

Village of Wolcott  
Board of Trustees  
October 23, 2012  
7:00 PM

Members Present: Mayor Baker, Trustees Colleen Penta, George Buckalew and Robert Skinner

Members Excused: Trustee Donna Graham

Others Present: Lori Tyler, Eric Wies- Clark Patterson Lee, Tommy Mettler

Mayor Baker called the meeting to order at 7:01 PM.

Pledge of Allegiance

### **Clark Patterson Lee**

Eric Wies from Clark Patterson Lee would like to update the Village Board on the Forced Main Project. Mr. Wies states that the project is near being bid out. A good time to bid out projects is typically January or February. Trustee Buckalew asked how long the bid is put out for. Mr. Wies stated about a three (3) week period. There is still no word from the funding agency as to when they will be releasing funds.

Mr. Wies stated that there are additional services that are required and if approved by the board can be added into the Engineer's agreement.

Trustee Buckalew made the motion to allow an amendment to the Engineering contract adding additional services of geotechnical investigation at a cost of \$14,000.00 and the inflow/infiltration study in the amount of \$69,000.00 for an amount totaling \$83,000.00 based on the summary provided by Mr. Wies. Trustee Skinner seconded the motion. All voted in favor.

Mr. Wies had spoken to Mayor Baker about the water shortage issues. Clark Patterson Lee is in the process of working on trial runs for the "seaweed hut." Mr. Wies feels that the screen isn't big enough. An electrician may need to look at it, if it can't be worked manually. This will be a trial and error process.

### **Wager Road Wells**

Tests need to be run on the wells to see if they are useable. The capacity of the wells and the quality of water is unknown. All investigation on these wells will need to be completed soon in order for the Village to apply for the Community Development Block Grant.

### **Sewer Department**

Sewer Superintendent Tommy Mettler states there is an unknown problem on New Hartford Street. A resident is complaining of sewer backing up. Mr. Mettler is not sure if this is a village or residential problem. Mr. Mettler will advise the tenant to call the homeowner.

### **Police Department**

Clerk-Treasurer Lori Tyler stated that Officer In-Charge Tom Ryan would like it noted in the minutes that he will not be accepting payment from the Village of Wolcott for the in-kind service he is providing as a Range Instructor on October 23-25, 2012 at the Wayne County Sherriff's Range.

### **Ed Bundy Water Bill**

Mr. Bundy spoke with Mayor Baker concerning his water bill. Mr. Bundy's water was turned off several years ago and the minimum service bill amount has been accumulating over the years. Mr. Bundy is willing to settle by paying half of what is owed. Mr. Bundy was not present at the meeting. Clerk-Treasurer Lori Tyler will notify Mr. Bundy that he needs to bring a written proposal detailing his plan of payment to the November 13, 2012 meeting.

### **MicroBac Bill**

Trustee Buckalew made the motion to pay invoice number ZA2J251764 in the amount of \$3,300.00 for sludge testing at the Waste Water Treatment Plant. This invoice is to be paid out of the forced main project funds. Trustee Penta seconded the motion. All voted in favor.

### **Water Department**

Clerk-Treasurer Lori Tyler scheduled a meeting on October 30, 2012, 6:30-8:30 PM with the Village Board as well as former and current Water Department employees to discuss ideas and repairs of the Lake Plant.

### **Jets Soccer**

Jaime Carr would like to put a sign by the fountain to promote the Jets Soccer Program. Mayor Baker stated there was no problem as long as it was not put in an area that would distract drivers. Clerk-Treasurer Lori Tyler will advise Mr. Carr the sign is allowable.

### **Minutes of October 9, 2012**

Trustee Buckalew made the motion to approve the minutes of October 9, 2012 with two (2) corrections. Trustee Skinner seconded the motion. All voted in favor.

### **Abstract #010**

Trustee Penta made the motion to approve abstract #010 in the amount of \$18,234.47 with vouchers numbered 1066-1109 and checks numbered 24782-24805. Total Claims from the General Fund are \$9,910.09. Total Claims from the Water Fund are \$2,788.28. Total Claims from the Sewer Fund \$5,536.10. Trustee Buckalew seconded the motion. All voted in favor.

### **Park Use Request**

Trustee Buckalew made the motion to approve the use of Northup Park by the Historical Society for the Annual Festival of Trees to be held November 23, 2012-January 15, 2013. Trustee Penta seconded the motion. All voted in favor.

**Mayor Baker** has nothing at this time.

**Trustee Penta**

Annual Physicals for the Fire Department will be held on November 3, 2012. The cost will be \$85.00 for Exterior Firefighters and \$95.00 for Interior Firefighters.

Trustee Penta made the motion to approve Workfit Medical to perform the physicals.

Trustee Buckalew seconded the motion. All voted in favor.

The annual flow testing needs to be performed on twenty-one (21) air packs at a rate of \$40.00 per pack.

Trustee Penta made the motion to approve the annual flow testing to be completed.

Trustee Buckalew seconded the motion. All voted in favor

Trustee Penta would like to see the village website be updated. Clerk-Treasurer Lori Tyler advised Ms. Penta to submit the changes to Deputy Clerk-Treasurer Brett Norsworthy.

Trustee Penta read a letter she addressed to the Mayor, Board of Trustees and the Clerk addressing some issues regarding village operations that concern her. Ms. Penta would like this letter attached to the minutes.

Trustee Penta stated that she also spoke with Officer In-Charge Tom Ryan that morning for clarification on the in-kind service/donation being provided at the range. Mr. Ryan informed Ms. Penta that he would be doing such on his own time.

Trustee Penta would like to see all Commissioners signing off on time cards weekly.

Trustee Penta spoke with Code Enforcement Officer Otis Vezzose concerning a Health & Safety Officer for the Village. Mr. Vezzose stated he would look into what other municipalities are doing.

**Trustee Buckalew**

Trustee Buckalew checked prices on time clocks.

Trustee Buckalew made the motion to approve the purchase of two (2) Pyramid 400HD time clocks. One each for the Lake Plant and Waste Water Treatment Plant in an amount not to exceed \$750.00. Trustee Skinner seconded the motion. All voted in favor.

Trustee Buckalew asked the status on the tax lien. Clerk-Treasurer Lori Tyler hasn't received any decision made by New York State.

Trustee Buckalew proposed a list of Department Head responsibilities and asked the board for additions and or corrections. Mr. Buckalew would like to see this implemented in January 2013.

**Trustee Skinner**

Trustee Skinner is obtaining quotes for the pavilion roof at Wolcott Falls Park.

Trustee Skinner inquired on the IIA licenses for the Water Department employees. Clerk-Treasurer Lori Tyler stated that the only license that has been received is from Jake Keymel.

**Executive Session**

Trustee Penta made the motion to enter into Executive Session at 9:37 PM for personnel matters. Trustee Buckalew seconded the motion. All voted in favor.

Trustee Skinner made the motion to come out of Executive Session at 10:12 PM. Trustee Buckalew seconded the motion. All voted in favor.

**Lynn Chatfield**

Trustee Penta made the motion to hire Lynn Chatfield as a Part-time Laborer at a rate of \$14.00 per hour as per the Union Contract pending drug test results. Trustee Buckalew seconded the motion. All voted in favor

Trustee Buckalew made the motion to adjourn at 10:16PM. Trustee Skinner seconded the motion. All voted in favor.

Respectfully submitted,

Lori A. Tyler  
Clerk-Treasurer