

The regular monthly meeting of the Red Creek Village Board was held on **April 11, 2018** at the Village Hall, 6815 Church Street, Red Creek, NY.

**BOARD MEMBERS PRESENT:**

Mayor Letson  
Trustee Schiller  
Trustee Huntington  
Trustee Letson  
Trustee Bettis

**OTHERS PRESENT:**

Susan Saylor - Clerk/Treasurer  
Bob Day - Code Enforcement Officer  
Pam Powell

**CALL MEETING TO ORDER:**

Meeting was called to order at 6:30 pm. Mayor Letson led the meeting in the Pledge of Allegiance.

**PUBLIC HEARING:**

The public hearing on the budget was called to order at 6:32 pm. The tax rate this year will be 11.5178 per thousand dollars of assessment. A motion was made by Trustee Schiller, seconded by Trustee Letson to adopt the budget as presented. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

Budget hearing was closed at 6:35 pm.

**MINUTES:**

A motion was made by Trustee Huntington, seconded by Trustee Schiller to accept the board minutes of March 14, 2018, DPW Meeting minutes of March 23, 2018, Board meeting minutes of March 28, 2018 and DPW Meeting minutes of April 6, 2018. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

**ABSTRACT:**

At this time the clerk presented the board with Abstract # 011. A motion was made by Trustee Bettis, seconded by Trustee Huntington to accept the abstract as presented. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

The clerk also presented the board with resolution # 04 of 2018 to move monies to short accounts. A motion was made by Mayor Letson, seconded by Trustee Schiller. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

**PUBLIC FORUM:**

Nothing at this time.

**SEWER GRANT:**

**South Street-**

Punch list for South Street to be given to MRB. Phase 3 Section 3 report to be signed by mayor. Public hearing on Phase 3 to be held on May 9, 2018.

**Canada Street-**

Phase 4 Section 3 report to be signed by mayor.

**OLD BUSINESS:**

All old business is tabled for this meeting.

**MAYOR REPORT:**

Report handed out:

- ❖ Sewer hookup letters went out last week of March
- ❖ RG&E forester is scheduled to trim trees that have lines in the wires in the fall. Will call ahead to schedule
- ❖ Put application in for grant to repair Hawley Road Bridge. Will need to review monies needed if we qualify.
- ❖ Talked to REC representative concerning Wayuga Rec for the summer. Ongoing collection of information for Rec Board.
- ❖ Mike Bettis will be working on the memorial park project.
- ❖ Met with Dave Doyle and Marty Mroczek about the Wolcott Street Sewer project.
- ❖ Canada Street sewer project public meeting very well attended.
- ❖ Met with Wayne County Soil and Water about run off from fields across 104 and sped up succession of Mill Pond.
- ❖ Generated a "punch list" for Nardozzi to come back and fix concerns on South Street.

- ❖ Contacted Mike Virts concerning a proposed building project on East Ave. Mike will coordinate with all parties concerned to set up a meeting here at the village.
- ❖ Need easements for Canada Street sewer hookup ASAP.
- ❖ Discussed personnel matters with workers.
- ❖ NYCOM would like to see a policy for : Hiring personnel and paying insurance stipend.

**CLERK REPORT:**

The clerk presented the board with a quote for a new battery for the SCADA system at the pump house. A motion was made by Trustee Huntington, seconded by Trustee Schiller to purchase the battery. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

The clerk has received a phone call from Wayne County Real Property about the former Red & White property. They would like to offer the property to the village for \$1.00 in lieu of the property going to the tax sale. An adjoining property owner is interested in the property. The clerk will contact WCRPT to see if the property owner could purchase it or if it needs to go to the tax sale.

The clerk spoke with the board about training that will be held on May 21-23 through New York Rural Water Association. The clerk would like to attend the training and the cost could be split between this budget and next budget. A motion was made by Trustee Huntington, seconded by Mayor Letson to allow the clerk to attend the training. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

The clerk presented a volunteer application for Erika Barnes.

Clean up day is scheduled for May 5th, 2018. The hours will be from 8 am - 4 pm.

