

The regular monthly meeting of the Red Creek Village Board was held on **February 8, 2017** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Barnes
Trustee Schiller
Trustee Letson
Trustee Bettis

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Steve Lapp - Highway/Water Superintendent
Bob Day - Code Enforcement Officer
Chad Gardner - Fire Chief
Karen Vargas
Cathy Rushlo
Josh Rushlo
Hank Allen
Melody Ibbs
Howard Drake

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

MINUTES:

A motion was made by Trustee Letson, seconded by Trustee Schiller to accept the minutes of January 11, 2016 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 009. A motion was made by Trustee Schiller seconded by Trustee Barnes to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye.

The clerk also presented the board with resolution # 02 of 2017 to move monies to short accounts. A motion was made by Trustee Letson, seconded by Trustee Bettis. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Letson, aye; Trustee Schiller, aye; Trustee Bettis, aye.

PUBLIC FORUM:

Hank Allen asked the board about changing some existing street lights to LED. The village does not own the street lights so it would have to be cleared with RG&E. There was a question about maintenance of the lights after installation and who would be responsible.

SEWER GRANT:

The clerk presented the board documents with the paperwork for Draw #4. Paperwork was signed and is ready to email back.

OLD BUSINESS:

All old business is tabled until after budget. The clerk is to add local law # 2 of 2010 to old business to be looked at.

MAYOR REPORT:

The following correspondence was submitted:

- ❖ Letter from Melody Ibbs re: Local Law # 2 of 2010.

Attorney update: Mayor Palermo has spoken with the village attorney regarding the sewer agreement, sewer rules and sewer law. The WCWSA is working on updating the sewer agreement with updated rules so it was suggested for the village to wait to update the sewer law until the new agreement is in place. There was also discussion regarding an existing water agreement, and eminent domain on a property in the South Street sewer project.

CLERK REPORT:

The clerk reminded the board of the upcoming budget workshop on Friday the 10th at 9:00 am. The clerk also updated the board regarding the 6" meter to be installed at the Cuyler Well. The clerk had received an email from Kyle from Colacino regarding him bringing out a part to repair the meter. The clerk informed Kyle that the village had ordered a 6" meter and Kyle had questions regarding whether

the meter will be compatible with the existing system. The clerk sent the information about the meter to Kyle. Mayor Palermo will contact Jim Colacino to discuss it further.

BOARD MEMBER REPORTS:

Mayor Palermo has requested that all reports from board members be given to the clerk by Tuesday noon the day before the board meeting so the information can be put into the board packets.

FIRE COMMISSIONER : Trustee Letson has been attending meetings , they are working on a budget with Chad, the inventory is getting done, and she will have minutes soon. The fire department is also getting together a report of calls to be reported monthly.

WATER COMMISSIONER: New meter going in at the pump house, working on water rules.

SEWER COMMISSIONER: Nothing to report.

HIGHWAY/SIDEWALKS COMMISSIONER: Trustee Letson has provided estimates for new sidewalk plow equipment. Looking at a small tractor - a replacement for the John Deere. The Bob Cat is not cleaning off the sidewalks very well, and people have fallen. The board would also like to go over the sidewalk inventory - a status of conditions of sidewalks. Steve may have to shovel the sidewalk near the covered walkway until a decision is made about equipment. This would avoid having the kids walking in the road on the way to school. Maintenance on the Ferris will be discussed at budget time.

TREES AND PARKS COMMISSIONER: Nothing to report.

SAFETY AND HEALTH COMMISSIONERS: PESH training has been done. Fire inspection at village hall and fire department - safety emergency light out in meeting room, smoke detector and CO detector needed at village garage. Have new stepladder. Table top training will be held in the fall. Incident command training to be offered.

AGING/YOUTH AND RECREATION COMMISSIONERS: Cindy Wood will be doing an inventory of the existing equipment, and Trustee Barnes will assist her in purchasing new equipment. Aging questionnaires to be send in with the second quarter water billing.

STREET LIGHTS: Nothing to report

DAM: Trustee Schiller stated that a meeting with Kevin Rooney is scheduled for 9:30 am February 14, 2017 at the village hall.

DPW:

The following list was presented:

DPW

Board Meeting

February 8, 2017

PROJECTS COMPLETED:

Plowed and Sanded
Moved snow downtown
Plowed sidewalks
Worked on box for Christmas Decorations
Water Reports, samples
Worked on plow lights
Town of Wolcott dropped of two loads of sand, pushed into building
Put fenders on Back hoe
Met with Bob Day regarding fire inspection at village garage

NEXT WEEK:

Water service at Comstock building
Clean out Sterling Station Building
Clean catch basins

PROJECTS TO BE COMPLETED (weather permitting):

Buildings:

Seal concrete floor in Cuyler well
Paint Cuyler well inside and out, replace ceiling in back part of Cuyler pump
Pressure wash roof on village hall, remove moss
Work on inventory list

Dam:

Get prices on rip rap for dam
Get estimates on metal plate for dam
Repair walk by falls dam, fill in hole and cracks

