

Members Present: Mayor Gary Baker, Trustees George Buckalew, Colleen Penta and Bob Skinner.

Members Absent: Trustee Donna Graham

Others Present: Brett Norsworthy, Eric Weis, Mary Chapel, Tommy Mettler, Ken VanFleet and Mason VanFleet

Mayor Baker called the meeting to order at 7:00 pm.

Pledge of Allegiance

Guest(s)

- **Eric Weis.** Mr Weis went over the results of the recent contract bids for the Force Main Project. F. Rizzo Construction Inc submitted the lowest bid. Mr. Weis then reviewed his letter of recommendation to award the contract to F. Rizzo Construction, Inc. (see attachment 1). Mr. Weis then reviewed Resolution 2013-1 Awarding Contract Bid for Contract No. 2: Force Main with the board. Due to the adoption of Base Bid 2 over Base Bid 1, Mr Weis recommended additional terminology as follows; *'Further Resolved that the award be contingent upon written commitment from Wayne County Water and Sewer Authority for the difference in price between Base Bid A and Base Bid B'*.
- **Mary Chapel.** Ms. Chapel discussed the BAN for the sewer project. The BAN has been increased to \$700,000. Ms. Chapel is working many avenues including The State Clean Water Revolving Fund to ease the burden of cost on the Village and its taxpayers. Ms. Chapel also reviewed the payment schedule with the board.

Resolution 2013-1 Awarding Contract Bid for Contract No. 2: Force Main

Trustee Buckalew introduced Resolution 2013-1 for approval with the above additional terminology provided by Eric Weis. Trustee Penta seconded the motion. Roll call vote as follows:

Mayor Baker	-	Aye
Trustee Buckalew	-	Aye
Trustee Penta	-	Aye
Trustee Skinner	-	Aye
Trustee Graham	-	Absent

Fire Department

Trustee Penta presented the board with three (3) quotes for 30 pairs of gloves and 10 nomex hoods on behalf of Chief Ray Wellington. Trustee Buckalew made the motion to approve the purchase of gloves and hoods according to the quote provided by First Out Rescue Equipment in the amount of \$2,047.50. Trustee Skinner seconded the motion. All voted in favor.

Highway Department

The Board was presented with a quote for parts to replace the brakes on truck 104. Trustee Buckalew made the motion to approve the purchase of the needed brake parts from Cook Brothers Truck Parts in the amount of \$1,570.56. Trustee Skinner seconded the motion. All voted in favor.

Clark Patterson Lee Invoice

The Board was presented with an invoice from Clark Patterson Lee for professional services incurred for the Force Main Project through February 22, 2013 in the amount of \$38,875.00. Trustee Buckalew made the motion to approve payment of the invoice as written. Trustee Penta Seconded the motion. All voted in favor.

Water Department

The Annual Drinking Water Quality Report was presented to the board. It was noted that the dates for Village Board Meetings were incorrect. Trustee Skinner made the motion to approve and accept the Annual Drinking Water Quality Report with the noted correction. Trustee Buckalew Seconded the motion. All voted in favor.

Planning Board

Mr. Norsworthy reported that the Planning Board recommended the appointment of Jennifer Murphy of Tyrrell St in the Village to the Board. Mrs. Murphy would fill the vacant seat left by Ralph Sheldon. The term for this seat ends in May of 2013. Mayor Baker appoints Jennifer Murphy as full member of the Village of Wolcott Planning Board. Trustee Penta made the motion to approve the appointment. Trustee Buckalew seconded the motion. All voted in favor.

Williamson Law Book Invoice

The Board was presented an invoice from Williamson Law Book Company for the renewal of the accounting program software support contract in the amount of \$907.50. Trustee Buckalew made the motion to approve payment of the Williamson Law Book invoice as presented. Trustee Penta seconded the motion. All voted in favor.

Minutes of February 26, 2013

Trustee Penta made the motion to accept the minutes of the February 26, 2013 with one correction:

- Change the word “sill” to “still” in the line – *Trustee Buckalew stated that he is ~~sill~~ working with...*

Trustee Skinner seconded the motion. All voted in favor.

Abstract #017

Trustee Penta made the motion to approve abstract #017 in the amount of \$27,242.65 with vouchers numbers 1353-1370 and checks numbered 25052-25069. Claims from the General Fund total \$22,077.72. Claims from the Water Fund total \$2,858.82. Claims from the Sewer Fund total \$2,306.11. Trustee Buckalew seconded the motion. All voted in favor.

Community Facilities Use Request – Northup Park

- Trustee Penta made the motion to approve the request made by the Wolcott Council of Churches to utilize Northup Park Band Stand on May 02, 2013 from 11:30 am to 1:00 pm for the National Day of Prayer. Trustee Skinner seconded the motion. All voted in favor.
- Trustee Penta made the motion to approve the request made by the Wolcott & Huron Presbyterian Churches to utilize Northup Park on June 15, 2013 from 7:30am to 3:30pm for the Strawberry Festival. Trustee Buckalew seconded the motion. All voted in favor.

