

Village of Wolcott  
Board of Trustees  
April 10, 2012  
7:00PM

Members Present: Mayor Baker, Trustees Colleen Penta, Donna Graham, George Buckalew and Robert Skinner.

Others Present: Lori Tyler, Ray Wellington, Rick Miller, Roger Henry, Chad Countryman, Corey Tyler, Kalen Hutchings, Mark Batzold and Larry Hogan.

### **Fire Department**

Chief Ray Wellington introduced the new 2012-2013 Line Officers to the new board members.

Chief- Ray Wellington

1<sup>st</sup> Assistant- Rick Miller

2<sup>nd</sup> Assistant- Roger Henry

3<sup>rd</sup> Assistant-Chad Countryman

4<sup>th</sup> Assistant-Corey Tyler

Rescue Captian- Mark Batzold

Fire Police Captain- Pat Pickard

Trustee Penta made the motion to approve the 2012-2013 Line Officers and Social Officers. Trustee Graham seconded the motion. Mayor Baker called for a vote and all voted in favor.

### **Fire Hall Use Requests**

The National Junior Honor Society is requesting use of the Fire Hall parking lot for the purpose of having a car wash on May 12, 2012 with a rain date of May 13, 2012. Trustee Buckalew made the motion to approve the use of the parking lot. Trustee Skinner seconded the motion. Mayor Baker called for a vote and all voted in favor.

The North Rose United Methodist Church Youth Group is requesting the use of the Fire Hall kitchen on May 12, 2012 to make pies. Trustee Skinner made the motion to approve the use of the Fire Hall. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Sharon Hall is requesting use of the Fire Hall on April 29, 2012 for an Eagle Scout Ceremony. Trustee Penta made the motion to approve the use of the Fire Hall. Trustee Graham seconded the motion. Mayor Baker called for a vote and all voted in favor.

The JV Softball Team is requesting the use of the Fire Hall parking lot for a car wash on May 5, 2012. Trustee Buckalew made the motion to approve the use of the parking lot. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor.

### **Newark Electric**

Clerk-Treasurer Lori Tyler presented a bill in the amount of \$3950.00 from Newark Electric for an annual maintenance agreement on the SCADA(Supervisory Control and Data Acquisition) system. Ms. Tyler would like to look into this bill before paying. This item will be tabled until the April 24, 2012 meeting.

### **Justice Court Audit**

A quote was received from Paul Wagner in the amount of \$2300.00 and applicable mileage to perform an audit of the court records for the period of June 1, 2011- May 31, 2012. Trustee Buckalew made the motion to approve Mr. Wagner to perform the court audit per the quote submitted. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor.

### **Planning Board**

Brett Norsworthy submitted a chart to realign the Planning Board seats to comply with the current Village Code. Trustee Penta made the motion to approve the realignment of the Planning Board seats. Trustee Graham seconded the motion. Mayor Baker called for a vote and all voted in favor.

### **Paychex**

Clerk-Treasurer Lori Tyler submitted a quote from Paychex as a way to out source payroll that is currently done in-house. The board would like a guarantee from Paychex stating they are liable for fines and such if there is an error in reporting on their part. Ms. Tyler will call and get confirmation. Trustee Buckalew made the motion to accept the Paychex proposal for a period of four (4) months beginning June 1, 2012 contingent on Paychex providing a guarantee on all financial reporting and legal liability. Trustee Skinner seconded the motion. Mayor Baker called for a vote and all voted in favor.

### **Resolution 2012-2 Override Tax Levy Limit**

Trustee Buckalew made the motion to approve Resolution 2012-2 to override the tax levy limit. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor.

### **Infor Maintenance Contract**

Clerk-Treasurer Lori Tyler presented an annual maintenance contract for the MP2 program that is currently not in use. Ms. Tyler stated that the Village owns the program and if it will be used at a later date, technical support will be available at an hourly rate rather than spending the money annually. Trustee Graham made the motion to discontinue the maintenance contract from Infor. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

### **Code of Ethics**

Trustee Buckalew made the motion to approve the Village of Wolcott Code of Ethics. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor.

### **Minutes of March 27, 2012**

Trustee Penta made the motion to approve the minutes of March 27, 2012 with one (1) correction. Trustee Buckalew seconded the motion. Mayor Baker voted in favor. Trustees Graham and Skinner abstained.

### **Minutes of April 3, 2012 Special Meeting**

Trustee Buckalew made the motion to approve the minutes of April 3, 2012. Trustee Graham seconded the motion. Mayor Baker called for a vote and all voted in favor.

### **Abstract #019**

Trustee Penta made the motion to approve Abstract #019 in the amount of \$9756.59 with vouchers numbered 674-701 and checks numbered 24370-24397. Total claims from the General Fund are \$7849.86. Total claims from the Water Fund are \$1526.24. Total claims from the Sewer Fund are \$380.49.

### **Larry Hogan**

Mr. Hogan would like to know if the Village Board should make the public aware that there are rabid skunks around the village. It can't be confirmed that the skunks are rabid, therefore, there is nothing to make the public aware of.

**Trustee Penta** has nothing at this time.

### **Trustee Buckalew**

Mr. Buckalew looked at the pavilion at Wolcott Falls Park. It has several holes in it and feels that a metal roof would be more beneficial.

Mr. Buckalew would like Clerk-Treasurer Lori Tyler to contact Bob Crane to obtain a quote on removing a dead tree on Lake Avenue in front of the cemetery before it causes injury or property damage.

Mr. Buckalew talked to probation about persons performing community service. There is a girl in Red Creek with 64 hours to complete. Trustee Buckalew will fine tune the details.

Mr. Buckalew would like a list of Village Employees. Clerk-Treasurer Lori Tyler will give a phone list to all Trustees.

Mr. Buckalew took a look at the Mill Pond Culvert. If and when the culvert goes under construction he would like to see two (2) or three (3) dry hydrants put in place.

Trustee Buckalew would like to have a copy of the Union Contract distributed to the board.

### **Trustee Graham**

Ms. Graham attended the Planning Board meeting and thought that it was very interesting. There may be changes regarding farm animals within village limits.

**Trustee Skinner**

Mr. Skinner would like to know what the status is of the closure of Leavenworth Avenue entering Hickory Square Trailer Park. It is private property owned by Cahoons. There was discussion as to the safety and legality of only having one (1) exit out of Hickory Square Trailer Park. Mr. Skinner asked what if Cahoons was to give the road to the Village of Wolcott. It would have to be brought up to code before anything can be done with that portion of Leavenworth Avenue.

**Trustee Graham**

Trustee Graham would like to know what would have to be done to have a no parking sign on Wright Street. Clerk-Treasurer Lori Tyler and Trustee Penta have looked into a similar situation on Lake Avenue. Nothing can be done unless the area is specifically marked in the Village Code designating no parking.

Ms. Graham inquired about updating the village website. Clerk-Treasurer Lori Tyler will ask Deputy Clerk-Treasurer Brett Norsworthy to submit updates for the website.

Trustee Penta made the motion to adjourn at 8:56. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Respectfully submitted,

Lori A. Tyler  
Clerk-Treasurer