**BOARD MEMBER REPORTS:**

FIRE COMMISSIONER : The mayor has presented the board with the following list of names for Fire Department Officers:

Chief	-	Chad Gardner
16-2	-	Joe Hildebrandt
16-3	-	Jon Gardner
16-4	-	Josh Rushlo
16-5	-	Doug Venette
Fire Police Captain	-	Mat VonHoltz
Fire Police Lt	-	Pat Porier
Chief Engineer	-	Chad Acome

Assistant Engineer	-	Kenny Gardner
Training Captain	-	Dick Letson
Training Lt	-	Josh Rushlo
President	-	Howard Drake
Vice President	-	Bryan Arquitt
Secretary	-	Deb Letson
Treasurer	-	Virginia Gardner
Assistant Treasurer	-	Steph Patchen
Chaplin	-	Lonny Drake
Floral & Public Relations-		Dick Letson
Fire Council	-	Howard Drake
EMS Captain	-	Josh Rushlo
EMS Lt.	-	Katie Richards

A motion was made Trustee Huntington, seconded by Trustee Letson to approve the list officers for the 2018 year. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

WATER COMMISSIONER: Nothing to report.

SEWER COMMISSIONER: Nothing to report.

HIGHWAY/SIDEWALKS COMMISSIONER: Nothing to report..

TREES AND PARKS COMMISSIONER: Trustee Bettis will contact Wayne County Planning to work on Veterans Park.

SAFETY AND HEALTH COMMISSIONERS: Nothing to report.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report .

STREET LIGHTS: Nothing to report.

DAM: Nothing to report.

**DPW:**

- ❖ No present at the meeting

**VILLAGE HISTORIAN:**

Nothing to report at this time.

**CODE ENFORCEMENT:**

The Code Enforcement Officer presented the board with the following report:

The Code Enforcement Officer presented the following report:

Violations - 4	Fire Re-Inspections -2
Appearance Tickets - 0	Certificates of Occupancy - 1
Permits Issued - 2	Fire Inspections - 9
Violations re-inspections - 3	

- ❖ Following up on permits - Canada Street, Keeley Street, Main Street, Church Street, South Street
- ❖ Nothing yet from Engineer for fire station getting quotes.
- ❖ Met with Town Assessor about paperwork.
- ❖ Stopped several times on construction on Water Street, putting apt upstairs
- ❖ Stopped at Karate Studio for fire inspections for date
- ❖ Stopped at several Village residences for trash/debris violations
- ❖ Attending Code Class in Liverpool, energy code is hot topic
- ❖ Sent out sewer hookup notices. Received several calls on them.

**PUBLIC HEALTH OFFICER:**

No Health Officer at this time

**SAFETY OFFICER REPORT:**

Nothing to report at this time.

**NEW BUSINESS:**

Land by Blue Bell Drive - Erika would like to purchase. We may need to advertise for sale. Trustee Huntington made a motion, seconded by Trustee Schiller to sell the land. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

Handicapped signs need to be updated. The school may have a stencil for painting on the parking lot. Trustee Huntington made a motion seconded by Trustee Bettis to purchase the handicapped signs as

needed. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

**CHAMBER OF COMMERCE:**

Nothing to report.

**LIBRARY:**

Nothing to report at this time.

**ROTARY:**

Nothing to report.

**HISTORICAL ASSOCIATION:**

Nothing to report

**AMERICAN LEGION:**

Nothing to report.

**LIONS CLUB:**

Nothing to report.

**FIRE DEPARTMENT:**

Nothing to report.

**EXECUTIVE SESSION:**

A motion was made by Mayor Letson, seconded by Trustee Schiller to move to executive session to discuss the employment of a particular person. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye. Board moved to executive session at 7:28 pm.

There was discussion regarding the budget and cutting hours and benefits for the DPW. The hiring practice for the Village of Red Creek needs to be addressed. The mayor will be meeting with the DPW crew on April 12, 2018 at 9:00 am.

A motion was made by Trustee Huntington, seconded by Trustee Schiller to move out of executive session. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye. Board moved out of executive session at 7:33 pm.

**ADJOURNMENT:**

A motion was made by Trustee Bettis, seconded by Trustee Huntington to adjourn the meeting. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

Meeting adjourned at 7:34 pm.