

The regular monthly meeting of the Red Creek Village Board was held on **June 13, 2018** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Letson
Trustee Schiller
Trustee Huntington
Trustee Letson
Trustee Bettis

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Bob Day - Code Enforcement Officer
Hank Allen
Audrey Flynn - Nelson Law Firm

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Letson led the meeting in the Pledge of Allegiance.

HEARING FOR 6899 MAIN STREET:

Audrey Flynn from Nelson Law Office opened the hearing for 6899 Main Street at 6:31 pm. Property owner Chad Avalone was not present. Code Enforcement Officer Robert Day was called as a witness and responded to all questions asked by legal counsel. Supporting documents were entered into evidence along with pictures of the property. The current defects are a tree on the house, structure leaning, and lacking windows and doors. No effort has been made by the property owner to make the property compliant and the property is still deemed to be an eminent danger. Notice of defective condition was mailed to the property owner and also was posted on the property. The property is deemed as a nuisance and the village board would like the property owner to remove the building. If the owner cannot or will not removed the building, the village board can remove the building and bill the property owner for all expenses including but not limited to demolition, and all legal costs. A motion was made by Trustee Huntington, seconded by Trustee Letson to approve a resolution to demolish the building if the owner cannot or will not remove it themselves. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye. The hearing was closed at 6:40 pm.

PUBLIC HEARING PHASE 3 - SOUTH STREET:

Mayor Letson opened the public hearing on the South Street Project. The hearing was opened at 6:42 pm. There was no public present for the hearing and there were no comments made. The following information was presented:

Village of Red Creek – 2015 Community Development Block Grant Program Award South Street Sanitary Sewer Improvements Second Public Hearing

Summary of Accomplishments

Amount of Community Development Block Grant (CDBG) funds made available: \$596,000

Activities undertaken with CDBG funds: The Village of Red Creek received approval for a CDBG grant in the amount of \$596,000 to construct sanitary sewers along a portion of South Street to provide public sewer service to residents of the neighborhood. The project will enable residents to eliminate the reliance on on-site, private septic systems for the treatment and disposal of their domestic wastewater. The project also included funding to assist eligible property owners to install the lateral connections to the new sewer system.

As the bid prices were substantially under budget, the Village identified additional improvements within the Phase 2 service area, including the installation of concrete gutters along the west side of the street, replacement of the storm drainage system, and replacement of the sidewalks. A request for approval to utilize the funds for these activities was approved by the NYS Office of Community Renewal.

Amount of CDBG funds made available for activities that benefit the Low and Moderate Income (LMI) National Objective: \$596,000

Displacement resulting from the implementation of this project:None

Progress towards the program goals and objectives as identified in the original application:
In 2015, the Village was awarded a \$596,000 CDBG to implement the Phase 3 (South Street) sewer improvement project. The funding included \$489,595 for construction of the improvements, \$90,200 for engineering services and \$16,205 for administrative expenses. All of the project funding was provided by the CDBG grant award.

The Phase 3 sewer improvements included the construction of 1,790 linear feet of low-pressure sanitary sewer force main and the installation of flushing structures, an odor control device, a gate valve, an air release manhole, lateral lines and grinder pumps to serve 22 residential structures. The construction of the improvements was substantially completed in June 2017. The actual construction cost for the sewer improvements, as proposed, was \$218,358. The Village has completed additional storm drainage improvement, for \$269,736, as discussed below.

The project met the LMI National Objective, based on a household income survey of the residents on South Street which determined that 77.6% of the persons served by the Phase 3 sanitary sewer project have low or moderate incomes.

Project changes:

In May 2017, the Village determined that CDBG funding would be available to complete additional improvements within the Phase 3 service area. The Village requested and received approval from OCR to complete storm drainage improvements in the project area, including:

- The replacement of the existing storm drainage system, including 1,450 linear feet of 12-inch and 18-inch storm sewer lines, one sewer manhole and related improvements.
- The installation of approximately 1,300 linear feet of concrete storm gutters.
- The replacement of approximately 1,300 linear feet of sidewalks on the west side of South Street.
- The purchase of a portable generator for use during power outages.

The Village also contributed \$30,800 for the engineering design and inspection services for the storm drainage improvements.

The Environmental Review Record was updated to include the additional improvements. The Village solicited bids and awarded a contract for the additional work.

The additional improvements were substantially completed in December 2017. As substantial completion was reached too late in the year for the restoration work to be completed, the Village requested and received approval for an extension on the completion of the project until June 15, 2018. All work, including the restoration work, was completed in May 2018.

The Village conducted extensive outreach to notify residents of the Phase 3 service area that grant assistance was available for the lateral connections. One application was approved in the fall of 2017; however, the property owner withdrew the application in the spring of 2018 and opted to install the sewer lateral with his own funds.

