

Village of Wolcott
Board of Trustees
October 9, 2012
7:00PM

Members Present: Mayor Gary Baker, Trustees Colleen Penta, George Buckalew, Robert Skinner, Donna Graham.

Others Present: Lori Tyler Robert Crane, Nick Rizzo, Ken VanFleet, Kevin Costello, Ron Lancy.

Mayor Baker called the meeting to order at 7:00 PM.

Pledge of Allegiance

Police Department

The activity report for September 2012 was submitted.

Highway Department

Robert Crane, owner of Crane's Tree Service submitted a quote along with a list of trees that need to be trimmed and/or removed. There are some areas that may need the assistance of the Highway Department for traffic control. Trustee Skinner made the motion to approve the quote submitted by Mr. Crane in an amount not to exceed \$8,650.00. Trustee Buckalew seconded the motion. All voted in favor.

Water Department

Jacob Keymel received his IIA Water Plant Operator license. The Board congratulated Mr. Keymel.

On-line Training

Trustee Graham made the motion to allow on-line training for all village employees and elected/appointed officials. Trustee Skinner seconded the motion. All voted in favor.

Tax Lien

Clerk-Treasurer Lori Tyler provided the Board with copies of correspondence from the Department of Labor regarding the tax lien against the Village of Wolcott. Ms. Tyler explained that this amount of \$1,288.33 is the fine only for late filing of the Unemployment Tax in the 3rd and 4th quarter of 2011. Ms. Tyler was unaware that such return needed to be filed and will submit a letter to the Department of Labor protesting the fine.

Pre-Payment of Health Insurance

Trustee Skinner made the motion to allow the pre-pay of Health and Welfare Insurance premiums. Trustee Buckalew seconded the motion Mayor Baker called for a vote. Trustees Penta, Buckalew, and Skinner voted yes. Trustee Graham voted no. Motion carried.

Minutes of September 25, 2012

Trustee Buckalew made the motion to approve the minutes of September 25, 2012.

Trustee Graham seconded the motion. All voted in favor.

Abstract #009

Trustee Penta made the motion to approve Abstract #009 in the amount of \$27,156.42 with vouchers numbered 1047-1085 and checks numbered 24743-24781. Total claims from the General Fund are \$13,576.25. Total claims from the Water Fund are \$7,350.24. Total claims from the Sewer Fund are \$6,229.93. Trustee Buckalew seconded the motion. All voted in favor.

Mayor Baker

Mayor Baker and Trustee Skinner attended the Town of Butler meeting. The Town of Butler Board and Supervisor Dave Spickerman gave the Village of Wolcott permission to have the wells on Wager Road tested as a possible water source for the Village of Wolcott. Clerk-Treasurer Lori Tyler will search for documents in the Clerk's Office pertaining to this, as well as, contact Eric Wies from Clark Patterson-Lee for a quote on testing. The Town of Butler is not looking to sell this property as it was given to the Town of Butler by Wayne County. Leasing the land may be an option.

Trustee Buckalew

Trustee Buckalew asked Clerk-Treasurer Lori Tyler about a meeting with the Board as well as former and current Water Department employees. Ms. Tyler will get back to the board with a date when one is confirmed.

Mr. Buckalew spoke with Highway Foreman Nick Rizzo about the pavement striping.

Mr. Rizzo stated that this is done annually. Between Mr. Rizzo and Ms. Tyler the information will be brought to the board next year before striping is done.

Trustee Buckalew asked what the status of the forced main project was. Clerk-Treasurer Lori Tyler will inquire on this and let Trustee Buckalew know.

Trustee Penta

Trustee Penta asked Clerk-Treasurer Lori Tyler for clarification on the police car Bond Anticipation Note (BAN). Ms. Tyler explained to Ms. Penta there are two (2) payments remaining on the three (3) year BAN.

Trustees Penta and Graham attended the open house at the Fire Department. It was not well attended with approximately 8 children.

Trustee Penta will be attending the Fire Prevention Assembly at the North Rose -Wolcott Elementary school on Friday October 12, 2012.

