

The regular monthly meeting of the Red Creek Village Board was held on **October 12, 2016** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Barnes
Trustee Schiller
Trustee Huntington
Trustee Bettis

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Steve Lapp - Highway/Water Superintendent
June Smith - Health Officer
Chad Gardner - Fire Chief
Josh Rushlo - Fire Department
Cathy Rushlo - Fire Department

CALL MEETING TO ORDER:

Meeting was called to order at 6:32 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

MINUTES:

A motion was made by Trustee Schiller, seconded by Trustee Huntington to accept the minutes of September 21, 2016 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 005. A motion was made by Trustee Barnes seconded by Mayor Palermo to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

There was discussion regarding the necessity of having a garage phone. The cost of the phone is about \$500 per year. This will be discussed again at budget time.

The clerk also presented the board with resolution # 14 of 2016 to move monies to short accounts. A motion was made by Trustee Bettis, seconded by Trustee Huntington. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

PUBLIC FORUM:

June Smith spoke with the board regarding a grant that Oswego got to fight zombie properties.

SEWER GRANT:

The clerk gave the board members a time line for the South Street sewer project. The time line is as follows:

**TIME LINE FOR SOUTH STREET SEWER PROJECT
CONSTRUCTION BIDS**

October 5, 2016 - Notice to bid posted in Legal Section of Lake Shore News

November 3, 2016 10:00 am - Bid opening

November 9, 2016 - Award bid at November Board Meeting

Pre-construction Meeting will be held after Thanksgiving

The contractor will have 90 days to complete the project depending on weather conditions. (They have the option of starting at bid award or waiting until Spring)

OLD BUSINESS:

The board would like to adopt Local Law # 2 of 2016 - Landlord Tenant Law at the November board meeting. The public hearing for the local law will be held at 6:30 pm. The clerk will advertise for the hearing.

The public hearing for the Private Septic Law will be scheduled for December 9, 2016 at 6:30 pm.

The clerk had questions about moving the date of December board meeting to allow Dennis Hadcock to use the facility for his toy give away. The board then discussed the facility use permit.

MAYOR REPORT:

The following correspondence was submitted:

- ❖ RGE - Energy efficiency proposal for the village hall and village garage

The board decided that the proposal was not cost effective to the village and decided not to change the lighting.

CLERK REPORT:

The clerk presented the board with a proposal from Williamson Law Book regarding the program that they have for processing credit cards. The cost to the village would be an initial \$250 to set up the program and install a link on our website, and then \$120 per year for support. On a motion from Mayor Palermo, seconded by Trustee Bettis the board agreed to go with Williamson Law Book to process our credit card payments. . Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

The board would like the clerk to check on the card swiper that would include the chip reader, and if the payments can be processed manually instead of swiping. The clerk will contact Williamson Law Book to find out.

The clerk also presented the board with a resolution to return unpaid taxes to Wayne County after October 31, 2016. A motion was made by Trustee Barnes, seconded by Trustee Schiller to accept the resolution as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Barnes, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

BOARD MEMBER REPORTS:

Mayor Palermo has requested that all reports from board members be given to the clerk by Tuesday noon the day before the board meeting so the information can be put into the board packets.

FIRE COMMISSIONER : Nothing to report.

WATER COMMISSIONER: Nothing to report.

SEWER COMMISSIONER: Nothing to report.

HIGHWAY/SIDEWALKS COMMISSIONER: The board would like an ETA from BMB Hardscapes to find out when he will be back to finish the sidewalk. Trustee Barnes will contact Brian Bench.

TREES AND PARKS COMMISSIONER: Nothing to report.

SAFETY AND HEALTH COMMISSIONERS: Nothing to report.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report.

STREET LIGHTS: Nothing to report.

DPW:

The following list was presented:

BOARD MEETING

October 12, 2016

PROJECTS COMPLETED:

Finished reading water meters
Put in 3/4 " water meter at valve pit at Fletcher Well (Marguerite Owens)
Put flag box back near sign
Cleaned out ditches on Canada Street
Two stakes out for Robinson and Comstock's
Ordered 6 new residential meters
Fixed sidewalk on Church Street (sink holes)

NEXT WEEK:

Fence brackets to be installed
Install residential water meters
Put flower pots away for winter
Check heaters in pump houses
Put sander on truck and service
Trim bushes and trees by sidewalks

PROJECTS TO BE COMPLETED (weather permitting):**Buildings:**

Seal concrete floor in Cuyler well
Paint Cuyler well inside and out, replace ceiling in back part of Cuyler pump
Pressure wash roof on village hall, remove moss
Work on inventory list

Dam:

Get prices on rip rap for dam
Get estimates on metal plate for dam
Repair walk by falls dam, fill in hole and cracks

