

Village of Wolcott
Board of Trustees
March 27, 2012
7:00 PM

Members Present: Mayor Gary Baker, Trsutees Colleen Penta, George Buckalew, Ken VanFleet, and Sharon White.

Others Present: Lori Tyler, Larry Hogan, Bob Skinner, Andy Sharpe, Ray Wellington, Christopher Perrin and Kyle Greenwood.

Mayor Baker called the meeting to order at 7:00.

Pledge of Allegiance

Fire Department

One sealed bid was received by Village Clerk/Treasurer Lori Tyler. Mayor Baker opened such bid for the 1978 tanker in the amount of two thousand one hundred fifty dollars (\$2150.00) submitted by Ronald Eygnor. Trustee Buckalew made the motion to accept the sealed bid for the 1978 tanker in the amount of \$2150.00. Trustee White seconded the motion. Mayor Baker called for a vote and all voted in favor.

Fire Chief Ray Wellington stated that three (3) individuals are in need of an annual physical on April 19, 2012. Trustee Penta made the motion to spend an amount not to exceed \$175.00 on physicals. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Chief Wellington stated that pump testing needs to be completed. Bob Floyd from Fairport will charge \$975.00 to test E-32, E-34, Quint 4 and Attack 2. Chief Wellington had previously used Reeds Garage and Jerome Fire and found Mr. Floyd to be cheaper. Trustee Penta made the motion to approve the annual pump testing in the amount of \$975.00. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Chief Wellington stated that fire school starts on April 16, 2012. There are two (2) new members that will be attending.

Water Department

Chief Water Operator Andy Sharpe presented a quote from Allen Marine in the amount of three thousand nine hundred dollars (\$3900.00) to inspect and give a repair estimate to the intake line at the Lake Plant. A meeting was held with Wayne County Water Sewer Authority (WCWSA), Mayor Baker, Trustee VanFleet and Deputy Clerk/Treasurer Brett Norsworthy. There are several counties, especially the Northeastern counties that are experiencing difficulty producing water. Therefore, Trustee VanFleet believes that the intake line needs to be fixed before the Village runs out of options and is unable to produce water. Trustee White asked how far out the line needed to be extended. Mr. Sharpe advised that if the line could be extended at least 30 feet to get away from the algae that would be helpful. Trustee VanFleet made the motion to approve the quote from

Allen Marine in the amount of \$3900.00 to inspect the raw intake line. Trustee White seconded the motion. Mayor Baker called for a vote and all voted in favor.. Chief Water Operator received a complaint from a Countryman Road resident concerning hard water. A sample was taken to the Town of Ontario to have a hardness test done. The test did prove that the water was considered to be hard. Per the Department of Health there is not a health issue or standards on how hard the water can be. The hardness varies as lake water is softer than spring water. Due to the fact that the Village is in no violation of health standards the board is not willing to look into options of softening the water.

Park Use Requests

The Wolcott Presbyterian Church is requesting use of Northup Park on May 5, 2012 for the annual crop walk. Trustee VanFleet made the motion to approve the park use request. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor.

The Wolcott Presbyterian Church is requesting use of Northup Park on May 23, 2012 for National World Day of Prayer. Trustee VanFleet made the motion to approve the park use request. Trustee White seconded the motion. Mayor Baker called for a vote and all voted in favor.

The Wolcott and Huron Presbyterian Church are requesting the use of Northup Park on June 16, 2012 for the Strawberry Festival. Trustee VanFleet made the motion to approve the park use request. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor.

The Wolcott Council of Churches is requesting the use of Northup Park July 19 through August 2, 2012 for Vacation Bible School. Trustee VanFleet made the motion to approve the park use request. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor.

Lacal Equipment Quote

A quote was received from Lacal Equipment to replace the broom on the street sweeper in the amount of \$515.06. It was decided that this purchase will wait until the next fiscal year.

Sue Garrad

Planning Board Member Sue Garrad would like to attend the Spring Local Government Workshop at Burgundy Basin Inn, in Pittsford on May 17th, 2012. The cost for this workshop is fifty dollars (\$50.00). Trustee White made the motion to approve Ms. Garrad to attend the workshop and pay mileage roundtrip. Trustee VanFleet seconded the motion. Mayor Baker called for a vote and all voted in favor.

Larry Hogan

Mr. Hogan hasn't received any of the Spring Local Government workshop registration forms. Clerk/Treasurer Lori Tyler gave them to Mr. Hogan during the meeting.

Lori Tyler

Has a matter for Executive Session.

Trustee Penta

Has a matter for Executive Session.

Trustee Buckalew

Trustee Buckalew asked if the other Board members have checked out the roads in question to be paved. Mr. Buckalew's opinion is that Wilson Street is in the worst condition compared to East Port Bay Road and Wadsworth Street. Clerk/Treasurer Lori Tyler stated that the CHIPS money does roll over. There will be approximately seventy thousand dollars (\$70,000) to work with in order to get the road paved. Highway Foreman Nick Rizzo will be getting a quote from SuitKote.

