

Village of Wolcott  
Board of Trustees  
January 8, 2013  
7:00 PM

Members Present: Mayor Gary Baker, Trustees Colleen Penta, George Buckalew, Robert Skinner, Donna Graham.

Others Present: Lori Tyler, Michael Maynard (Teamsters Union), Tommy Mettler, Ron Lancy.

Mayor Baker called the meeting to order at 7:00 PM.

Pledge of Allegiance

### **Executive Session**

Trustee Penta made the motion to enter into Executive Session at 7:02 PM for a contractual matter. Trustee Buckalew seconded the motion. All voted in favor. Michael Maynard and Tommy Mettler were asked to stay. Mr. Maynard and Mr. Mettler left the meeting for a short period of time at 7:48 PM and entered back into the meeting at 8:02 PM.

Trustee Graham made the motion to come out of Executive Session at 8:12 PM. Trustee Penta seconded the motion. All voted in favor.

### **Compensated Absences**

Trustee Skinner made the motion that Compensation, Sick and Personal time do not count toward hours worked in computing over time. Vacation and Holiday time will be counted as hours worked. Teamsters Union Representative, Michael Maynard will draft an amendment to the existing contract. Trustee Buckalew seconded the motion. All voted in favor.

### **Sewer Department**

Sewer Superintendent Tommy Mettler stated that there was a problem with the thickner not running correctly at the Wastewater Treatment Plant. The bottom had dropped out of the polymer tank which caused an emergency with liquid sludge that needed to be removed. Two (2) loads of 8,500 gallons of liquid sludge was hauled to Ontario. A new polymer tank was purchased and the problem was resolved.

Mr. Mettler also stated that the recently purchased solids meter is in use.

### **Police Department**

The Activity Report for December 2012 was submitted.

### **Cargo Van Quote**

A quote was submitted in the amount of \$26,200.00 for a 2013 AWD Chevy Van identical to the Chevy van we currently own.

Mayor Baker has a list of pre-owned vehicles for the board to view. Clerk-Treasurer Lori Tyler will check with Attorney Art Williams on purchasing a used vehicle. The item has been tabled.

### **Blue Dodge Van**

Trustee Skinner made the motion to declare the blue Dodge van as surplus. Trustee Graham seconded the motion. All voted in favor.

### **WWTP Project Bill**

Trustee Penta made the motion to pay invoice 0043028 in the amount of \$32,564.00 to Clark Patterson Lee out of project funds. Trustee Buckalew seconded the motion. All voted in favor.

### **Planning Board**

Ralph Sheldon submitted his resignation from the Planning Board effective immediately. Trustee Penta made the motion to accept Mr. Sheldon's resignation. Trustee Buckalew seconded the motion. All voted in favor.

### **SEI Court Program**

Trustee Penta made the motion to approve the annual SEI Court Program contract in the amount of \$950.00. Trustee Skinner seconded the motion. All voted in favor.

### **Village Website**

The annual maintenance agreement is due for the website in the amount of \$598.80. It was asked if the Town of Wolcott and Chamber of Commerce pay the same amount as the Village of Wolcott as we all share the same website. Clerk-Treasurer Lori Tyler states that she believes everyone pays equal amounts but will confirm that. Ms. Tyler will also ask North Rose Fire Chief Dennis Wigfield about their website for comparison. Clerk-Treasurer Lori Tyler would like it noted that no updates will be sent in until this issue is resolved.

### **Computel Audit**

Village Attorney, Art Williams agreed that the village should collect on the payments due to them from Time Warner Cable. Trustee Graham made the motion to allow Computel to file a claim with Time Warner Cable in regards to the Village of Wolcott recovering underpaid franchise fees. Trustee Penta seconded the motion. All voted in favor.

### **December 11, 2012 Minutes**

Trustee Penta made the motion to approve the minutes of December 11, 2012. Trustee Graham seconded the motion. All voted in favor. Trustee Buckalew abstained.

### **November 28, 2012 Minutes**

Trustee Graham made the motion to approve the minutes from November 28, 2012. Trustee Buckalew seconded the motion. Mayor Baker, Trustee Graham and Trustee Buckalew voted in favor. Trustee Skinner and Trustee Penta abstained.

