

Members Present: Mayor Gary Baker, Trustees George Buckalew, Jennifer Murphy, Dan Smith and Bob Skinner.

Others Present: Brett Norsworthy and Ron Lancy.

Mayor Baker called the meeting to order at 7:00 pm.

Pledge of Allegiance

Water / Sewer Department

- Water Rates
 - Deputy Clerk Norsworthy asked the board to consider raising both water and sewer rates.
 - It has been a few years now since the water rates were raised.
 - Small, more frequent increases are easier to handle for consumers than large ones every five years or more.
 - The water department needs to be self-supporting. In order to do so, the rates need to increase to match cost of producing water.
 - Mr. Norsworthy suggested a 25¢ per 1000 gallon increase to begin with.
 - Trustee Buckalew noted this as an 8 – 10% increase
- Sewer Rates
 - Mr. Norsworthy noted that it had been a very long while since sewer rates were increased.
 - Mr. Norsworthy also noted that we would need to pay back debt service very soon from the force main project.
 - Sewer rates will also need to be adjusted to reflect the charges that will be administered by Wayne County Water and Sewer Authority after the force main project goes live.
 - Trustee Buckalew asked that data be gathered from Municipal Solutions to determine how sewer rates will need to be adjusted.

Chamber of Commerce / Display Case

Mr. Norsworthy stated that he recently attended a Chamber of Commerce meeting. During this meeting advertising of Chamber events and minutes was discussed. Mr Norsworthy mentioned the unused display case on the front of the Village Hall to the Chamber. The Chamber was interested in the possibility of utilizing the display case. Mayor Baker and the Village Board stated that they had no problem handing ownership of the display case over to the Wolcott Area Chamber of Commerce for use as event promotion and display of minutes and other information. The Village Board stated that promotion of local business on an individual basis should not take place within the display case so as not to show favoritism on behalf of the Village.

Website

The board was presented with a copy of the Village/Lichti website contract as well as the latest invoice. Elements of the contract were discussed. Trustee Skinner made the motion to NOT pay the Lichti invoice and to NOT renew the contract effective this date. Mr. Norsworthy is to send a notice of cancellation to Lichti International stating the intention of the Village Board. Trustee Murphy seconded the motion. All voted in favor. Trustee Skinner also asked that Mr. Norsworthy contact the Town of Wolcott to inform them of this decision.

Minutes of January 14, 2014

Trustee Buckalew made the motion to accept the minutes of January 14, 2014. Trustee Smith seconded the motion. All voted in favor.

Minutes of January 20, 2014 Special Meeting

Trustee Smith made the motion to accept the minutes of January 20, 2014 Special Meeting. Trustee Skinner seconded the motion. All voted in favor.

Minutes of January 28, 2014

Trustee Smith made the motion to accept the minutes of January 14, 2014. Trustee Murphy seconded the motion. All voted in favor.

Abstract #11

Trustee Smith made the motion to approve Abstract #011 in the amount of \$60,000.46 with vouchers numbered 1990 through 2042 and checks numbered 25689 through 25741. Total claims from the General Fund are \$35,963.71. Total claims from the Water Fund are \$21,469.85. Total claims from the Sewer Fund are \$8,566.90. Trustee Skinner seconded the motion. All voted in favor.

Facility Use Requests

- Methodist Church Request – Trustee Buckalew made the motion to approve the Methodist church request for Northup Park use. Trustee Smith seconded the motion. All voted in Favor.
- Chamber of Commerce Request – Trustee Murphy made the motion to approve the Methodist church request for Northup Park use. Trustee Buckalew seconded the motion. All voted in Favor.

Trustee Buckalew

- Trustee Buckalew asked if anyone knew anything about the legal summons that was in the paper that listed the Village of Wolcott as an interested party. No one knew anything about it but upon some quick investigation it was found to be in regards to the property on East Port Bay Rd that was once approved for a mobile home park and is now being considered for an RV park. It appears that lawyers are trying to determine if there are any outstanding liens on the property. Probably to expedite the sale.
- Trustee Buckalew inquired about safety training for Village Employees. Ray Wellington has been approved to provide this training. We are currently waiting for Mr. Wellington to schedule the training.
- Trustee Buckalew asked if there had been any further communications from the DEC in regards to the Brownfield clean-up site at the Fire Hall. Mr. Norsworthy stated that there had been no more communication since Ms. Tyler had reached out the DEC.

Trustee Murphy

- Nothing at this time

Trustee Smith

- Trustee Smith asked Mr. Norsworthy to be sure to add the annual increase to the Wayne County Water and Sewer Authority bill this month. Trustee Smith also asked Mr. Norsworthy to look into making the increase retroactive.

Trustee Skinner

- Trustee Skinner asked what the status was of the General Orders for the Police Department. A meeting has yet to be set for Mayor Baker, Trustee Buckalew and the entire Police Department to get together and discuss the General Orders. Trustee Buckalew requested that the meeting be held prior to the end of the month.
- Trustee Skinner asked if there was a set of policies similar to the General Orders for the Village as a whole. Mr. Norsworthy stated that there were policies in place as well as guidelines in the union contract, but there is not a handbook or consolidated set of these policies as of yet.

Executive Session

Trustee Smith made the motion at 8:30 to move the meeting into executive session to discuss personnel matters. Trustee Buckalew seconded the motion. All voted in favor.

Trustee Smith made the motion at 9:27 to move the meeting back into open session. Trustee Buckalew seconded the motion. All voted in favor.

Adjournment

Trustee Smith made the motion to adjourn the meeting at 9:29. Trustee Buckalew seconded the motion. All voted in favor.

The next Village Board meeting will be held on February 25th 2014 at 7:00pm at the Village Hall.

Respectfully submitted,

Brett Norsworthy
Deputy Clerk/Treasurer