Mr. Buckalew asked Chief Water Operator Andy Sharpe if the water had been turned off at a residence on Lake Ave that had a recent house fire. Mr. Sharpe stated that yes it had been turned off.

Mr. Buckalew questioned an abandoned house on Jefferson Street. Clerk/Treasurer Lori Tyler will check with Code Enforcement Officer Otis Vezzose to find out the status on the property.

Mr. Buckalew asked if persons that have been assigned community service can rake and clean at Wolcott Falls Park. Trustee VanFleet will inquire with the Boy Scouts who were possibly looking into the cleaning of the park. There are numerous projects that can be done. Fire Chief Ray Wellington stated that it is possible to have the weekend inmates do community service. Trustee Penta stated that she had asked the NRW School District for the swing set that is at the former Florentine Hendrick Building and was told no.

The Village Board reviewed the quotes for the work to be done on the bandstand and court entrance. Trustee VanFleet made the motion to approve two (2) quotes from Harter Construction. Quote E-145 in the amount of six hundred fifty dollars (\$650.00) to repair the bandstand and quote E-143 to build a roof above the court entrance in the amount of one thousand three hundred dollars (\$1300.00). Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Trustee White

Trustee White made the motion to approve overtime for Clerk/Treasurer Lori Tyler. Ms. Tyler's hours are not to exceed fifty (50) hours per week through June 1, 2012. Hours 37-40 are to be paid at straight time. Hours 40-50 will be paid overtime at the rate of 1.5 times Ms. Tyler's hourly rate. Trustee VanFleet seconded the motion. Mayor Baker called for a vote and all voted in favor.

Trustee White asked that the Village Board keep an eye on what is happening with the Leavenworth building.

Trustee VanFleet has nothing at this time.

Mayor Baker

Mayor Baker spoke with Eric Wies from Clark Patterson Lee and he will be meeting with WCWSA and MRB Group in the near future.

Mr. Wies is also looking into funding for the Village to repair the Mill Pond culvert.

Trustee VanFleet stated that a new time schedule is needed from Municipal Solutions on the Waste Water Regional Approach project.

Executive Session

Trustee Penta made the motion to enter into Executive Session to discuss a personnel matter at 8:07. Trustee VanFleet seconded the motion. Mayor Baker called for a vote and all voted in favor. Chris Perrin, Kyle Greenwood and Bob Skinner were invited to stay. Trustee Penta made the motion to come out of Executive Session at 8:23. Trustee VanFleet seconded the motion and all voted in favor.

Code of Ethics

Clerk/Treasurer Lori Tyler presented the Code of Ethics for the Board to review. The Board will review and Clerk/Treasurer Lori Tyler will look into another template from NYCOM.

Nate Garrett

Mr. Garrett is employed through Wayne County's Senior Employment Program and is placed with the Village of Wolcott Highway Department. His contract ends soon and is in need of job placement. Clerk/Treasurer Lori Tyler will call to find out when Mr. Garrett's time expires with the County.

CD Renewal

A certificate of deposit is up for renewal at Five-Star Bank. Trustee VanFleet made the motion to move funds into the existing money market account to allow time for Clerk/Treasurer Lori Tyler to consider other alternatives. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor.

Accounting Program Annual Service Contract

Trustee VanFleet made the motion to approve the contract for the Williamson Law Book Accounting Program in the amount of \$907.50. Trustee Buckalew seconded the motion. Mayor Baker called for a vote. Trustees VanFleet, Buckalew and Penta voted yes. Trustee White voted no. Motion carried.

Minutes of March 13, 2012

Trustee VanFleet made the motion to approve the minutes of March 13, 2012 with one correction. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor. Trustee White abstained.

Abstract #018

Trustee Penta made the motion to approve abstract #018 in the amount of \$70,821.61 with vouchers numbered 647-669 and checks numbered 24343-24365. Total claims from the General Fund are \$59,011.60. Total claims from the Water Fund are \$4337.80. Total claims from the Sewer Fund are \$7472.21. Trustee VanFleet seconded the motion. Mayor Baker called for a vote and all voted in favor.

Executive Session

Trustee VanFleet made the motion to enter into Executive Session at 9:02. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor. Clerk/Treasurer Lori Tyler and Bob Skinner were asked to attend. Trustee VanFleet made the motion to come out of Executive Session at 9:15. Trustee White seconded the motion and all voted in favor.

Office of State Comptroller Audit Response

Trustee Penta made the motion to send the response letter to OSC and attach a copy to the minutes. Trustee VanFleet seconded the motion. Mayor Baker called for a vote and all voted in favor.

State Education Department Grant

Trustee Buckalew made the motion to not disperse funds from the SED Grant until further information can be gathered based on the preliminary Office of State Comptroller (OSC) Audit Report. Trustee VanFleet seconded the motion. Mayor Baker called for a vote and all voted in favor.

Trustee Penta made the motion to adjourn at 9:50. Trustee White seconded the motion. Mayor Baker called for a vote and all voted in favor.

Respectfully submitted,

Lori A. Tyler
Clerk/Treasurer