

2017 Wolcott Area Farmers' Market Rules

Sponsored by the Wolcott Area Chamber of Commerce and Wolcott Lions Club

Northup Park, New Hartford Street, Wolcott, NY

1. The **purpose** of this market is to provide an opportunity for local farmers and crafters to offer their products to the community and to provide a shopping opportunity for community members to purchase fresh produce and homemade crafts. The market is operated by the Wolcott Area Chamber of Commerce and the Wolcott Lions Club.
2. The **location** of the market is Northup Park, New Hartford Street, Wolcott Village, NY 14590. The market time will be every Thursday from June 8, 2017 to October 5, 2017 from 2:30 PM until 6:00 PM.
3. **Applications** for vendors who have not received them in the mail may be picked up at the Wolcott Village Office **OR** they may be downloaded at www.wolcottny.org.
4. **Vendor fees** are \$10.00 per week. If a vendor wishes to have more than one space (which is the size of a parking space that is 10 feet wide and 20 feet long) it may be specified on the application. Cash or checks will be accepted for each space. Vendors who pay for the **season in advance** will be offered a special price of \$125 per space and will be assigned the **same spot for the season**. Wolcott Not-For-Profits \$5.00 per week.
5. Vendors with canopies must secure their canopy with weights for each leg with a minimum of 30 pounds per weight.
6. Vendors should be in place by 2:30 PM (**but not before 1:00 PM**) on market day. If a vendor is not there by 2:15PM, a prepaid, pre-assigned spot will be forfeited for the day. On June 8, the first market day, vendors should arrive no later than 2:00 to receive their place. A vendor who will not be coming to market on a particular day is expected to notify Market Manager 315-398-4163.
7. Vendors should plan to bring enough produce for the duration of the market and should plan to stay for the 3 ½ hour time of the market. **Vendors should stay at the market until the market is over. Tents may not be taken down and vehicles may not leave the lot until this time.** Speak to the manager about rare exceptions.
8. At least **60%** of the produce sold at this market should be grown by the farmer vendors on land owned or leased by them.
9. A farm vendor may purchase out of state produce that is not yet ripe in our area and bring it to market to sell. Once a particular crop is ripe in this area, that crop from out of the area should not be sold at our market (i.e. – strawberries, etc.). We want our customers to have the opportunity to purchase as wide a variety of fresh produce as possible.
10. 60% of crafts and homemade foods offered for sale should have been made/produced by the vendor. The other 40% should have been made in New York State. No flea market items will be allowed.

11. Vendors selling prepared food are solely responsible to comply with federal, state, and local food safety requirements and health regulations. **All required licenses must be submitted prior to market opening on June 8. Vendors are solely responsible to comply with state and health regulations.**

12. Vendors must sell high quality produce; crafters' items should be homemade and of high quality; prepared food vendors' offerings should be of high quality and homemade/baked.

13. **Vendors must display the prices of items sold; and a legible sign with the name and location of the farm or business place/home should be prominently displayed.** All produce and crafts should be displayed neatly and off the ground.

14. Vendors will be responsible for making their own change.

15. Vendors are expected to leave their space in a clean condition, **free of refuse**. Barrels are provided for trash.

16. Vendors are expected to adhere to all state tax collection laws and are solely responsible for any tax collection.

17. Vendors selling nursery and greenhouse crops must display a valid NYS Nursery license. Copy of license must be submitted to Market Manager.

18. No Pets are allowed, exception is a service animal.

19. Vendors who are enrolled in the WIC/FMNP program must abide by all the rules of that program. Any violation of these rules will result in the vendor losing WIC privileges. Information on these programs can be obtained from the Market Manager and a table will be provided at the market during market time to display and hand out these materials. Vendors not enrolled in NYS WIC program cannot accept WIC coupons for their produce.

20. Bathroom facilities inside the Wolcott Village Office entrance will be available to vendors and customers.

21. Problems between vendors and issues that vendors have with the market must be written, signed, and given to the market manager.

22. Any vendor who does not comply with these rules and/or of those of the WIC and FMNP programs if they are participating will be asked to leave the market.

These rules have been adopted so that the market will be a safe and orderly place for the vendors and community to come together.