Grounds:

Pull beaver dam out again in good weather

Roads, sidewalks, catch basins:

Work on mapping

Water, hydrants:

Repair concrete on valve pit (water tower)

Work on inventory list - water parts

ONGOING PROJECTS:

| | | |
|-----------------------------|-----------|-------------|
| Check chlorine | Daily | |
| Read master meters | Daily | |
| Cleaned shop | Weekly | |
| Water samples | Monthly | 01/05/2017 |
| Water Reports | Monthly | 01/05/2017 |
| Read residential meters | Quarterly | 10/06/62016 |
| Replace chlorine pump lines | Quarterly | 02/09/2016 |

There was discussion regarding an ongoing list of items that the summer kids can do. Trustee Barnes also asked the fire department to make a list so the kids can work there as well.

VIILLAGE HISTORIAN:

Nothing to report at this time.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

Violations - 2
Appearance Tickets - 0
Permits issued - 0
Violations re-inspections - 2
Fire Re-Inspections - 2
Certificates of Occupancy - 0
Fire Inspections - 4

- ❖ Following up on Permits, Canada St, Coolican Rd, Keeley St
- ❖ Heard nothing from Village Lawyer to take 2 on Main St owners to court
- ❖ The village should have a "trailer (R/V)" law
- ❖ Took photos of 6815 Main Street, top on wall bowing
- ❖ Put barricades around 6815 Main Street with signs
- ❖ Attended LEPC meeting in Lyons
- ❖ Issued 1 cert of compliance for apt building
- ❖ The Village should complete Landlord/Tenant Law - out of town person buying Sova's apt building
- ❖ Talked with ISO about Dry Hydrants, they will help with Village Insurance Ratings
- ❖ Working on data based for all village properties with photo and evaluation

PUBLIC HEALTH OFFICER:

HEALTH OFFICER'S REPORT TO VILLAGE BOARD Date: 2-8-17

CMP=complete

IP=in process

UR=unresolved

Health Complaint(s) Status:

#005 – per CEO 10/9/15, new owner plans to demolish & remediate before 12/2015 - **IP** - take owner to court

#012 - loose chickens & other animals in yard - **CMP** - animals removed by 1/11/17

#013 - person living in trailer behind old Coastal Clock bldg. - **CMP** ; no evidence at this time

#014 - person living in RV behind rental house - **CMP**; no evidence at this time

Other Health Issues:

Other Village Projects:

Dam Rip Rap Repair -IP, being handled by Dam Commissioners

Zoning Laws review and report on listed fees, remedies and penalties; "**Zoning Enforcement Officer = Code Enforcement Officer (note in Board Minutes?)** - **IP**- document at 1/11/17 mtg

Employee Handbook completed 10/9/15-**IP** review @ 4/21/17 mtg, approve by 6/1/17

Safety: NYMIR req'd garage mezzanine max load sign 2015; **CMP** - sign done & posted

Comprehensive Plan review by June, Sue & Greg 2015, notes for Board revision/approval; needs to be computerized for updating/editing-**IP** clerk to check with county re: digitalized? Reviewed, updated and approved by Board before 12/31/17

Rate every Village property w/Neighborhood Analysis grading using Access program -**IP** CEO to have done by 9/7/17

Grant(s) Progress:

Paint project –in spring - painter to do trim on Becker's & Sova's, paint to Fat Frankie's, sidewalk repair in front of bldgs - **IP**

Sidewalks- estimate from BMB (South=\$7250, Water=\$2750, Wolcott=\$3750, Church=\$8750;

will look at grants, RCCSD partnership, etc in September - **IP**

SAFETY OFFICER REPORT:

Discussed earlier.

NEW BUSINESS:

Nothing to report.

REVITALIZATION COMMITTEE:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

LIONS CLUB:

Nothing to report.

FIRE DEPARTMENT:

The fire department has answered 166 alarms in 2016. They will be sending a letter to Senator Helming regarding a grant for turn out gear. There was also discussion regarding an inspection dinner. Trustee Letson will work with the fire chief regarding this.

NEW BUSINESS:

Nothing at this time.

EXECUTIVE SESSION:

Trustee Letson made a motion to go to executive session to discuss the employment of a particular person. Seconded by Mayor Palermo. Mayor Palermo, aye; Trustee Barnes, aye; Trustee Schiller, aye; Trustee Letson, aye; Trustee Bettis, aye. Board entered Executive session at 7:41 pm.

Trustee Bettis made a motion to move out of Executive Session, seconded by Trustee Letson. Mayor Palermo, aye; Trustee Barnes, aye; Trustee Schiller, aye; Trustee Letson, aye; Trustee Bettis, aye. Board moved out of executive session at 8:00 pm.

ADJOURNMENT:

A motion was made by Trustee Schiller, seconded by Trustee Barnes to adjourn the meeting. Mayor Palermo, aye; Trustee Barnes, aye; Trustee Schiller, aye; Trustee Letson, aye; Trustee Bettis, aye.

Meeting adjourned at 8:01 pm.