

Village of Wolcott
Board of Trustees
May 28, 2013
7:00 PM

Members Present: Mayor Gary Baker, Trustees Colleen Penta, George Buckalew, Robert Skinner and Dan Smith

Others Present: Lori Tyler, Tom Ryan, Quint Husted and Nick Rizzo

Mayor Baker called the meeting to order at 7:00 PM.

Pledge of Allegiance

Dan Smith

Mayor Baker appoints Daniel Smith to fill a vacant Trustee position. Trustee Penta made the motion to approve Mayor Baker's appointment. Trustee Buckalew seconded the motion. All voted in favor.

Fuel Tank Sealed Bid

Mayor Baker received one sealed bid for the fuel tank located at the Lake Plant in the amount of \$500.00 from Joe Verdi. Trustee Penta made the motion to accept the bid from Joe Verdi in the amount of \$500.00. Trustee Buckalew seconded the motion. All voted in favor.

Police Department

Officer Quint Husted will be attending the Law Enforcement Bicycle Patrol Course June 3-7, 2013. Officer Husted has paid for the course. Mayor Baker feels the Village of Wolcott should pay Officer Husted for the 40 course hours. Trustee Penta made the motion to reimburse Officer Husted for the cost of the course at \$262.00 as well as student fees in the amount of \$56.00. Officer Husted will receive his hourly rate of \$13.50 for the 40 course hours. All payments are contingent on Officer Husted successfully completing and passing the course. Trustee Buckalew seconded the motion. All voted in favor.

Lake Avenue Handicap Sign

Trustee Buckalew made the motion to remove the Handicap Sign in front of 6041 Lake Avenue at the request of the business owner. Trustee Skinner seconded the motion. All voted in favor.

Forced Main Project Bills

Trustee Buckalew made the motion to pay invoice #0043884 in the amount of \$48,772.00 to Clark Patterson Lee. Trustee Penta seconded the motion. All voted in favor.

Trustee Skinner made the motion to pay invoice #3860 in the amount of \$1,956.32 to Municipal Solutions. Trustee Smith seconded the motion. All voted in favor.

Project Bills (Continued)

Trustee Penta made the motion to pay invoice #3859 in the amount of \$2,043.20 to Municipal Solutions. Trustee Smith seconded the motion. All voted in favor.

Trustee Penta made the motion to pay an invoice from the Law Office of Tim McGill in the amount of \$1,353.88. Trustee Buckalew seconded the motion. All voted in favor.

Trustee Skinner made the motion to pay an invoice from Wayuga in the amount of \$62.75. Trustee Smith seconded the motion. All voted in favor.

Planning Board

Trustee Penta made the motion to accept the resignation submitted by Kathleen Quereau-Bernard. Trustee Buckalew seconded the motion. All voted in favor.

Office Furniture

Trustee Skinner made the motion to approve the purchase of office furniture from Prentice and renovations by Harter Construction for the Clerk's office, providing invoices can be submitted to be paid in the current fiscal year in an amount not to exceed \$8,000.00. If the invoices can't be submitted, purchase the furniture alone at state bid contract price in an amount not to exceed \$6,000.00. Trustee Penta seconded the motion. All voted in favor.

Minutes of May 14, 2013

Trustee Buckalew made the motion to approve the minutes of May 14, 2013 with one correction. Trustee Penta seconded the motion. All voted in favor. Trustee Smith abstained.

Abstract #022

Trustee Skinner made the motion to approve Abstract #022 in the amount of \$44,566.19 with vouchers numbered 1507-1532 and checks numbered 25206-25231. Total claims from the General Fund are \$29,131.13. Total claims from the Water Fund are \$4,906.83. Total claims from the Sewer Fund are \$10,528.23. Trustee Buckalew seconded the motion. All voted in favor.

Mayor Baker

Lakeshore News would like to receive a copy of the unapproved meeting minutes for publication.

Mayor Baker informed Water Superintendent Andy Sharpe the Village Board needs to be notified of the condition of the "seaweed hut" at the Lake Plant by the first meeting in June.

Trustee Penta

Trustee Penta asked Clerk-Treasurer Lori Tyler to inquire with NYCOM as to when and where notices for meetings need to be posted.

Trustee Buckalew

Bid opening of the second phase of the Forced Main Project will be May 31st at 11am at the Village Hall.

Trustee Buckalew will not be in town for the first meeting in June.

Trustee Buckalew would like to know how many dead water meters there are. Clerk-Treasurer Lori Tyler will ask Deputy Clerk-Treasurer Brett Norsworthy.

Mr. Buckalew asked if the hydrants have been flushed, Ms. Tyler stated they have not been done to the best of her knowledge.

Trustee Buckalew asked if anyone had heard back from the NR-W School District about the students working at Wolcott Falls Park. Ms. Tyler nor Highway Foreman Nick Rizzo heard anything more from Ms. Heidi Rothfuss.

Trustee Skinner has nothing at this time.

Trustee Smith

Trustee Smith thanked Mayor Baker for the opportunity to serve on the Village Board, and looks forward to working with everyone.

Trustee Penta

Trustee Penta would like a board workshop scheduled to set goals for the 2013-14 fiscal year. Clerk-Treasurer Lori Tyler will schedule a meeting and notify board members.

Lori Tyler

Ms. Tyler stated that the 2012-2013 fiscal year end meeting will be held on May 31, 2013 at 7:30 PM.

Executive Session

Trustee Buckalew made the motion to enter into Executive Session for a contractual matter at 8:34 PM. Trustee Penta seconded the motion. All voted in favor. Clerk-Treasurer Lori Tyler remained in session.

Trustee Skinner made the motion to come out of Executive Session at 9:01PM. Trustee Smith seconded the motion. All voted in favor.

Trustee Penta made the motion to adjourn at 9:02 PM. Trustee Buckalew seconded the motion. All voted in favor.

Respectfully submitted,

Lori A. Tyler
Clerk-Treasurer