Trustee Penta took the on-line tutorial Protecting the Public's Interest: A Tutorial on Local Government Ethics and Transparency in New York State. Ms. Penta believes that it is a good idea for all Board Members to do the same. Ms. Penta believes the board should compile a list of ideas of courses that the Clerk and Deputy Clerk could take to assist in their jobs.

Trustee Penta noticed in the Organizational Meeting minutes that the Deputy Clerk is not able to attend the same trainings as the Clerk. Clerk-Treasurer Lori Tyler stated that Fall Training used to be attended by both Clerk and Deputy Clerk.

Trustee Penta would like to know if there have been any Village Official Meetings. Clerk-Treasurer Lori Tyler stated she has not received any notification. There is a several month break in the meetings, however will let the Board know when these meetings are.

Trustee Skinner has nothing at this time.

Trustee Graham

Trustee Graham stated that water meters are being installed.

Ms. Graham asked Clerk-Treasurer Lori Tyler if the ISO work had been completed. Ms. Tyler advised Ms. Graham to ask Chief Water Operator Andy Sharpe or Deputy Clerk-Treasurer Brett Norsworthy.

Trustee Graham attended the Planning Board meeting and it was very informative. Ms. Graham would like to see the Police Department monthly report broke down to show how many tickets are being written. Ms. Graham would like to have some idea of court revenue based on these tickets. Clerk-Treasurer Lori Tyler advised Ms. Graham that it was impossible to base court revenue off of the tickets produced. There is no way of telling if the ticket has been reduced or thrown out.

Motion Repeal

Trustee Graham made the motion to repeal an earlier motion allowing all Village Employees and Elected Officials to take on-line training courses. Trustee Skinner seconded the motion. All voted in favor.

Trustee Penta feels it would be beneficial for Village Employees and Elected Officials to take free on-line courses.

Ken VanFleet

Mr. VanFleet asked if there were any employees receiving overtime in a non emergency situation on a regular basis. Mayor Baker stated that the Water Department does receive overtime.

Mr. VanFleet would like to know if anyone on the board is reviewing payroll, also is there department oversight by commissioners on a weekly basis, and are the commissioners aware of the overtime? Trustee Buckalew stated that they are aware of the overtime most of the time.

Kevin Costello

Mr. Costello was in attendance to inquire on the tax lien.

Executive Session

Trustee Penta made the motion to enter into Executive Session for Personnel and Contractual matters at 8:55 PM. Trustee Buckalew seconded the motion. Clerk-Treasurer Lori Tyler was asked to stay. Ms. Tyler left Executive Session at 9:04 PM.

Trustee Penta made the motion to come out of Executive Session at 10:13 PM. Trustee Graham seconded the motion. All were in favor.

Charles Geiwitz Jr.

Trustee Penta made the motion to hire Charles Geiwitz Jr. as a Part-time Laborer at a rate of \$14.00 per hour, per the terms of the Union Contract, start date of October 24, 2012 pending drug test results. Trustee Graham seconded the motion. All voted in favor.

Trustee Penta made the motion to adjourn at 10:52 PM. Trustee Skinner seconded the motion. All voted in favor.

Mayor Baker re-opened the meeting at 10:56 PM with all Board Members present.

Executive Session

Trustee Graham made the motion to enter into Executive Session for a personnel matter at 10:56 PM. Trustee Buckalew seconded the motion. Clerk-Treasurer Lori Tyler stayed. Trustee Penta made the motion to come out of Executive Session at 11:13 PM. Trustee Buckalew seconded the motion. All voted in favor.

Thomas Ryan

Trustee Buckalew made the motion to allow Officer in Charge Thomas Ryan to provide in kind service as a Range Instructor, October 22, 23 and 24, for approximately 30 hours at Officer Ryan's current rate of pay made in a lump sum payment not to affect hours worked. Trustee Skinner seconded the motion. Mayor Baker called for a vote. Trustees Penta, Buckalew and Skinner voted yes. Trustee Graham voted no. Motion Carried.

Trustee Penta made the motion to adjourn at 11:17 PM. Trustee Buckalew seconded the motion. All voted in favor.

Respectfully submitted,

Lori A. Tyler
Clerk-Treasurer

