

The regular monthly meeting of the Red Creek Village Board was held on **April 13, 2016** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Bettis
Trustee Schiller
Trustee Huntington
Trustee Barnes

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Steve Lapp - Highway/Water Superintendant
June Smith - Health Officer
Hank Allen
Howard Drake
Chad Gardner
Jon Gardner
Dick Letson
Debra Letson
Josh Rushlo
Cathy Rushlo
Bryan Arquitt
Simeon Wood
Karl Hoeffner
Kevin Parsons
Joe Hildebrandt

CODE ENFORCEMENT HEARING:

A special hearing was held at 6:00 pm to speak with the property owner of 6815 Main Street. The owner did not show up and it was decided to have our code enforcement officer pursue the matter through the court system. Code Enforcement officer is to contact the village attorney to proceed further.

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

PUBLIC HEARING:

At this time Mayor Palermo opened the public hearing on the budget for 2016-2017. Hearing opened at 6:31 pm. Fire Chief Gardner asked the village to amend the budget account # A3410.2 - Fire Department Equipment from \$10,000 to \$25,000 to purchase four sets of turn out gear. Mayor Palermo stated that the contract monies were already allocated, that the extra funds are put into a capital account to purchase fire department equipment.

A motion was made by Trustee Barnes, seconded by Trustee Bettis to accept the budget as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Barnes, aye.

Budget hearing was closed at 6:38 pm.

MINUTES:

A motion was made by Trustee Barnes, seconded by Trustee Schiller to accept the minutes of March 9, 2016 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Barnes, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 011. A motion was made by Trustee Bettis, seconded by Trustee Huntington to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

The clerk presented the board with Resolution # 06 of 2016 to move monies to short accounts. A motion was made by Trustee Barnes, seconded by Trustee Bettis to move monies as per New York State Law 5-520. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

PUBLIC FORUM:

Deb Letson asked the board about the village being down a part time person. She asked how the village would handle the brush pick up, asked if the village was going to hire someone. The village has no plans to hire at this time.

Hank Allen asked about the vacant building meeting. The Village of Red Creek will be hosting the village officials meeting on May 18, 2016 at the Cottage Inn. The mayors of the villages in Wayne County will be working with the county to see what can be done.

MAIN STREET GRANT:

Not enough businesses were interested in participating in the grant. The Rotary is planning a painting project for the buildings on Main Street. June presented the board with the following information:

Questions for Rick & Mart re: Red Creek Volunteer Paint Project

1 - Have permission to paint Sova's, Becker building, and Robinsons garage; was refused permission by Diana (owner of old auto parts/A7D Market bldg (good news - that bldg front is in the best shape of all expect sign in back which she specifically said no one was to touch)

2- Rick's estimate of 23 gallons: for just front of buildings, one coat

3- Rick stated need twice that amount

for second coat? IF paint is paint + primer will that cover? **Rick ck'd w/prof painter**

for back of bldgs? Sova's has sided addition on back w/small portion of 2nd story showing

NO

Becker bldg. back is nearly invisible when crossing South St bridge

Can't do Diana's bldg (front or back)

Robinson' back not too bad

RC Rotary Club with grant (if approved), can only cover cost of about 23 gallons

4- Is it OK to paint each bldg a different color? **YES**

5- Does that ugly "burgundy" section of Sova bldg need to be primed? Even if using 2-in-1 paint (plan that bldg. to be a "Buttermilk" or "Oats & Honey")? **Rick ck'd w/prof painter**

6-Do you have your volunteer group? **Yes , but small, could use more**

7- Do you want more volunteers from Rotary and/or community? **YES**

8- Know you stated you had a paint sprayer. What additional equipment do you need? (ladders, lift, brushes, tarps, ect) **Has sprayer, tarps, has friend (prof painter) with ladders he will ask. Mike Virts has lift - can we use that?**

9- Planning to tear off "siding" covering original woodwork in mid-section of Becker bldg? **YES**

10- Jay Robinson offered to power-wash his bldg. **YES**

11- Afraid any power-washing of other bldgs would strip old mortar & create more problems. Can you paint "as is"? **Rick will check bldgs. again and then ck with prof. re: simple, cheap repointing to stabilize bricks**

12- Would like to have paint selected and purchased by mid May so you can start whenever your volunteers and weather cooperate, ok? **YES Rick will call contacts at Raby's, Lowes and Sherwin-Williams re: paint cost and donations since for community project / advertise**

13- Would like to do a news article re: this project, OK? **YES Preliminary article to ask for \$ donations (Rotary) for paint then post-article thanking all volunteers**

Rotary will spend \$500 and looking for a grant for another \$00. June will do an article for the paper and June will also have a signup sheet for volunteers.

