

VILLAGE OF WOLCOTT
BOARD OF TRUSTEES
VILLAGE HALL CONFERENCE ROOM
DEPARTMENT HEAD MEETING

November 14, 2023

7:00 pm

Members Present: Mayor Chris Henner, Trustees: Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Others Present: Fran Acker, Chris Breen, Ed Wazinski, Toni M. Kellam, Ron Lancy, Jerry Lasher, Tommy Mettler, Kara Chapin, OIC Brian Ritchie, Evan Tyler, David Zwolinski, Eva Winter, Travis Winter, Jack Roberts, Gregory Wild, Suzanne Wild, and Patience Sutton.

Mayor Henner called the meeting to order at 7:00 pm with the Pledge of Allegiance.

Eva and Travis Winter doesn't want to pay termination fees for their businesses building expansion. The normal disconnect is \$1,500.00 for each water and sewer disconnect. New connections will be based upon new build hookup policy. Mayor Henner asked them for plans and to submit needed forms for new hook-up.

Fire Department-Chief Jerry Lasher

It's too early in the month for a 911 report.

The Rotary Club held their Election Day Pancake Breakfast.

The Fire Department members' physicals are completed for the year.

Police Department-OIC Brian Ritchie

See monthly report

Trustee Smith made the motion to approve the new Police Orders that were updated and submitted by OIC Ritchie. This was tabled from previous meeting on October 10, 2023. Trustee Marshall 2nd the motion. All present voted in favor.

Highway Department-Chris Breen

Chris Breen stated the Highway Department will be checking the Christmas lights for blown bulbs starting tomorrow, November 15, 2023.

Mr. Breen confirmed receipt of gravel for Willow Lane.

Sewer Department-Tommy Mettler

Mr. Mettler stated the #3 pump (for the Town of Wolcott) is still down. Seth at WCWSA spent some time troubleshooting.

Water Department-Ed Wazinski

Garth Moody is all set with his correspondence course. Some corrections were needed by NYS Rural Water which were sent out to Mr. Moody but has not been received yet. Deputy-Clerk Kellam will follow up on the status then send to NYS Rural Water to move forward with the process.

Meter readings for the next billing cycle are almost completed. So far there are 70 exceptions that need to be addressed.

Mr. Wasinski made the board aware that the Trimble will need to be updated.

Trustee Smith made the motion to approve the forgiveness of past due fees and penalties in the amount of \$62.54 on account #16020. Trustee Harper 2nd the motion. All present voted in favor.

Trustee Smith made the motion to pre-pay Clark Patterson Lee invoice #91821 in the amount of \$4,500.00 for Professional Services for the period ending May 26, 2023 on the Water Grant project. Trustee Harper 2nd the motion. All present voted in favor.

Mayor Henner asked Tommy Mettler to reach out to Todd at Evoqua to get a Bioxide read report for the period between 1/1/2023 and 11/1/2023.

Village Clerk-Treasurer

Trustee Smith made the motion to accept and approve September 2023 Treasurers' report and Financials. Trustee Lewis 2nd the motion. All present voted in favor.

Clerk Acker asked the board if more funds should be moved to account A3520.4-Other Animal Control. A resolution will be presented at the next Village Board Meeting scheduled for December 12, 2023 to move \$1,000.

Trustee Smith made the motion to approve expenditures to the ARPA funds for the difference in what the grant covers for the new Fire Truck, the proposed dog park, playground upgrades and possible EV chargers. Trustee Lewis 2nd the motion. All present voted in favor.

Clerk-Treasurer Acker notified the Village Board that \$2,976.75 was reimbursed through the Cyber Security Grant.

\$29,724.28 was received by the Village for the 3rd quarter sales tax.

Trustee Smith made the motion to accept and approve Internal Audit Review that was completed by Trustee Harper on 10/31/2023. Trustee Lewis 2nd the motion. All present except Trustee Harper voted in favor. Trustee Harper recused herself since she performed the Internal Audit Review.

Mrs. Acker provided the updated trial balance for tax collection to date. Total collections = \$636,343.93. The breakdown included \$632,191.60 of taxes due and \$4152.33 of penalties. As of 11/08/2023, \$47,224.65 remained outstanding. Collections ended October 31, 2023.

Meeting Minutes

Trustee Smith made the motion to accept and approve the minutes from the October 24, 2023 Department Head Meeting. Trustee Marshall 2nd the motion. All present voted in favor.

Abstract #006

Trustee Smith made the motion to approve Abstract #006 in the amount of \$174,913.47 with vouchers numbered 261-311 and checks numbered 32406-32456. Total claims from the General Fund are \$64,886.79. Total claims from the Water Fund are \$62349.20. Total claims from the Sewer Fund are \$47,677.48. Trustee Marshall seconded the motion. All present voted in favor.

