

Village of Wolcott
Board of Trustees
May 22, 2012
7:00 PM

Members Present: Mayor Baker, Trustees Colleen Penta, George Buckalew, Robert Skinner and Donna Graham

Others Present: Lori Tyler, Eric Wies, Otis Vezzose, Andy Sharpe, Roger Henry, Ryan Henry and Ray Wellington.

Mayor Baker called the meeting to order at 7:00 pm

Clark Patterson-Lee

Eric Wies updated the board on the Waste Water Treatment Plant Project. Municipal Solutions is working on the funding from Environmental Facilities Corporation. (EFC) Currently, the funding has not been released.

Mr. Wies recommends the contract between Wayne County Water Sewer Authority (WCWSA) and the Village of Wolcott be looked at by Village Attorney, Art Williams before the Mayor signs it. Clark Patterson-Lee feels that the next step is to meet with WCWSA to negotiate the contract and re-submit.

Mr. Wies states that the Waste Water Treatment Plant plans are coming together. NYSDEC needs to sign off on the funding from Environmental Facilities Corporation (EFC). The continued timeline depends on funding. Mr. Wies is reluctant to put jobs out for bid until we have the funds secured.

Trustee Skinner asked why the village is responsible to pay for the upgrades that are being done to the waste water treatment plant. Mr. Wies explained that the Village of Wolcott had a choice of upgrading the existing plant or connecting to the Regional Facility in Red Creek. NYSDEC made it impossible to upgrade with the regulations that NYSDEC put into place. It was the cheaper decision to send flow to the Regional Facility.

Mill Street Culvert

Eric Wies from Clark Patterson-Lee indicated that it is possible to obtain funding for this project. Community Development Block Grant (CDGB) believes that it is a viable project. The possibility of a \$600,000 is good, but not guaranteed. Safe Route to School funding is also a possibility. There is no Federal Funding available due to it being a culvert and not a bridge. It could cost as much as \$10,000 to apply for the \$600,000 grant. The deadline for the grant application is July 17, 2012. If this is a project that the Village is going to consider, Mr. Wies would like to be made aware of as soon as possible. Clark Patterson-Lee will send bridge personnel to look at the Mill St. culvert at no cost to the Village of Wolcott.

Clark Patterson-Lee Bill

Eric Wies from Clark Patterson-Lee would like to clarify a bill that was submitted to the Village of Wolcott for services rendered in the amount of \$8112.75. This bill included charges for work done on the Wolcott Falls Park restrooms, SPEDES modification, SPEDES permit renewal, and Bear Springs.

Trustee Penta made the motion to approve payment to Clark Patterson-Lee in the amount of \$8112.75. Trustee Graham seconded the motion. Mayor Baker called for a vote and all voted in favor.

Fire Department

Assistant Fire Chief Roger Henry is looking to start an Explorer Post consisting of Wolcott, Savannah and South Butler Fire Departments. The Explorer Program is part of the Boy Scouts of America and the members are covered under their insurance policy. There would be no cost to the Village of Wolcott. Members are charged an annual fee. There is certain criteria the members will have to meet.

Trustee Penta made the motion to establish the Eastern Wayne County Explorer Post. This Post will include Wolcott, South Butler and Savannah members. Trustee Skinner seconded the motion. Mayor Baker called for a vote and all voted in favor.

Mr. Henry states that they will model their post similar to Fairville, as their program is very successful.

Chief Ray Wellington would like to purchase a multi use gas meter from Hansen Fire and Safety in the amount of \$1,676.00. Trustee Penta made the motion to approve the purchase of the gas meter. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Mr. Wellington would like to purchase scene lighting to include 4 lights. These lights would be placed in R-14, Quint 4, and E-32. Trustee Penta made the motion to approve the purchase of the lights in an amount not to exceed \$3,000.00. Trustee Skinner seconded the motion. Mayor Baker called for a vote and all voted in favor.

Trustee Penta advised Fire Chief Ray Wellington that as of June 1, 2012 the board would like him to obtain three (3) quotes as other village departments do for future purchases.

Water and Sewer Abandonment

There is an existing request for abandonment of water and sewer services at 12056 Mill Street from January 27, 2011. The account has been inactive since then, however the water had not been turned off. According to previous records the request had not been approved by the board.

Trustee Penta made the motion to abandon the water and sewer service effective January 27, 2011 due to a clerical error. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Community Development Block Grant (CDBG) Funds

Clark Patterson-Lee submitted a bill in the amount of \$57,440.00 for work done in the beginning phase of the waste water treatment plant project. This is to be paid out of CDBG funds. Trustee Skinner made the motion to approve payment in the amount of \$57,440.00. Trustee Penta seconded the motion. Mayor Baker called for a vote and all voted in favor.