Mayor Baker

Mayor Baker reported that he recently attended the Hard Hat Show with Nick Rizzo. They spent quite a bit of time talking to the JCB dealer in regards to their pay loader. Mayor Baker stated that they did review other models but were not impressed with the units. Mr Rizzo arranged for the North Rose –Wolcott school to bring their new JCB pay loader to the highway barn for a test drive. Mr. Rizzo is unsure if this will be a good fit for the Village. Mr Rizzo is expecting a quote next from CASE for a pay loader and will report that quote to the board.

Trustee Penta

- Trustee Penta reported that she was registered for a free webinar titles Red Flags for Fraud. Trustee Penta stated that other Village Officials my want to consider attending this free webinar as well.
- Trustee Penta further reported that there was an upcoming Village Officials Workshop in Fairport on April 19, 2013. She was unsure of the cost but considered it to be worthwhile for herself and other Board members to attend.

Trustee Buckalew

- Trustee Buckalew stated that Youngman ditch will be cleaned at no expense to the Village. He was contacted by Chris from the Soil & Water Conservation program who stated it would be done this year. Trustee Buckalew will talk with Youngman Farms in regards to accommodating the traffic needs along the ditch for cleaning and clearing.
- Following up on previous presentations by Energy Supply Companies (ESCO's), Trustee Buckalew made the motion to change the ESCO for the Village to Ambit Energy. Trustee Skinner seconded the motion. All voted in favor.
- Trustee Buckalew asked if we had received quotes for the hydrant on Auburn St. Two quotes have been received. One from Vellano at \$3600 and one from Blair at \$3100. However the Water Department is first going to try replacing the gasket at a cost of about \$140. If this does not work, the hydrant will be replaced.
- Trustee Buckalew further stated that a hydrant flushing schedule needs to be put into place that would ensure other hydrants in the Village were working properly.
- Trustee Buckalew asked that all documents pertinent to a Village Board meeting be emailed to the Village Board prior to the meeting. This would save time during the meeting that is spent reviewing the documents and save paper. Mr. Norsworthy stated that some items could be sent prior, however, some items are not received in the office or prepared till the day of the meeting. Trustee Skinner stated that items should be sent prior to the day of the meeting to allow each Trustee to receive the material in time. Trustee Buckalew stated that receiving anything prior to the meeting would be helpful and that he would like all material possible to be emailed prior to the meetings.

Trustee Skinner

- Trustee Skinner stated that he had been informed that the roof of the gazebo in the Wolcott Falls Park Has been started. The roof is about half done and looks good.
- Trustee Skinner further stated that the Board should consider ways to spruce up the rest of the park including replacing some of the poles that have fallen down around the driveway and parking lot. Mayor Baker stated that he had some large poles that the Village could have to replace the broken ones.

Time For Public

- C.A.S.H. – A representative from C.A.S.H. had requested time at the meeting however no one showed up. Trustee Penta asked Mr. Norsworthy what the request involved. Mr. Norsworthy stated that during the recent billing cycle, he had noticed a discrepancy in the water consumption for the Wolcott Meadow Apartment complex. Upon further investigation it was discovered that the multiplier in the reading software was set wrong since 2008. Readings from that date to present time should have been 10X what C.A.S.H. has been billed for. Mr. Norsworthy stated that he billed them for the proper amount plus the newly found arrears and included a letter of explanation to C.A.S.H. Mr. Norsworthy informed the board that the representative was going to come in to dispute the arrears and to also dispute the current billing structure for their apartment complex. Mayor Baker stated that the billing structure follows Village Codes and would not likely be changed. Trustee Skinner made the motion to forgive the past arrears due to an oversight on the part of the Village. But future consumption would reflect the true read. Trustee Penta Seconded the motion. All voted in favor. Tommy Mettler mentioned that a similar situation recently occurred where the discrepancy was not forgiven and that Village Codes state that the customer is responsible for all water that flows through their meter. Trustee Skinner rescinded the motion. This matter is tabled until a representative from C.A.S.H. appears at a Village Board meeting.
- Ken VanFleet -- Mr. VanFleet wished to discuss his concerns with the upcoming budget. Mr. VanFleet pointed out that the overall taxable value for the Village has dropped significantly. He understands that raising taxes is likely necessary just to bring tax revenue for the Village back to what it was last year. Mr. VanFleet is concerned that this larger tax rate is going to be spread over a smaller tax base which will greatly increase the tax burden of Village residents. Mr. VanFleet further pointed out that the Village Board would be required to make cuts in its budget this year. Mayor Baker stated that several cuts were being discussed. Mr. VanFleet mentioned that one place that he felt could be cut is the Village Court System. Mr. VanFleet feels that cutting the Court System from the budget would help significantly in saving tax payers from large increases. Mr. VanFleet feels that having both a Village Court and a Town Court is a redundancy in services that merit looking into during the budget process.

Adjournment

Trustee Penta made the motion to adjourn the meeting at 9:04 pm. Trustee Buckalew seconded the motion and all voted in favor.

Respectfully submitted,

Brett Norsworthy
Deputy Clerk/Treasurer