

The regular monthly meeting of the Red Creek Village Board was held on **December 4, 2019** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Letson
Deputy Mayor Schiller
Trustee Huntington
Trustee Letson
Trustee Bettis

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Bob Day - Code Enforcement Officer
Wayne County Sherriff - Nick Yates - stopped by briefly

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Meeting conduct rules were noted. Mayor Letson led the meeting in the Pledge of Allegiance. Code of Ethics was handed out to board members.

SWEAR IN NEW BOARD MEMBERS:

At this time Trustee Schiller and Trustee Bettis signed the oath of office.

ORGANIZATIONAL MEETING:

The following appointments were made:

Deputy Mayor	Greg Schiller
Village Clerk/Treasurer	Susan Saylor
Village Attorney	Prosachik Law (Formally Nelson Law)
Code Enforcement Officer	Bob Day
Public Health Officer	Red Creek Village Board
Village Historian	Deb Benson
Records Management Officer	Susan Saylor
Fire Commissioner	Dick Letson
Deputy Fire Commissioner	Debra Letson
Water Commissioner	Debra Letson
Deputy Water Commissioner	Dick Letson

Sewer Commissioner
Deputy Sewer Commissioner

Debra Letson
Greg Schiller

Highway/Sidewalks Commissioner
Deputy Highway/Sidewalks Commissioner

Mike Bettis
Steve Huntington

Trees/Parks Commissioner
Deputy Trees/Parks Commissioner

Steve Huntington
Mike Bettis

Safety/Health Commissioner
Deputy Safety/Health Commissioner

Bob Day
Red Creek Village Board

Street Lights Commissioner
Deputy Street Lights Commissioner

Dick Letson
Steve Huntington

Dam Commissioner
Deputy Dam Commissioner

Greg Schiller
Debra Letson

Labor Standards Officer
Fair Housing Officer
ADA Grievance Officer

Mayor
Mayor
Mayor

Prepay

The Village Clerk is authorized to pay prior to the board meeting the following: Petty Cash Accounts, Debt Service and Interest on Debt, postage, deposits for schools and conferences. (Resolution 10 of 2019 - Motion made by Trustee Schiller, seconded by Trustee Bettis, all aye.)

Designation of Depositories

Lyons National Bank
Savannah Bank
(Resolution 11 of 2019- Motion made by Trustee Bettis seconded by Trustee Schiller, all aye)

Attendance at Schools

Allowing the Village Clerk/Treasurer, Board of Trustees and other village employees to attend training, meetings, and conferences that would be beneficial to

	the Village of Red Creek (Resolution 12 of 2019 - Motion made by Trustee Bettis, seconded by Trustee Schiller, all aye.)
Mileage	50 cents per mile (Resolution 13 of 2019 - Motion made by Trustee Schiller, seconded by Trustee Bettis, all aye.)
Legal Publications for the Village	Lake Shore News Times of Wayne County
Meeting Schedule	The Village Board of Trustees will meet on the second and fourth Wednesday of the month at the Village Hall 6815 Church Street, Red Creek at 6:30 pm. If a board meeting falls on a Holiday, the Tuesday before will be designated as the board meeting date. DPW meetings scheduled for 9:30 am every Friday with the exception of the Friday following a Regular Board Meeting.
Review Attendance Policy	Policy Reviewed
Review Code of Ethics	Code of Ethics reviewed
Procurement Policy	Policy Reviewed
Special Meetings	Any special meetings called will be required to be posted in public places and the method of giving notice to the trustees will be email with a required reply.
Next Organizational Meeting	December 2, 2020

A motion was made by Trustee Bettis, seconded by Trustee Letson to accept the above appointments as presented. Roll call vote as follows: Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Schiller, aye.

MINUTES:

A motion was made by Trustee Schiller, seconded by Trustee Letson to accept the board minutes of November 13, 2019. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Schiller, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 006. A motion was made by Trustee Schiller, seconded by Trustee Letson to accept the abstract as presented. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Schiller, aye.

PUBLIC FORUM:

No one was present for public forum

SEWER GRANT:**Canada Street-**

Nothing to report.

OLD BUSINESS:

All old business is tabled for this meeting.

