

Village of Wolcott
Board of Trustees
April 9, 2013
7:00 PM

Members Present: Mayor Baker, Trustees Colleen Penta, George Buckalew, Robert Skinner and Donna Graham.

Others Present: Lori Tyler, Tom Ryan, Nick Rizzo and Ron Lancy.

Mayor Baker called the meeting to order at 7:00 PM.

Pledge of Allegiance

Police Department

The March 2013 Activity Report was submitted.

Water/Sewer Department

The Wolcott Hotel will soon have a food take out window. This will require another unit charge to the Hotel's water and sewer bill. The Board agreed that the Hotel needs to be charged as every other multi-business is within the Village. The June billing will reflect three (3) unit charges representing the bar, the hotel and the gift shop. Deputy Clerk-Treasurer Brett Norsworthy will send Mr. Henner a letter addressing the issue.

Wolcott Falls Park School Project

Ms. Heidi Rothfuss is interested in a group of students cleaning up Wolcott Falls Park as part of a project in the NRW High School. The Village will supply paint, brushes and other supplies as needed to the students.

Minutes of March 26, 2013 (Budget Meeting)

Trustee Graham made the motion to approve the minutes of the Budget meeting on March 26, 2013. Trustee Buckalew seconded the motion. All voted in favor.

Minutes of March 26, 2013 (Regular meeting)

Trustee Buckalew made the motion to approve the minutes of March 26, 2013 with one spelling correction. Trustee Penta seconded the motion. All voted in favor.

Trustee Graham asked Clerk-Treasurer Lori Tyler why the minutes are not updated on the website. Ms. Tyler stated that she has nothing to do with the website and will ask Deputy Clerk-Treasurer Brett Norsworthy to update as well as possibly post the 2013-2014 budget and end of year report.

Abstract #019

Trustee Skinner made the motion to approve Abstract #019 in the amount of \$15,167.62 with vouchers numbered 1409 through 1435 and checks numbered 25108 through 25134. Total claims from the General Fund are \$10,647.38. Total claims from the Water Fund are \$3,263.87. Total claims from the Sewer Fund are \$1,256.37. Trustee Buckalew seconded the motion. Mayor Baker called for a vote.

Trustee Penta-Nay

Trustee Buckalew-Aye

Trustee Skinner-Aye

Trustee Graham-Aye

Motion Carried.

Trustee Penta asked Clerk-Treasurer Lori Tyler how the Board can be sure the money is available in each fund to pay these bills. Ms. Tyler responded by stating due to the circumstances she doesn't know for fact the monies are available in each fund. Ms. Tyler explained that budgetary adjustments can be made.

Facilities Use Request

Joe Flynn has submitted a request to use the Fire Hall on June 15, 2013 for a birthday party. Trustee Buckalew made the motion to approve the use of the Fire Hall. Trustee Penta seconded the motion. All voted in favor.

Mayor Baker

The pre-construction meeting was held on the morning of April 9, 2013. There is concern from the Village that possibly a local business lost the bid by \$70.00. Rizzo Construction is looking into this matter. Mayor Baker asked Clerk-Treasurer Lori Tyler to place an ad in the Shopper alerting residents of the construction.

Trustee Buckalew

Trustee Buckalew asked when the hydrant on Auburn St. will be repaired. The Water and Highway Departments will begin digging on April 10th, weather permitting. The Wright St. hydrant will be fixed on April 16th overnight, due to the water having to be turned off. Highway Foreman Nick Rizzo stated this would be a perfect time to fix the broken valve on Wright St. as well.

The above ground tank at the Lake Plant, has that been declared surplus? Clerk-Treasurer Lori Tyler will check with Sewer Superintendent Tommy Mettler on plans for the tank.

Trustee Buckalew stated that the roof on the pavilion at Wolcott Falls Park looks good. The overlook needs to be cleared of brush.

Trustee Buckalew inquired on the status of an inventory being done on the equipment in the Police Department. Officer in Charge Tom Ryan states that Officer Reitz has the list complete.

Trustee Skinner has nothing at this time.

Trustee Graham

Trustee Graham spoke with CPA Ray Wager's office. A quote will be submitted to perform an annual audit on the books.

Trustee Graham read in the Finger Lakes Times that the City of Geneva has purchased tasers after a year of research. Officer in Charge Tom Ryan stated that there has been 25 years of research done by Taser. There is a definite need for a Taser Policy to be written and followed.

Trustee Penta

Trustee Penta asked if there was a date set for flushing hydrants. Clerk-Treasurer Lori Tyler will check on a date.

Executive Session

Trustee Graham made the motion to enter into Executive Session at 8:29 PM for a personnel matter. Trustee Penta seconded the motion. All voted in favor.

Officer in Charge Tom Ryan was asked to stay. Mr. Ryan left the meeting at 9:18 PM.

Trustee Buckalew made the motion to come out of Executive Session at 9:40 PM.

Trustee Penta seconded the motion. All voted in favor.

Trustee Penta made the motion to adjourn at 9:41 PM. Trustee Buckalew seconded the motion. All voted in favor.

Respectfully submitted,

Lori A. Tyler
Clerk-Treasurer