Park Use Requests

Damascus Road Ministries would like to use Northup Park on June 30, 2012 for a place to gather on a stop from their group motorcycle ride. Trustee Graham made the motion to approve the park use request. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

The First Baptist Church has requested use of Northup Park on June 10, 2012 for the purpose of having a Sunday school picnic. Trustee Buckalew made the motion to approve the park use request. Trustee Graham seconded the motion. Mayor Baker called for a vote and all voted in favor.

Code Enforcement

The house located at 5982-5984 Jefferson Street is in need of major repair or to be torn down. Code Enforcement Office Otis Vezzose has been in contact with the Department of Labor inquiring how to proceed with the property. The figures that Mr. Vezzose has obtained were asbestos removal \$3,500.00 and lead paint removal \$900.00. Mr. Vezzose will keep the Village Board up to date as he finds more information out. A certified letter will be sent to the property owner giving her a chance to work with the village.

Water Department

Chief Water Operator Andy Sharpe will be working on replacing two (2) fire hydrants on Wright Street.

Allen marine did the inspection of the intake line at the lake plant last Friday. The official report will be in next week.

Mr. Sharpe states that the springs are low so they are pumping a lot more from the lake plant.

Registrar of Vital Statistics

Trustee Graham made the motion to pay a salary of \$150.00 per year to the Registrar of Vital Statistics. This will be payable on June 1 of every year. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Minutes of May 8, 2012

Trustee Penta made the motion to approve the minutes of May 8, 2012. Trustee Skinner seconded the motion. Mayor Baker called for a vote and all voted in favor.

Abstract #022

Trustee Penta made the motion to approve Abstract #022 in the amount of \$19,870.71 to include vouchers numbered 746-762 and checks numbered 24442-24458. Total claims from the General Fund are \$10,810.72. Total claims from the Water Fund are \$4,087.42. Total claims from the Sewer Fund are \$4,972.57. Trustee Graham seconded the motion. Mayor Baker called for a vote and all voted in favor.

Trustee Penta

Ms. Penta spoke with Don Harter. He will be starting the roof and gazebo projects on Wednesday.

Elementary students recently toured various parts of the village. Trustee Penta informed the school that if they would notify Village Officials of such tours that the students could be better accommodated by the village.

Trustee Buckalew

There is a water meter in the old Stell building on West Main Street that Mr. Buckalew asked Chief Water Operator Andy Sharpe if he could remove. The Fire Department will be conducting a controlled burn at that location.

Trustee Buckalew spoke with Wolcott Town Supervisor Kim Park about the cemetery on High Street. As far as she is concerned, it belongs to the Village of Wolcott. Clerk-Treasurer Lori Tyler will contact Bob Crane to obtain a quote on removing the dead tree. Mr. Buckalew spoke with Chief Water Operator Andy Sharpe about the company that does leak detection. Mr. Sharpe says that they have nothing available until early June he will call and set the appointment. Mr. Sharpe will call Rural Waters to see if they still provide leak detection as a free service.

Trustee Skinner

Mr. Skinner stated that he spoke with Deputy Clerk-Treasurer Brett Norsworthy about the Clerk's office needing a server. Clerk-Treasurer Lori Tyler stated that currently the server is connected to the Unified Court Systems computer that is in the office.

There was discussion between the Board members about how the Wolcott Hotel is currently being charged for eater and sewer service. This item is being tabled until the Village Code can be looked at.

Trustee Graham

Currently the Planning Board Chairperson is vacant. The Deputy Chairperson is not willing to take the position. It was asked if the village really needs a Planning Board. Ms. Graham asked Clerk-Treasurer Lori Tyler if she had contacted Ora Rothfuss. Ms. Tyler stated that Mr. Rothfuss has not returned any emails that have been sent in regards to the sidewalk funds from Wayne County.

Trustee Graham has toured Wolcott Falls Park and states the restrooms are in horrible shape. She also states that Mill Street culvert is in poor shape as well.

Executive Session

Trustee Penta made the motion to enter into Executive Session at 9:24 pm. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor Mike Maynard from Teamsters Union, Clerk-Treasurer Lori Tyler, and Sewer Superintendent Tommy Mettler were invited to stay. They left the meeting at 9:45 pm.

Trustee Penta made the motion to come out of Executive Session at 10:46 pm. Trustee Buckalew seconded the motion and all voted in favor.

Jacob Keymel

Trustee Skinner made the motion to allow Laborer Jacob Keymel to carry over 16 hours of personal time to the 2012-2013 fiscal year. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Trustee Penta made the motion to adjourn at 10:48 pm. Trustee Buckalew seconded the motion. Mayor Baker called for a vote and all voted in favor.

Respectfully submitted,

Lori A. Tyler
Clerk-Treasurer