a request to have it added to the website.
- Trustee Buckalew stated that he would like a financial update for the sewer forced main project at the next meeting. Mr. Norsworthy stated that he would inform Ms. Tyler about the financial update.
- Trustee Buckalew inquired about the status of the projects list generated from the sanitary survey performed by the Department of Health last summer. Mr. Norsworthy stated that the list mostly remains untouched. Trustee Buckalew stated that he was inquiring because he was at the Lake Plant the day the pump was pulled from the well. While he was there he noticed that the outside of the plant was in poor condition. Very little effort had been made in keeping the outside mowed and weeded properly. The conditions were unacceptable. The water department team needs to make a better effort at keeping both the outside of the plant and the inside in better condition. The appearance directly reflects on the Village.
- Trustee Buckalew reported that the issues on the website that he had made mention of at a previous meeting had all been fixed

Trustee Skinner

- Trustee Skinner inquired about sidewalks that are covered under the County grant. He would like to know if anyone is going forward and whether or not Mr. Cameron would be covered under the grant. Mr. Norsworthy stated that there are a couple homeowners looking to take advantage of the program. Ms. Tyler was looking into the specifics on how to invoice the individual projects and whether or not the Cameron home was able to take advantage of the grant.
- Trustee Skinner inquired if Mr. Norsworthy had been able to determine a cost per gallon of water produced. Mr. Norsworthy stated that he was determining which costs went into producing a gallon of water so he could proceed with the math. The Board as a whole stated that every single cost charged to the Water Department would be subject to determining the cost. Mr. Norsworthy stated he would discuss this with Ms. Tyler and proceed with determining a cost per gallon.
- Trustee Skinner gave an update on the Butler test wells. Andrew Sharpe has been pumping water from the wells and has not yet been able to draw them down. The water has been clear, cold and without odor. The next step would be to send a sample to the lab and have it tested per the Department of Health guidelines. Trustee Smith stated the Andrew Sharpe was told to pull a sample the next day and have it tested. Trustee Buckalew suggested that hooking up a fire pumper to the well would be a good way to draw more water to determine the flow possibilities.
- Trustee Skinner stated that he thought the land at Bear Springs may have been used to spread manure on. If this is so, it could cause problems with the Village utilizing Bear Springs as a water source. Mayor Baker indicated that it was not manure. It was actually turned soil from harvesting during the wet spell.

Trustee Smith

Trustee Smith reported again that Andrew Sharpe would be sampling from the Butler test wells in the morning and that test results should be back in time for the July 9th meeting.

Time For Public

The Lions club is looking for guidelines on what they are allowed to use the money for that is allocated by a donation from Mary Boyce for park improvements. It was decided that the Lions Club would need to present a plan of what they would like to do. The Board of Trustees would then review the plan and approve what they deemed fit. The Lions Club would also need to be educated on the Village procurement policy on proper ways to purchase supplies. Mrs. Meijer mentioned that one of the items being discussed is having a water supply for taking care of flowers in the park. Perhaps just having an outside spigot on the Village Hall would work. The Board will have someone look into the feasibility of installing an outside water spigot.

Adjournment

Trustee Smith made the motion to adjourn the meeting at 9:01 pm. Trustee Buckalew seconded the motion and all voted in favor.

Respectfully submitted,

Brett Norsworthy
Deputy Clerk/Treasurer