

The regular monthly meeting of the Red Creek Village Board was held on **September 21, 2016** at the Village Hall, 6815 Church Street, Red Creek, NY.

BOARD MEMBERS PRESENT:

Mayor Palermo
Trustee Schiller
Trustee Huntington
Trustee Bettis

OTHERS PRESENT:

Susan Saylor - Clerk/Treasurer
Steve Lapp - Highway/Water Superintendent
June Smith - Health Officer
Christopher Palermo - Village Attorney
Hank Allen

CALL MEETING TO ORDER:

Meeting was called to order at 6:30 pm. Mayor Palermo led the meeting in the Pledge of Allegiance.

MINUTES:

A motion was made by Trustee Bettis, seconded by Trustee Huntington to accept the minutes of August 10, 2016 board meeting as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

ABSTRACT:

At this time the clerk presented the board with Abstract # 004. A motion was made by Trustee Schiller, seconded by Trustee Huntington to approve the abstract as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

The clerk also presented the board with resolution # 13 of 2016 to move monies to short accounts. A motion was made by Trustee Huntington, seconded by Trustee Schiller. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

Steve will gather a list of times that can be auctioned.

PUBLIC FORUM:

Hank Allen asked the board about the street light project. It is a union project for community service and the only cost to the village would be materials. The board will need to discuss the project with RG&E. Trustee Bettis will contact Mark Anthony to see what needs to be done.

Susan Saylor discussed a tree that is in the right-of-way that has branches falling off. During the wind storm last weekend a large branch fell off and had to be removed. Mrs. Saylor would like the tree added to the list of trees that may need to come down. The arborist that cut up the fallen branch stated that most of the tree is rotted and would need to come down. The arborist also stated that he would be interested in being included in giving estimates for tree work in the village.

SEWER GRANT:

Easements are going out to residents on South Street for the sewer project.

OLD BUSINESS:

Water Rules : Mayor Palermo will give a report at next month's meeting.

The Village attorney has sent out a sample DEC law for private septic system. The board should look at the items and the board will set a public hearing date for our Private Septic Law at the October board meeting.

The Village board will meet at the village hall on September 23, 2016 at 1 pm to work on the Landlord Tenant Law.

MAYOR REPORT:

The following correspondence was submitted:

- ❖ EFCN - workshop for small water systems
- ❖ Dan Rago - Guard Rail Project/South Street
- ❖ Cornell Local Roads Program - Fall workshops
- ❖ NYS Department of State Training - Planning Board Training
- ❖ Trustee Schiller - Rip Rap Quotes

Trustee Schiller will take over reviewing the website for the village. The clerk will check with NYCOM to see what needs to be posted on the website and by what dates.

CLERK REPORT:

The clerk presented the board with resolution #10 of 2016 - an amendment to the resolution to purchase the back hoe. A motion was made by Trustee Bettis, seconded by Trustee Schiller to accept the resolution as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

The clerk presented the board with resolution #11 of 2016 - a resolution to amend the budget to account for the sewer grant monies. A motion was made by Trustee Schiller, seconded by Trustee Huntington to accept the resolution as presented. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

The clerk presented the board with resolution # 12 of 2016 - a resolution to appoint a Labor Standards Compliance Officer. A motion was made by Trustee Bettis, seconded by Trustee Schiller to appoint Charles Palermo, mayor as Labor Standards Compliance Officer. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

The clerk also discussed with the board a letter received from Municipay regarding a fee that will be imposed on all accounts that do under \$8000 in business per month. The Village of Red Creek does not do any amount close to that number and the village does not want to pay the monthly fee. A motion was made by Trustee Bettis, seconded by Trustee Huntington to cancel the Municipay contract as of December 31, 2016. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye. The clerk will contact Sherry Viele at Lyons National Bank to see if they can offer the credit card payment acceptance program for the village.

BOARD MEMBER REPORTS:

FIRE COMMISSIONER : Nothing to report.

WATER COMMISSIONER: Nothing to report.

SEWER COMMISSIONER: Nothing to report.

HIGHWAY/SIDEWALKS COMMISSIONER: Nothing to report.

TREES AND PARKS COMMISSIONER: Trustee Schiller spoke with the board about the rip rap. It will run about \$17.00-\$17.50 per ton plus trucking.

SAFETY AND HEALTH COMMISSIONERS: June spoke with the board regarding the handicapped ramp. An aluminum ramp is about \$199-\$499 but has to have certain specifications to be installed per ADA requirements. The board discussed where the ramp should be placed and what door would meet the requirements.

AGING/YOUTH AND RECREATION COMMISSIONERS: Nothing to report.

STREET LIGHTS: Nothing to report.

