

The regular monthly meeting of the Red Creek Village Board was held on **November 10, 2020** at the Village Hall, 6815 Church Street, Red Creek, NY.

**BOARD MEMBERS PRESENT:**

Mayor Letson  
Deputy Mayor Schiller - Absent  
Trustee Huntington  
Trustee Letson  
Trustee Bettis

**OTHERS PRESENT:**

Susan Saylor - Clerk/Treasurer  
Bob Day - Code Enforcement Officer  
Allison Bailey - Office Clerk  
Kate Madigan  
Mike Madigan

**Participants via phone conferencing:**

No one available to set up phone conferencing.

**CALL MEETING TO ORDER:**

Meeting was called to order at 6:30 pm. Mayor Letson led the meeting in the Pledge of Allegiance.

**MINUTES:**

A motion was made by Trustee Bettis , seconded by Trustee Letson to accept the board meeting minutes of October 14 2020. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye.

A motion was made by Trustee Huntington, seconded by Trustee Letson to accept the special meeting of October 21, 2020. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye.

**ABSTRACT:**

At this time the clerk presented the board with Abstract # 006. A motion was made by Trustee Letson, seconded by Mayor Letson to accept the abstract as presented. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye.

## **PUBLIC FORUM:**

Kate Madigan - 6815 Main Street - was in to inform the board that she has not received any correspondence from the village regarding her building. She would like to have the building removed from the condemned list and feels like that the inside of the building does not need to be done to have it un-condemned unless they are asking for Certificate of Occupancy. She also states that the Village law does not have the ability to state what needs to be done to the inside. Mayor Letson stated that the attorney has advised to not send a letter listing what needs to be done. She has also asked for a copy of the accident report for the Code Enforcement Officer Injury. (The board will need to check with the attorney to see what information she can be given). Ms. Madigan would like information on what needs to be done to have it un-condemned. The Code Enforcement Officer states that there needs to be a structural engineer stating that the building is safe.

## **SEWER GRANT:**

The clerk and mayor have completed the monitoring sessions for both the Canada Street and South Street grants. The sessions went very well.

## **OLD BUSINESS:**

Water Rules and Regulations and Control of Animal law are at the attorney. Sewer Law with the EDU charges is also with the attorney.

## **MAYOR REPORT:**

### **BIDS FOR FIRE DEPARTMENT WALL:**

There has been one bid for the wall repair. Woodford Brothers has presented a bid for \$43,756.52. Trustees Huntington and Bettis will check into other contractors.

### **PAVING AT FIRE HALL:**

The village has received three bids for paving at the fire hall. They are as follows:

Homestate Paving - \$5894 to patch part of the parking lot.

Road Tek - \$17,100 to pave entire parking lot

J&S Paving - \$13,000 to pave part of the parking lot.

Trustee Huntington will speak to Road Tek to see about getting a quote for patching and not paving the whole parking lot.

## **CLERK REPORT:**

The clerk spoke to the board regarding replacement LED bulbs for the Christmas decorations. The new LED bulbs are shatter proof and will last much longer than the normal glass bulbs. Currently, the village is changing about half the bulbs in each decoration each year. The upgrade will eliminate purchasing glass bulbs each year. A motion was made by Trustee Huntington, seconded by Trustee Letson to allow the clerk to spend \$800 for replacement bulbs. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye.

The clerk reminded the board about the Village Officials meeting being hosted by the Village of Red Creek on January 20, 2021.

The clerk stated that the village office will be closed the following dates: Wednesday November 25, 2020, and December 21, 2020 - January 3, 2021. The clerk will put a notice in the paper.

The clerk also discussed the Christmas party for the Village of Red Creek. It will be held on December 18th at lunchtime and will be for village employees only to keep down the numbers low due to Covid.

## **BOARD MEMBER REPORTS:**

FIRE COMMISSIONER: Nothing to report

WATER COMMISSIONER: Seth is working on Comstock water issue.

SEWER COMMISSIONER: No money for grants.

HIGHWAY/SIDEWALKS COMMISSIONER: Trustee Bettis has contacted Jay Grasso, but has heard nothing back from him regarding grants.

TREES AND PARKS COMMISSIONER: Insurance company has suggested the village contact DEC police to report vandalism at the dam.

SAFETY AND HEALTH COMMISSIONERS: When walking outside, be careful of wet leaves, snow, and ice. Keep your hands out of your pockets when walking. Check the tread on your shoes. We have a COVID-19 plan for the Village, and we will be getting a lockdown plan also shortly. These are requirements of the state, see Susan if you want a copy.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report .

STREET LIGHTS: 6 more lights need to be changed

DAM: Nothing to report.

**DPW:**

- ❖ Brush
- ❖ Clean sand barn/prep
- ❖ organize storage barn
- ❖ transfer tools/equipment for winter
- ❖ clean drains
- ❖ maintenance of vehicles
- ❖ clean shop/trucks
- ❖ clean park
- ❖ fix snow fence on Main street
- ❖ change oil in sander
- ❖ put sander on truck
- ❖ get sander parts from MDI
- ❖ vehicle inspections
- ❖ fix sander

The sander is repaired and the belt is free. DPW got parts from MDI.

Trustee Letson asked the board about getting some lights for above the desk. The board was ok with purchasing the lights.

**CODE ENFORCEMENT:**

**AUGUST/SEPTEMBER 2020 REPORT**

Violations - 2

Appearance Tickets - 0

Permits issued - 3

Violations re-inspections - 3

Fire Re-Inspections - 1

Certificates of Occupancy - 2

Fire Inspection s -7

Complaints - 2

- ❖ Following up on permits - South Street, Main Street, Canada Street, Coolican Rd, Stevenson Drive, Furnace Street, and State Street.
- ❖ Working on Landlord Tenant Inspections
- ❖ Working on fire inspections

- ❖ 6815 Main Street - needs new stair case to basement, other problems, still condemned
- ❖ Old Comstock's building - owner is storing campers and boats after being told not to until a smoke detection system is installed. There is someone working on installing one, talked with owner and they are waiting on components for systems.

### **Safety Officer Report**

See above

A motion was made by Trustee Huntington, seconded by Trustee Bettis to adopt the Covid-19 plan as presented. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye.

### **VILLAGE HISTORIAN:**

Nothing to report at this time.

### **PUBLIC HEALTH OFFICER:**

No Health Officer at this time

### **LIBRARY:**

Nothing to report at this time.

### **ROTARY:**

Nothing to report.

### **HISTORICAL ASSOCIATION:**

Nothing to report.

**AMERICAN LEGION:**

Nothing to report.

**LIONS CLUB:**

Nothing to report.

**FIRE DEPARTMENT:**

Nothing to report.

**EXECUTIVE SESSION:**

A motion was made by Mayor Letson, seconded by Trustee Bettis to move to executive session to discuss the employment of a particular person. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye. Board moved to executive session at 7:30 pm.

A motion was made by Trustee Huntington, seconded by Trustee Letson to move out of executive session. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye. Board moved out of executive session at 7:40 pm.

No decision was made during executive session.

**NEW BUSINESS:**

No new business.

**ADJOURNMENT:**

A motion was made by Mayor Letson , seconded by Trustee Huntington to adjourn the meeting. Roll call vote as follows: Trustee Letson, aye; Trustee Bettis, aye, Mayor Letson, aye; Trustee Huntington, aye.

Meeting adjourned at 7:41pm.