Grounds:

Pull beaver dam out again in good weather

Roads, sidewalks, catch basins:

Work on mapping

Water, hydrants:

Repair concrete on valve pit (water tower)
Work on inventory list - water parts

ONGOING PROJECTS:

Check chlorine	Daily	
Read master meters	Daily	
Clean Shop	Weekly	
Water samples	Monthly	10/06/2016
Water Reports	Monthly	10/06/2016
Read residential meters	Quarterly	09/30/2016
Replace chlorine pump lines	Quarterly	09/01/2016

Property on Water Street is going to be hooking to the sewer. Steve needs to do a list of upcoming projects. Time off request slip for October 14, 2016 for Steve has been approved. Steve presented the board with pricing on a quote for a snow blower for the Bob Cat.

Steve has been working on a summary of one man and two man jobs.

VILLAGE HISTORIAN:

Nothing to report at this time.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

Subj: Sept/October Report

- 5 Permits Issued
- Follow- up/inspection on permits
- Fire Inspections follow-up
- Issued 5violations and did follow-ups

- Have not heard from Village Lawyer on Kate or Chad properties
- Did check Kate's building and it looks like the cracks are getting bigger and new cracks are forming, the side wall looks like it had moved in a few inches from where it is sitting on.
- The new codes are in effect now.
- Have not heard from PESH inspection
- Did follow-ups Bob Sansone properties

Respectfully Submitted,

Bob Day

Bob Day,, CEO

SAFETY OFFICER REPORT:

- ❖ We have not received any violation notices from PESH yet
- ❖ Village employees will receive OSHA training in October

PUBLIC HEALTH OFFICER:

HEALTH OFFICER'S REPORT TO VILLAGE BOARD

Date:10-12-16

CMP=complete

IP=in process

UR=unresolved

Health Complaint(s) Status:

#005 – per CEO 10/9/15, new owner plans to demolish & remediate before 12/2015 - **UR**

Other Health Issues:

Other Village Projects:

Dam Rip Rap Repair needs review and report - **IP**

Zoning Laws review and report on listed fees, remedies and penalties; also "Zoning Enforcement Officer = Code Enforcement Officer (note in Board Minutes?) - **IP**

Employee Handbook draft complete 10/9/15; what needs to complete - **IP**

Safety: NYMIR req'd garage mezzanine max load sign 2015; who, how & now? – **IP**

Comprehensive Plan review by June, Sue & Greg 2015, notes for Board revision/approval; needs to be computerized for updating/editing; best way to accomplish?–**IP**

Rate every Village property w/Neighborhood Analysis grading using Access program -**IP**

RC Fire Dept: remaining tasks (minutes, finance) to be handled by both Boards - **IP**

Correlate water usage discrepancies (60 mil gal pumped/15 mil gal billed) - **UR**

Grant(s) Progress:

Paint project –Rotary Club donating \$500 +\$500 Rotary District grant; community donations= \$2375; Rotary men have been the only volunteers; Robinson's done, awaiting lift rental, will pay painter to do trim on Becker's & Sova's, any additional funds for paint to Fat Frankie's, Rick hoping Diana can be persuaded, perhaps sidewalk repair in front of bldgs - **IP**

Sidewalks- estimate from BMB (South=\$7250, Water=\$2750, Wolcott=\$3750, Church=\$8750;

will look at grants, RCCSD partnership, etc in September - **IP**

NEW BUSINESS:

The Rip Rap for the dam can possibly be tied in with the dry hydrants. Fire Chief Chad Gardner will contact Code Enforcement Officer Bob Day to coordinate.

Steve to contact RMS gravel about flat boulders and the cost to haul.

The board has asked Steve to remove the Red Creek Trader sign off the Sova building as it is starting to pull away from the building and is posing a safety hazard.

REVITALIZATION COMMITTEE:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

FIRE DEPARTMENT:

The fire department has asked that a water line be put to their auction barn. The board would like to discuss this with Steve. J&A Mechanical will be at the fire hall to look at the CORAVAC system blower. The estimate to fix this is \$1950.00 The fire department will submit the estimate to the clerk. LED lights will be changed out on the rescue truck. There will be a chicken BBQ on October 23, 2016. The fire department will be selling 300 halves. There was discussion about purchasing a new brush truck. The cost will be around \$80,000. The Lions Club will be holding a Ziti Dinner at the fire hall on November 5, 2016 to benefit the Red Creek Community Food Cupboard. The clerk will fill out a facility use permit for the event.

ADJOURNMENT:

A motion was made by Mayor Palermo, seconded by Trustee Barnes to adjourn the meeting. Mayor Palermo, aye; Trustee Barnes, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

Meeting adjourned at 7:37 pm.