SEWER GRANT:

People have been out looking at the wet lands, and stakes are in the ground indicating where the sewer grinder pumps will be placed. An update meeting will be held at a later date.

OLD BUSINESS:

All old business is tabled until after the budget. At the May meeting the board will start discussing the private septic law.

MAYOR REPORT:

Lawn Mowing bids were received from the following people:

Dennis Ford	\$ 900 per month
Demeter Lawn Care	\$4500.00
Steve Earl	\$11500.00
Rocky's Lawn	\$8640.00
Grovers Landscaping	\$11232.00
Combs & Lyon	\$4080.00

A motion was made by Trustee Barnes, seconded by Trustee Huntington to accept the bid for Dennis Ford for the lawn mowing for the 2016 season. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Barnes, aye.

The clerk will send a notice to all who send bids to notify them of the decision.

The following correspondence was submitted:

- ❖ Wayne County 2015 in kind service totals
- ❖ Palermo Law - Engagement Letter
- ❖ NOAA-Sky warn training session
- ❖ NYMIR - check for vehicle accident
- ❖ Erick Gerstner - resignation letter
- ❖ Empire Tree- Quote for work
- ❖ Wayne County - Striping prices for 2016
- ❖ Bid for house on Church Street

There was a discussion regarding Wayne County coming to help take down trees for the Village.

CLERK REPORT:

The clerk reminded everyone of the dumpsters which will be available on May 7th, 2016. The hours will be 8 am - 4 pm again this year. Steve will check on the use pattern to see if we need to adjust the hours next year. The clerk also informed the board that the Red & White property is back on the tax rolls and may be going to for tax sale next year if the taxes remain unpaid.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER: The fire chief has handed out the new slate of officers for the board to approve. They are as follows:

Fire Chief	-	Chad Gardner
Deputy Chief	-	Joe Hildebrant
Assistant Chief	-	Josh Rushlo
Assistant Chief	-	Karl Hoeffner
Assistant Chief	-	Jon Gardner

A motion was made by Trustee Barnes, seconded by Trustee Schiller to approve the list of officers as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Barnes, aye.

There will be a Mother's Day BBQ on May 8, 2016 at noon. There was discussion about scraping and painting the fire hydrants. Trustee Barnes spoke with Roger in Fair Haven who is not interested as they had a company come out and do this for them. The village may have some help from Wayne County to get them taken care of this year. There was also discussion about the flushing and greasing of the hydrants. This is done annually as long as it's not dry. The fire chief also asked about the village being down a well. The well is back up and running at this time. The fire chief is interested in the CAD program that was purchased to map water lines,

fire hydrants and gas lines. There is a new UTV put into service for the fire department. The board feels that the village should insure the vehicle, the fire chief stated that the association is insuring the vehicle. The clerk will speak with the insurance company to verify. There was a question regarding the letter sent to the fire department about freezing the spending without board approval. The fire department would like documentation regarding the budget figures and where the money is being spent. The board will be setting up a meeting via postal mail to verify dates and times the fire department board and village board are available to meet. Any meeting notices will be in writing so all parties are aware of time and location of the meeting. The fire department would like print outs for all fire department funds for this fiscal year. The meeting between the fire department and the village will consist of the mayor and fire commissioner, fire chief and president of the fire department.

WATER COMMISSIONER: Colacino is still working at on the pump house water program.

SEWER COMMISSIONER: Nothing to report at this time

HIGHWAY/SIDEWALKS COMMISSIONER: Nothing to report at this time

TREES AND PARKS COMMISSIONER: Nothing to report at this time

SAFETY AND HEALTH COMMISSIONERS: Nothing to report at this time

AGING/YOUTH AND RECREATION COMMISSIONERS: The program is \$360 short for the t-shirts this year. The board as given Trustee Barnes permission to ask for money for t-shirts. She has gotten quotes from other vendors for purchasing. There was discussion about the community center possibly taking over the program.

STREET LIGHTS: Nothing to report at this time

DPW:

The following list was presented:

BOARD MEETING

April 13, 2016

PROJECTS COMPLETED:

Took plow, wing and sander off 550
Handed out stakes for sewer project
10 Stake outs to respond to and mark

Started a pile of gravel in case of house removal, and water leaks
Oiled and greased all undercarriage of 550
Met with South St resident about marking sewer
Saw Roger from Fair Haven and Nick from Wolcott about the plug hug
Colacino Electric will be here tomorrow swap controls

PROJECTS TO BE COMPLETED (weather permitting):

Next week:

Hook outside reader wires

- ❖ Jessica Pople
- ❖ Chuck Palermo

Buildings:

Seal concrete floor in Cuyler well
Paint Cuyler well inside and out, replace ceiling in back part of Cuyler pump
Scrape and wash village hall and stain
Pressure wash roof on village hall, remove moss
Work on inventory list

Dam:

Get prices on rip rap for dam
Get estimates on metal plate for dam
Repair walk by falls dam, fill in hole and cracks

Grounds:

Pull beaver dam out again in good weather

Roads, sidewalks, catch basins:

Work on mapping

Water, hydrants:

Repair concrete on valve pit (water tower)
Work on inventory list - water parts

ONGOING PROJECTS:

Check chlorine	Daily	
Read master meters	Daily	
Clean Shop	Weekly	
Water samples	Monthly	04/05/2016
Water Reports	Monthly	04/04/2016
Read residential meters	Quarterly	03/29/2016
Replace chlorine pump lines	Quarterly	02/09/2016

VILLAGE HISTORIAN:

Not present at the meeting.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

Violations - 7
Permits issued -1
Fire Inspections -1
Violations re-inspections - 2
Fire Re-Inspections -2
Appearance Tickets - 0
Certificates of Compliance - 0

- ❖ Following up on permits - Comstocks - roof being repaired, South Street - just about done - Main Street - work in progress
- ❖ Following up on all violations and permits issued for 2015/2016
- ❖ Working on classification of homes in village
- ❖ Attended the NYS Codes Conference in Syracuse. Many changes ahead
- ❖ Started fire inspections of all businesses and public assemblies
- ❖ CAD program, working with Steve and other utilities to get data to enter into our program

- ❖ Chad Avalone certified letter returned, saw and met with him and gave him the letter, he said he isn't doing anything as the village won't do anything to him as they have no money to take him to court.
- ❖ Greg Northrup sent text that he has hired a contractor to remove his debris on Church Street
- ❖ Gave Kate Keenan letter from board, she is making arrangements to meet with board, as 6815 Main Street, concrete coming off outside all, inside wall peeling off material, more cracks in structure, property needs Board's action.
- ❖ Attending Tier 3 training Thursday April 14th at WCEMO 8-Noon
- ❖ Attended village officials meeting for condemned structures in Clyde
- ❖ We will be receiving new code books soon, free of charge
- ❖ Need to have new classification for Solar Panels on the permit fee schedule. Suggest \$50.00 fee for panels on roofs or ground
- ❖ Sent violation letter to Hawley Road address for several violations
- ❖ Made up 3 SDS (safety data sheet) books for the village to be in compliance
- ❖ Did fire inspections of Village buildings, Village Hall ok, Village Garage needs CO detector, LOTO tags kit, and Smoke detector in DPW office
- ❖ Received new NYS Code Supplements for the new codes and energy codes
- ❖ Working with Comstock's on labeling buildings for emergency response

SAFETY OFFICER REPORT:

Attended PESH meeting for requirements for Village Employees including fire dept. New codes will require drill for cover and concealment.

PUBLIC HEALTH OFFICER:

The following report was presented to the board:

CMP = COMPLETE

IP = IN PROCESS

UR = UNRESOLVED

Health Complaint (s) status:

#005 - per CEO 10/9/15, new owner plans to demolish and remediate before snowfall - **UR**

#006 - per CEO 10/9/15, down not remediated, hazard tape up, certified letter sent - **UR**

#007 - per CEO 2/8/16- owner trying to evict renters, window repaired by 4/4/16- **UR**

State & Main being rented.

Other Health Issues:

Guidelines for Zika virus - report

Other Village Projects:

Employee Handbook draft complete 10/9/15-**IP**

Safety: garage mezzanine max load sign - **IP**

 emergency assistance questionnaire to Clerk for mailing out with water bills -**IP**

Comprehensive Plan reviewed by June, Sue & Greg, notes for Board revision/approval-**IP**

Rate every Village property w/neighborhood analysis grading using Access program -**IP**

RC Fire Department: remaining tasks (minutes, finance) to be handled by both boards - **IP**

Correlate water usage discrepancies (60 mil gal pumped/15 mil gal billed) - **UR**

Grant (s) Progress:

NY Main Street Grant: letter to Cullinan/Funeral , Diana Sellman, Jay Robinson, Brian McDonald, Kate Keenan, Claudette Sova, Bob Skinner, only response from 2: Skinner & Robinson

Paint project report

Sidewalks - letter to legislators mailed 02/29 -**IP**

Request sidewalk estimate from BMB

County Highway Kevin Rooney: bridge/dam plans; LM x 2 for his input on next steps

NEW BUSINESS:

Nothing to report

REVITALIZATION COMMITTEE:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report at this time.

ADJOURNMENT:

A motion was made by Trustee Bettis, seconded by Trustee Barnes to adjourn the meeting. Roll call vote as follows: Mayor Palermo, aye; Trustee Bettis, aye; Trustee Huntington, aye; Trustee Schiller, aye; Trustee Barnes, aye.

Meeting adjourned at 8:42 pm.