### **Abstract #013**

Trustee Penta made the motion to approve Abstract #013 in the amount of \$24,222.32 with vouchers numbered 1205-1257 and checks numbered 24901-24956. Total claims from the General Fund are \$11,691.55. Total claims from the Water Fund are \$6,157.10. Total claims from the Sewer Fund are \$6,373.67. Trustee Buckalew seconded the motion. All voted in favor.

### **Mayor Baker**

Mayor Baker stated that the Police Department roof is in need of repair. It is leaking in the garage and office. A new low temperature thermostat is needed for the Police Department garage. Clerk-Treasurer Lori Tyler will call All Season Contracting for thermostats in the PD garage, Clerks office and Code Enforcement office.

**Trustee Penta** has a personnel matter for Executive Session.

### **Trustee Buckalew**

Trustee Buckalew stated that a driver from Riccelli Trucking backed into a 6x6 beam on the salt barn. A quote was submitted by Fingerlakes Construction. There has been no response back at this time from Riccelli Trucking.

Mr. Buckalew inquired about the status of the bond claim involving the former Clerk-Treasurer. Clerk-Treasurer Lori Tyler stated that \$10,000 was the bonded amount up until 2010, at that time it was changed to \$100,000. Ms. Tyler is waiting for the bond company to finish their investigation.

Trustee Buckalew asked the status of the Forced Main project. Mayor Baker stated that it is almost ready to go out to bid. He believes the pump stations will be first.

Mr. Buckalew asked Clerk-Treasurer Lori Tyler how the progress was coming with getting the months closed. Ms. Tyler stated that 2011-2012 fiscal year has been closed and 2012-2013 is now opened. She is currently waiting on the Water/Sewer program to be interfaced with the Accounting program. This is something new that is being worked on. If the problem is not fixed soon Ms. Tyler will manually enter the data in order to get the months closed out as we are nearing budget time.

### **Trustee Skinner**

Trustee asked Deputy Clerk-Treasurer Brett Norsworthy to look into records for the drilling of the Wager Road wells. It is believed that Catoh did the work.

Mr. Skinner advised the board that he was able to obtain one quote for the replacement of the roof on the pavilion at Wolcott Falls Park. Mr. Skinner will call Harter Construction to make sure quote is still valid.

### **Trustee Graham**

Trustee Graham asked Clerk-Treasurer Lori Tyler if Ed Bundy has made payment in his delinquent water bill. Ms. Tyler stated that yes a payment has been received and his quarterly bill is current.

Ms. Graham stated that the Water Supply Emergency Response Plan needs to be updated. Clerk-Treasurer Lori Tyler will ask Deputy Clerk-Treasurer Brett Norsworthy to look into updating the plan.

Ms. Graham is concerned about the tractor trailers crossing the Mill Street culvert en route to Wayne County Eggs. Ms. Tyler will contact Wayne County Eggs and ask when possible if the trucks could take an alternate route.

Trustee Graham asked Mayor Baker why a letter dated October 5, 2012 from the Department of Health with a list of violations never made it to the Board of Trustees. Mayor Baker responded that he had not seen the letter either. Clerk-Treasurer Lori Tyler stated that she had not seen the specific letter either, only had heard talk about it. Ms. Tyler had seen a chart of some sort in which Ms. Graham had a copy of.

### **Executive Session**

Trustee Penta made the motion to enter into Executive Session at 10:10 PM for a personnel matter. Trustee Skinner seconded the motion. All voted in favor.

At 10:50 PM Trustee Skinner came out and advised Clerk-Treasurer Lori Tyler that she could leave if wanted because they will be in the meeting awhile longer. Ms. Tyler left at 10:50 PM.

Trustee Buckalew made the motion to come out of Executive Session at 11:12 PM. Trustee Skinner seconded the motion. All voted in favor.

### **Ray Wellington**

Trustee Graham made the motion to approve a cell phone allowance for the Fire Chief in the amount of \$25.00 per month to be paid quarterly. Trustee Skinner seconded the motion. All voted in favor.

Trustee Skinner made the motion to adjourn at 11:13 PM. Trustee Penta seconded the motion. All voted in favor.

Respectfully submitted,

Lori A. Tyler  
Clerk-Treasurer