MAYOR REPORT:

Jay Grasso was in to speak with the board about income surveys for the village. the contract is for \$6450 plus postage. He stated that there are approximately 239 households and will take about 3 months to complete. Trustee Bettis asked if he would take \$6000 plus postage and Mr. Grasso agreed. A motion was made by Trustee Bettis, seconded by Trustee Schiller to approve the contract amount for \$6000 plus postage for village wide income survey. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Schiller, aye.

The mayor discussed the street light change over. She is still waiting to hear from NYPA, and NYCERTA. There was discussion regarding an agreement to share a person with Wayne County Water Authority. This person would have a water license to run our water system. They would work approximately 20

hours a week and would be about \$30,000. The village is waiting to hear from WCWSA with a written agreement.

The mayor discussed the amended sewer agreement. A motion was made by Trustee Schiller, seconded by Trustee Letson to send the amendments to the attorney to have the sewer law updated. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Schiller, aye.

CLERK REPORT:

The clerk discussed the Christmas party to be held on December 20th, 2019. There is a signup sheet to bring a dish to pass.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER : Santa will be at fire hall on December 11th.

WATER COMMISSIONER: Working with WCWSA.

SEWER COMMISSIONER: Nothing to report.

HIGHWAY/SIDEWALKS COMMISSIONER: Nothing to report

TREES AND PARKS COMMISSIONER: Nothing to report.

SAFETY AND HEALTH COMMISSIONERS: Nothing to report

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report .

STREET LIGHTS: Nothing to report.

DAM: Nothing to report.

DPW:

- ❖ The following DPW report was submitted for November:
- 1. Attended meeting with WCWSA in morning.
- 2. Wind storm left a lot of rubble scattered all over. Picked up garbage and branches.
- 3. Checked and clipped branches hanging low over sidewalk.
- 4. Cleaned leaves from drains.

5. Plywood for cover over air conditioner by the handicapped ramp.
6. Clipped brush around pump houses.
7. Participate in Dam Drill AM - 11/5/19.
8. Move brush hog to storage.
9. Cleaned mower (Ferris) for storage and took to Agway.
10. Worked on plow.
11. Worked on Sander.
12. Cleaned up wood chips from tree taken down on South Street.
13. Cleaned drains again and again and again.
14. Trucks lettered.
15. Worked on overhead door and cleaned tracks.
16. Start bringing holiday lights over from Sterling Station.
17. Stake outs have been called in.
18. Shut off water at Dave Neal's.
19. Well checks all month.
20. Restoration work on Canada Street sewer project.
21. Clean garage and equipment.

VILLAGE HISTORIAN:

Nothing to report at this time.

CODE ENFORCEMENT:

The Code Enforcement Officer was not present but left the following report:

November/December 2018 report

Violations - 2

Fire Re-inspections - 2

Appearance Tickets - 0

Certificates of occupancy - 1

Violations re-inspections - 4

Fire Inspections - 1

Stop Work Order - 1

- Following up on permits, South Street, Canada Street, Main Street, Coolican Rd.
- Working on landlord/tenant inspections.
- New codes will be out January 1, 2020.
- Will be sending out orders to hook up to sewer on Canada Street

- New Codes program is working out great.
- Recommend add to the Land Use Law the following:
 1. Operating permit for all food trucks/trailers for fire inspections.
 2. Mass Gathering permit over 500 persons.
 3. Operating permit for selling fireworks in the village.

Safety Officer Report

- Firefighter from Oswego Town was hit by tanker at fire in Victory. He was not hurt, but we must all be vigilant while working or being on the highway.
- For those who still have real Christmas Trees, make sure you keep the tree watered.

There was discussion regarding Incident Command classes that the board members are required to take.

There will be a meeting of the Village Safety Committee on Friday December 6th at 11:00 am.

PUBLIC HEALTH OFFICER:

No Health Officer at this time

SAFETY OFFICER REPORT:

Nothing to report at this time.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report.

HISTORICAL ASSOCIATION:

Nothing to report.

AMERICAN LEGION:

Nothing to report.

LIONS CLUB:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report.

NEW BUSINESS:

Nothing to report.

ADJOURNMENT:

A motion was made by Trustee Schiller , seconded by Trustee Huntington to adjourn the meeting. Roll call vote as follows: Mayor Letson, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye; Trustee Schiller, aye.

Meeting adjourned at 8:11 pm.