Resolutions

Resolution 2023-25

Introduced by: Mayor Christopher Henner

WHEREAS, the Village of Wolcott, New York, County of Wayne requests the collection of delinquent Village taxes for the year 2023-2024 by the County of Wayne, New York pursuant to Wayne County Local Law No.4-1978 and Section 1442 of the Real Property Tax Law.

BE IT THEREFORE RESOLVED, that the Village Clerk of Wolcott, New York is hereby authorized and directed to send a certified copy of this resolution, together with the account and certificate described in Subdivision 3, Section 1426 of the Real Property Tax Law to the Wayne County Treasurer in accordance with the provisions of Section 2 of the Wayne County Local Law No.4-1978 for the year 06/01/2023-5/31/2024.

Adopted by the following vote:

Ayes: Mayor Henner, Dave Lewis, Dan Smith, Andrew Marshall and Misty Harper

Nays: None

Absent: None

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 14th day of November, 2023 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 14th day of November, 2023.

Village Clerk

Resolution No. 2023-26

WHEREAS, the Village of Wolcott is required by the New York State Law, section 5-520 of the Village Law of New York State to make additional appropriations on increase appropriations, and

WHEREAS, In addition, the County, Town and Village Laws allow increasing the budget at any time for Grants in aid received from the State and Federal government.

BE IT THEREFORE RESOLVED THAT the Village of Wolcott makes the following budgetary

Adjustments to the General Fund:

<u>A/C#</u>	<u>ITEM</u>	<u>DB.</u>	<u>CR.</u>
A9010.8	State Retirement	\$ 5,000.00	
A1325.4	Clerk/Treasurer-Contractual		\$ 5,000.00
A8010.41	Zoning Property-Maint.-Contractual	\$ 6,000.00	
A7110.4	Parks – Contractual		\$ 6,000.00
Total:		\$11,000.00	\$11,000.00

Adopted by the following vote:

Ayes: Mayor Henner, Trustees Lewis, Smith, Marshall and Harper

Nays:

Office of the Village Clerk

Village of Wolcott

County of Wayne

I hereby certify that I have compared the foregoing copy of a resolution with the original duly adopted by the above mentioned Board at a meeting held on the 14th day of Nov, 2023 and that the same is a true copy of said original and of the whole thereof.

In Witness Whereof, I have hereunto subscribed my name and affixed the official seal of the said Board, this 14th day of Nov. 2023.

Village Clerk

Facilities Use Request

Trustee Smith made the motion to approve use of Northup Park and Bandstand for the dates of November 26, 2023-January 2, 2024. For the Wolcott Historical Society annual Festival of Trees. Trustee Lewis 2nd the motion. All present voted in favor.

Mayor Henner

Nothing at this time

Trustee Harper

Nothing at this time

Trustee Marshall

Trustee Marshall made the motion to hire Joseph Ticconi to fill the vacant Highway Department Laborer position at the rate of \$20.55/ hour and according to the Union Contract. Trustee Harper 2nd the motion. All present voted in favor.

Trustee Smith

Nothing at this time.

Trustee Lewis

Trustee Lewis asked if information could be gathered regarding Veteran Salute Banners that are hanging in other municipalities.

Time for the Public

Sue Wild asked if the new “No Parking” sign that was installed by her property on New Hartford Street could be removed. Pictures were provided. Mayor Henner stated he would take a look at her issue along with Chris Breen and the Village will decide after their review.

Kara Chapin-Historian

Ms Chapin attended a historian conference held in Ithaca in September. The Topic covered was what historians are in NYS.

David Zwolinski asked about the status of golf carts in the village. This was a topic that was discussed at a previous board meeting. Eva Winter questioned why she hadn’t heard of this and Eva stated, “we are a low income area and how many people can afford to have a golf cart”. Mayor Henner replied this was discussed during a board meeting but no further discussion has happened.

Executive Session

Mayor Henner made the motion to move the meeting to executive session for a personnel and contractual matter at 8:09 pm. Trustee Lewis 2nd the motion. All present voted in favor. Clerk-Treasurer Acker was asked to stay.

Trustee Smith made the motion to move the meeting back to regular session at 9:02pm. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to accept Amy Jo Wahl's resignation from the ZBA Board. Trustee Lewis 2nd the motion. All present voted in favor. 1-2 more members are now needed.

Trustee Smith made the motion to waive any disconnect fees for Travis and Eva Winter regarding the expansion of their business on West Main Street. Trustee Marshall 2nd the motion. All present voted in favor.

Trustee Smith made the motion to adjourn the meeting at 9:04 pm. Trustee Marshall 2nd the motion. All present voted in favor.

The next regularly scheduled Village Board of Trustees Meeting will be held on December 12, 2023 at 7:00pm in the Village of Wolcott Conference Room.

Respectfully Submitted,

Fran Acker

Fran Acker

Clerk-Treasurer

**THESE MINUTES ARE APPROVED AS CORRECTED BY MOTION OF THE VILLAGE BOARD OF TRUSTEES ON
JANUARY 23, 2024.**