DPW:

The following list was presented:

BOARD MEETING

September 21, 2016

PROJECTS COMPLETED:

Talked to Empire Tree - will be here Thursday or Friday for tree on Church Street, Next week for stumps
Town of Victory or Town of Wolcott to drop off loads of crusher run before winter
Fixed wing frame on Red Dump
Took back bush hog to Macedon
Worked on chlorine injectors, replaced tubes in pumps
Picked up brush
Water samples - IOC, POC, and SOC
Got prices on snow blower for Bob Cat
Will get prices on V plow for Bob Cat

NEXT WEEK:

Fence brackets to be installed
Read residential meters
Install residential water meters

PROJECTS TO BE COMPLETED (weather permitting):

Buildings:

Seal concrete floor in Cuyler well
Paint Cuyler well inside and out, replace ceiling in back part of Cuyler pump
Pressure wash roof on village hall, remove moss
Work on inventory list

Dam:

Get prices on rip rap for dam
Get estimates on metal plate for dam
Repair walk by falls dam, fill in hole and cracks

Grounds:

Pull beaver dam out again in good weather

Roads, sidewalks, catch basins:

Work on mapping

Water, hydrants:

Repair concrete on valve pit (water tower)
Work on inventory list - water parts

ONGOING PROJECTS:

Check chlorine	Daily	
Read master meters	Daily	
Clean Shop	Weekly	
Water samples	Monthly	06/02/2016
Water Reports	Monthly	06/03/2016
Read residential meters	Quarterly	03/29/2016
Replace chlorine pump lines	Quarterly	02/09/2016

The village needs a seasonal work schedule for next month's meeting. There will need to be a listing of one and two man jobs. There also needs to be a list of plowing. The mapping and inventory list needs to include the in structure and utilities. The SCADA system is not completely finished. We are waiting for Colacino to hook up the 6" meter. The wrong head was purchased.

VILLAGE HISTORIAN:

Nothing to report at this time.

CODE ENFORCEMENT:

The following report was presented to the board by Code Enforcement Officer Bob Day:

Violations - 2

Appearance Tickets - 0

Permits issued -1

Violations re-inspections - 3

Fire Re-inspections - 1

Certificates of Occupancy - 0

Fire Inspections - 3

- ❖ Following up on Permits, Canada St, Coolican, 1 on South Street
- ❖ Talked with South Street Owner/Contractor discussed issues with new sun room and bath
- ❖ I have heard nothing from Village Lawyer to take 2 on Main St owners to court
- ❖ Will be attending Code Enforcement Hazardous material class in October
- ❖ Owner on Canada Street did cut down bamboo around building
- ❖ Trash/mattresses have been removed from Robinson Building
- ❖ Remember next month October 6th the new codes will go into effect
- ❖ The exit lights are out in the meeting room, changed bulbs in one and they still don't work, will look into them.
- ❖ Working with Brian with problem on Main St
- ❖ The Village should have a "trailer" (RV) law
- ❖ All residences and Commercial building must have a CO detector

SAFETY OFFICER REPORT:

- ❖ We have not received any violation notices from PESH yet
- ❖ Village employees will receive OSHA training in October

PUBLIC HEALTH OFFICER:

HEALTH OFFICER'S REPORT TO VILLAGE BOARD

Date:9-21-16

CMP=complete

IP=in process

UR=unresolved

Health Complaint(s) Status:

#005 – per CEO 10/9/15, new owner plans to demolish & remediate before 12/2015 - **UR**

#010 – per 6/3/16 – delinquent renters out, apartment being remediated - **CMP**

#011 – per 9/8/16 – large pile of garbage alongside apartment bldg./removed 9/12 - **CMP**

Other Health Issues:

Other Village Projects:

Employee Handbook draft complete 10/9/15 - **IP**

Safety: NYMIR req'd garage mezzanine max load sign 2015 – **IP**

Comprehensive Plan review by June, Sue& Greg 2015, notes for Board revision/approval–**IP**

Rate every Village property w/Neighborhood Analysis grading using Access program -**IP**

RC Fire Dept: remaining tasks (minutes, finance) to be handled by both Boards - **IP**

Correlate water usage discrepancies (60 mil gal pumped/15 mil gal billed) - **UR**

Grant(s) Progress:

Paint project –Rotary Club donating \$500 +\$500 Rotary District grant; community donations= \$2375; Rotary men have been the only volunteers; Robinson's done,

awaiting lift rental, will pay painter to do trim on Becker's & Sova's, any additional funds for paint to Fat Frankie's, Diana if anyone can talk her into, perhaps sidewalk repair in front of bldgs - **IP**

Sidewalks- estimate from BMB (South=\$7250, Water=\$2750, Wolcott=\$3750, Church=\$8750;

will look at grants, RCCSD partnership, etc in September - **IP**

NEW BUSINESS:

Nothing to report

REVITALIZATION COMMITTEE:

Nothing to report.

CHAMBER OF COMMERCE:

Nothing to report.

LIBRARY:

Nothing to report at this time.

ROTARY:

Nothing to report

HISTORICAL ASSOCIATION:

Nothing to report

AMERICAN LEGION:

Nothing to report.

FIRE DEPARTMENT:

Nothing to report

ADJOURNMENT:

A motion was made by Trustee Bettis, seconded by Mayor Palermo to adjourn the meeting. Roll call vote as follows: Mayor Palermo, aye; Trustee Huntington, aye; Trustee Schiller, aye, Trustee Bettis, aye.

Meeting adjourned at 7:54 pm.