The Village also requested and received approval for budget modifications to transfer available funds to accommodate these changes. The total project cost included \$488,095 for construction of the improvements, \$90,200 for engineering services and \$13,143.75 for administrative expenses. The Village will submit a budget modification to transfer \$3,061.25 and \$1,500.00 from the administrative and lateral budget lines to other activities.

There being no further business, the public hearing was closed at 6:44 pm.

MINUTES:

A motion was made by Trustee Bettis, seconded by Trustee Schiller to accept the board minutes of May 9, 2018, and Board meeting minutes of May 30, 2018. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 001. A motion was made by Trustee Schiller, seconded by Trustee Letson to accept the abstract as presented. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye, Trustee Bettis, aye.

PUBLIC FORUM:

Hank Allen stated that he never received notice to boil water, but did receive the rescind notice. There was discussion regarding where to place the notices on home and which door to post.

Hank also discussed with the village board ideas for Veterans Park. His union would like to donate time and materials to run new electric for the park and to light up the flags. There was discussion regarding what needs to be done at the park including trimming, drainage and moving the monuments. Trustee Bettis would like to meet with Trustee Hunting, Mayor Letson and himself on Saturday June 16, 2018 at 9:00 am.

SEWER GRANT:

South Street-

Close out documents to be signed, Certification of CDBG Program Income form to be signed, and the Budget Modification form for South Street to be signed.

Canada Street-

Waiting for 4 easements, we are still waiting on the OK from DEC to bid out job, and Draw # 6 needs to be signed.

OLD BUSINESS:

All old business is tabled for this meeting.

MAYOR REPORT:

The mayor discussed with the board the village crew using their personal vehicles to trailer the lawn mower to mow around the village signs. A motion was made by Trustee Bettis, seconded by Trustee Huntington to pay the village crew \$5.00 each time they trailer the lawn mower. This will be turned in each month. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye, Trustee Bettis, aye.

There was a discussion regarding bush hogging village properties. Trustee Huntington will get prices on rentals.

CLERK REPORT:

The clerk updated the board on Sewer Hook ups for Phase I, II, and III. There was also discussion regarding homeowners hooking into the village drainage system. According to the health department all water must be metered, this brought up a discussion about the water spigot at the South Street cemetery. Wayne County Water and Sewer Authority will be turning on the water and installing the water meter as well. There will be a meeting with Jason, Seth, Gary Jim, the mayor and clerk at the village hall on June 19th at 9:30 am. Water leaks, water meters, outside readers and the health department inspection response will be discussed. The Landlord/Tenant law is at the attorney's office and will be updated and returned to the village.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER : Nothing to report.

WATER COMMISSIONER: Nothing to report.

SEWER COMMISSIONER: Nothing to report.

HIGHWAY/SIDEWALKS COMMISSIONER: There was discussion regarding sidewalks in the village. Any new sidewalks need to be ADA Compliant which includes 4 foot sidewalks.

TREES AND PARKS COMMISSIONER: This was discussed earlier.

SAFETY AND HEALTH COMMISSIONERS: Have noticed Village DPW workers are wearing their Safety Vests, GOOD JOB!! Be aware that if you see any types of illegal drugs, do not handle them, they may be laced with fentanyl. Contact local law enforcement.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report .

STREET LIGHTS: Nothing to report.

DAM: Nothing to report.

DPW:

- ❖ Mowing
- ❖ Vinegar Cleaning
- ❖ Pick up brush
- ❖ Cold patching

VILLAGE HISTORIAN:

Nothing to report at this time.

CODE ENFORCEMENT:

The Code Enforcement Officer presented the board with the following report:

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Violations - 5	Fire Re-Inspections -0
Appearance Tickets - 0	Certificates of Occupancy - 0
Permits Issued - 1	Fire Inspections -4
Violations re-inspections - 12	

- ❖ Following up on permits - Canada Street, Main Street, Furnace St, Wolcott Street
- ❖ Nothing yet from Engineer for fire station getting quotes.
- ❖ Fire Inspections are going well
- ❖ Stopped at several Village residences for grass violations
- ❖ Sent several letters out for grass violations
- ❖ Met with owners who are putting a Mexican Restaurant in. Advised about codes
- ❖ Gave Village attorney photos on Main Street property
- ❖ 6815 Main Street brick wall is gone replace with wood structures. Ongoing
- ❖ Working on GPS for hydrants

❖ Sent count a list of all vacant structures per email I received

PUBLIC HEALTH OFFICER:

No Health Officer at this time

SAFETY OFFICER REPORT:

Nothing to report at this time.

NEW BUSINESS:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report.

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

LIONS CLUB:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report.

ADJOURNMENT:

A motion was made by Trustee Huntington , seconded by Trustee Schiller to adjourn the meeting. Roll call vote as follows: Mayor Letson, aye; Trustee Schiller, aye; Trustee Huntington, aye; Trustee Letson, aye; Trustee Bettis, aye.

Meeting adjourned at 7:27 pm.